



NOTICE

TO: Steven Cortez / Sergeant for Sheriff's Office
FROM: Pedro Cuadros, Contract Specialist I
DATE: March 18, 2024
RE: Project No. 24-0102

"Polygraph Examiner"

Contract **C-22-0156-06-28** between Hidalgo County and **Purpose Driven Polygraph Investigative Consultants, LLC** for **"Polygraph Examiner"** will expire on June 27, 2024. As there are no extension options for this contract, our office, if required will have to solicit for bids, proposals or qualifications for this project. Please advise what action Sheriff's Office would like the Purchasing Department to take by making a selection below:

- Review, modify and approve project specifications to proceed with new solicitation
- Allow the contract to expire, as those services are no longer needed

Please sign and return this notice as acknowledgement of receipt by **March 22, 2024**. Following your response, our office will confirm what will be the next steps to follow. Action is required in order to proceed promptly and to ensure there's no lapse in services.

Myra Montoya Myra Montoya 3-26-24
 Name Signature Date

Please include the account number(s) for the above reference project:

Account No.: 4-1100-421-00-280-001-0-339

Should you have any questions or need additional information, I may be reached at extension 4859

pcp

CC: Pedro Cuadros CTCD, Contract Specialist I
Olga Garza, Division Manager, Contracts Management
Dina Trevino, Assistant Purchasing Director