

COUNTY of HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

March 8, 2024

The Honorable Richard Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue


Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR.

The county auditor shall certify to the commissioners court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

I, Letty Chavez, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the revenue received from a transfer from Jail Commissary Trust Fund in the amount of \$352,962.00 for salaries and fringe benefits of commissary staff. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

CERTIFIED BY:



Letty Chavez,
Hidalgo County Auditor

Date 3-13-2024

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. FERNANDO MANCIAS JUDGE, 93RD D.C. J. R. "BOBBY" FLORES JUDGE, 139TH D.C. ROSE GUERRA REYNA JUDGE, 206TH D.C. MARLA CUELLAR JUDGE, 275TH D.C. MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER LETICIA LOPEZ JUDGE, 389TH D.C. L. KENO VASQUEZ JUDGE, 398TH D.C. ISRAEL RAMON, JR. JUDGE, 430TH D.C. RENEE R. BETANCOURT JUDGE, 449TH D.C. JOSE "JOE" RAMIREZ JUDGE, 464TH D.C. YSMAEL FONSECA JUDGE, 476TH D.C.

AI-94523

Sheriff's Office 16. A.

CC REGULAR AGENDA SPECIAL MTG

Meeting Date: 03/19/2024

Submitted For: Steven Cortez, SHERIFF DEPT.

Submitted By: Sabrina Rodriguez

Department: SHERIFF DEPT.

CAPTION

Jail Commissary (2102):

Approval of Certification of Revenues as certified by the County Auditor and Budget Appropriation in the amount of \$352,962.00 for Year 2024 Salaries & Fringe Benefits (1st & 2nd quarters).

BACKGROUND

To certify and appropriate the revenues (\$352,962.00) previously transferred from Jail Commissary bank account for salaries & fringe benefits of commissary staff.

Fiscal Impact

CALENDAR YEAR: 2024

ACCT. #: 4-2102-423-21-280-015-0-XXX

FUNDS AVAILABLE Y/N?:

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Attachments

BA
REC.
COR Request

Form Review

Inbox

Reviewed By

Date

Budget & Management

Final Approval

Form Started By: Sabrina Rodriguez

Started On: 03/06/2024 04:46 PM



Sabrina Solis <sabrina.solis@hidalgoso.org>

Certification of Revenues Request for \$352,962.00 (Jail Commissary)

1 message

Sabrina Solis <sabrina.solis@hidalgoso.org>

Thu, Mar 7, 2024 at 11:34 AM

To: Letty Chavez <letty.chavez@auditor.co.hidalgo.tx.us>

Cc: Reynaldo Cantu <reynaldo.cantu@auditor.co.hidalgo.tx.us>, Corina Martinez <corina.martinez@auditor.co.hidalgo.tx.us>, Myra Montoya <myra.montoya@hidalgoso.org>

Mrs. Chavez:

This is to formally request the certification of revenues in the amount of \$352,962.00 (Jail Commissary Account Program 2102) in reference to AI# 94523 for CC agenda of 03/19/2024. Should you require additional information, feel free to contact our office.

Sincerely,

Sabrina Solis, MBA

Accountant IV

Hidalgo County Sheriff's Office • Financial Services Division

Edinburg, Texas 78542 • Phone: (956) 393-6151


sabrina.solis@hidalgoso.org

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3 attachments

 **REC.pdf**
19K

 **BA.pdf**
237K

 **ADOPTED BUDGET.pdf**
22K



OFFICIAL HIDALGO COUNTY RECEIPT
OFFICE OF THE COUNTY TREASURER
LITA L. LEO

Receipt: 290035

Received From: SHERIFF'S HIDALGO CO. JAIL COMMISSARY

Date 03/07/2024

1	6576	SALARIES 2024 1ST & 2ND QTR. 4-2102-391-03-000-000-0-426	352,962.00
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Total: 352,962.00

Check Total	352,962.00
Cash Total	0.00
Credit Total	0.00
Other Total	0.00

HIDALGO COUNTY SHERIFF'S OFFICE
REVENUE REMITTANCE FORM
March 7, 2024

TO: HIDALGO COUNTY TREASURER

THE FOLLOWING REMITTANCE REPRESENTS COLLECTIONS FOR:

1. Sheriff's Office - Court Ordered Confiscations \$ _____
(Seizure made prior to October 18, 1989)

- A. Credit Account Number: _____
- B. Actual date property seizure was made: _____
- C. Funds were awarded by District Court No. _____
on _____ CAUSE # _____
- D. These Funds must be Appropriated through Commissioner's
Court before they can be expended.

