

# COUNTY of HIDALGO



**HIDALGO COUNTY AUDITOR'S OFFICE**  
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April 9, 2024

The Honorable Richard F. Cortez, Hidalgo County Judge  
The Honorable David Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo Cantu, Commissioner, Precinct No. 2  
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3  
The Honorable Ellie Torres, Commissioner, Precinct No. 4

**RE: Certification of Revenue**

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR:

The county auditor shall certify to the commissioners court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purpose.

I, Letty Chavez, County Auditor of Hidalgo County certify to the Hidalgo County Commissioners Court program income in the amount of \$23,000.00 to be generated by the Hidalgo County Health & Human Services Department for the Immunization/Locals-ICC Grant Program. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$23,000.00	Award No. HHS001331300042 Immunization/Locals-ICC Grant Program FY 24

CERTIFIED BY:

\_\_\_\_\_  
Letty Chavez  
Hidalgo County Auditor

4/12/2024  
Date

**HIDALGO COUNTY DISTRICT JUDGES**

LUIS M. SINGLETERRY JUDGE, 92<sup>ND</sup> D.C.    FERNANDO MANCIAS JUDGE, 93<sup>RD</sup> D.C.    J. R. "BOBBY" FLORES JUDGE, 139<sup>TH</sup> D.C.    ROSE GUERRA REYNA JUDGE, 206<sup>TH</sup> D.C.    MARLA CUELLAR JUDGE, 275<sup>TH</sup> D.C.    MARIO E. RAMIREZ, JR. JUDGE, 332<sup>ND</sup> D.C.    NOE GONZALEZ JUDGE, 370<sup>TH</sup> D.C. OVERSEER    LETICIA LOPEZ JUDGE, 389<sup>TH</sup> D.C.    L. KENO VASQUEZ JUDGE, 398<sup>TH</sup> D.C.    ISRAEL RAMON, JR. JUDGE, 430<sup>TH</sup> D.C.    RENEE R. BETANCOURT JUDGE, 449<sup>TH</sup> D.C.    JOSE "JOE" RAMIREZ JUDGE, 464<sup>TH</sup> D.C.    YSMAEL FONSECA JUDGE, 476<sup>TH</sup> D.C.

**AI-94875**

**Health & Human Services Dept.**

**CC REGULAR AGENDA SPECIAL MTG**

**Meeting Date:** 04/16/2024

**Submitted For:** Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.

**Submitted By:** Mike Escaname

**Department:** HEALTH & HUMAN SERVICES DEPT.

**CAPTION**

Requesting approval of the Certification of Revenue by the County Auditor in the amount of \$23,000.00 and appropriation of the same. The additional amount is for program income earned by the Immunization program to date above what has been projected.

**BACKGROUND** ✓

05/30/2023 - AI-90931 - Initial budget appropriation of program income projected to be earned during the Immunization FY 24 grant period that runs from 09/01/2023 through 08/31/2024.

03/05/2024 - AI-94416 - Additional program income appropriated based on updated projection.

**Fiscal Impact**

**CALENDAR YEAR:** 2024

**ACCT. #:** 4-1293-441-00-340-012-4-XXX

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:** N

**BUDGETARY IMPACT:**

Program Income earnings are monitored throughout the grant period to ensure the amount that has been initially projected and appropriated is plausible.

A recent review and analysis of the program income earnings and projected earnings has reflected an expected increase in earnings. See attached projection.

**Attachments**

Budget Appropriation - Prog Income  
Program Income Projection WS

**Form Review**

**Inbox**  
**Reviewed By**  
Mike Escaname  
**Form Started By:** Mike Escaname

**Date**  
04/09/2024 10:04 AM  
**Started On:** 04/09/2024 10:04 AM

**REVIEWED**  
By Minerva Diaz at 2:49 pm, Apr 12, 2024



Javier Flores <javier.flores@auditor.co.hidalgo.tx.us>

**Request for Certification of Revenue (\$23,000) - Program 012 FY 24 - Additional Program Income**

1 message

**Miguel Escaname** <miguel.escaname@hchd.org>

Tue, Apr 9, 2024 at 11:12 AM

To: Javier Flores <javier.flores@auditor.co.hidalgo.tx.us>, Brianda Gomez <brianda.gomez@auditor.co.hidalgo.tx.us>, Minerva Diaz <minerva.diaz@auditor.co.hidalgo.tx.us>

Cc: Carlos Oliva <carlos.oliva@hchd.org>, Maritza Guerra <maritza.guerra@hchd.org>

Hello Javier,

I'd appreciate it if you can arrange to have a certification of revenue in the amount of \$23,000.00 prepared. A recent review and analysis of the Immunization grant reflects that the year-to-date program income and anticipated program income are exceeding the initial projection. We are approaching the back-to-school season which, historically, has been the busiest period of the year for this program so we anticipate that our projection will materialize.

Let us know if you have any questions.

Thank you.

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*Miguel Escaname*

Division Manager, Financial Accounting

Hidalgo County Health & Human Services Department

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5 attachments

**Appropriation - Additional IMM FY 24 Prog Income - 4.16.24.pdf**  
55K

**Program Income Projection 04.16.24.pdf**  
25K

**AI-94875 - IMM Additional Program Income 04.16.2024.pdf**  
122K

**2023 Period 09 to 13 04.05.24 Program Income.pdf**  
80K

**2023 Period 01 to 04 04.05.24 Program Income.pdf**  
82K



Hidalgo County Health & Human Services Department  
 Immunization / Locals Grant Program / HHS001331300042  
 Program Income  
 09/01/2023 through 08/31/2024

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Initial Program Income Projection to be earned during grant period 102,000.00 \*

Program Income earned: September through December 2023 40,612.29 ✓  
 Program Income earned: January through March 2024 40,796.04 ✓

Total Program Income to-date 81,408.33

81,408.33  
 / 7 months

Average per month: 11,629.76

Average per month x 12 months = 139,557.12

Initial Program Income Projected & Appropriated 114,000.00 \*\*

Projected Program Income Above Initial Estimate 25,557.12

Amount requested to be Appropriated on 04/16/2024 = 23,000.00 ✓

40612.29
+ 40796.04
<u>81408.33</u>
81408.33
+ 7
<u>11629.76</u>
11629.76
* 12
<u>139557.12</u>
102000
+ 12000
<u>114000</u>
139557.12
- 114000
<u>25557.12</u>

* Reference AI-90931 dated 05/30/2023 for initial program income appropriation	<u>102,000.00</u>
** Reference AI-94416 dated 03/05/2024 for additional program income appropriation	<u>12,000.00</u>
	<u><u>114,000.00</u></u>

**REVIEWED**  
 By Minerva Diaz at 2:50 pm, Apr 12, 2024