2. Undistributed Sheriff Fines and Court Costs ("D" Account) \$ _____

- A. Credit Account Number: _____
- B. For Receipts Issued from No. _____ to No. _____
- C. For Date(s) _____

3. Sheriff's Office - Court Ordered Confiscations \$ _____
(Seizure made on October 18, 1989 and thereafter)

- A. Credit Account Number: _____
- B. Actual date property seizure was made: _____
- C. Funds were awarded by District Court No. _____
on _____ CAUSE # _____
- D. These Funds must be Appropriated through Commissioner's
Court before they can be expended.

4. Sheriff's Office - Jail Commissary Trust Funds

A. Credit Account Number: 3-2102-391-03-000-000-0-426 \$ 352,962.00
B. Funding for: SALARIES 2024 1ST AND 2ND QUARTER

GRAND TOTAL REMITTED TO TREASURER \$ 352,962.00

APPROVED BY: *Miguel Montoya*
HIDALGO COUNTY SHERIFF OR DESIGNEE

3-7-24
DATE

PREPARED BY: *Adriana Rojas*
ACCOUNTANT IV

TREASURER'S RECEIPT NO.

JAIL COMMISSARY
2102-423-21-280-015

Object #	Object Code Description	2023 Original Budget	2024 Budget Request	2024 Adopted Budget
113	REGULAR FULL-TIME EMPLOYEES	\$522,441.00	\$532,794.00	\$563,545.00
115	LONGEVITY PAY	\$6,888.00	\$6,360.00	\$6,978.00
117	SUPPLEMENTAL PAY	\$1,500.00	\$7,500.00	\$2,700.00
211	HEALTH INSURANCE	\$121,240.00	\$121,240.00	\$157,807.00
212	LIFE INSURANCE	\$837.00	\$837.00	\$837.00
220	SOCIAL SECURITY AND MEDICARE CONTRIBU	\$40,608.00	\$41,819.00	\$43,852.00
230	RETIREMENT CONTRIBUTIONS	\$69,167.00	\$71,229.00	\$74,347.00
250	UNEMPLOYMENT COMPENSATION	\$3,185.00	\$3,280.00	\$860.00
	TOTALS	\$765,866.00	\$785,059.00	\$850,926.00
	SALARY EXPENSES	\$765,866.00	\$785,059.00	\$850,926.00
	OPERATING EXPENSES	\$0.00	\$0.00	\$0.00

ORIGINAL DOCUMENT PRINTED ON CHEMICAL REACTIVE PAPER WITH HEAT SENSITIVE INK HAND ICON AND MICROPRINTED BORDER

6576



HIDALGO COUNTY JAIL COMMISSARY
P.O. BOX 1228
EDINBURG, TX 78540
PH. 956-381-7900 EXT. 7928

LONESTAR NATIONAL BANK
WWW.LONESTARNATIONALBANK.COM

88-1188/1149

03/06/2024

PAY TO THE
ORDER OF

Hidalgo County Treasurer

\$ **352,962.00

DOLLARS

Three hundred fifty-two thousand nine hundred sixty-two and 00/100*****

Hidalgo County Treasurer

VOID AFTER 60 DAYS

MEMO

Funding for the 1st, & 2nd Quarters of 2023--salaries

⑈006576⑈ ⑆114911687⑆ 710 15949⑈

DETAILS ON BACK
SECURITY FEATURES INCLUDED

DATE: March 6, 2024

DEPARTMENT HEAD: Hidalgo County Sheriff J.E. Eddie Guerra

2024
Appropriation
AI-94523



DEPARTMENT NAME: Hidalgo County Sheriff's Office

ACCOUNT NUMBER: 4-2102-391-03-000-000-0-426

Contact Person: Sabrina Solis Ph# 956-292-7000 ext.7627

SUBJECT: Appropriations of Funds (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Appropriations of Funds (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
4-2102-391-03-000-000-0-426	TRANSFER IN JAIL COMMISSARY TRUST FUND	\$352,962.00
TOTAL BUDGET INCREASE (DECREASE)		\$352,962.00

REASON: To provide funding for salaries and fringe benefits for Jail Commissary Personnel for 1st and 2nd quarters of 2024.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK