



NOTICE

TO: Everardo Villarreal, Commissioner Precinct 3
FROM: Amanda Martinez, Contract Specialist II
DATE: February 15, 2024
RE: Project No. 21-0418
Extension of Contract C-21-0418-05-11

Contract C-21-0418-05-11 between Hidalgo County and Juan D. Garza for Lease of Land for Citizen Collection Site in Sullivan City will expire on May 10, 2024. We have the option to renew this contract for an additional one (1) year term.

For your review and consideration, the current contract is enclosed. Please advise what action Precinct 3 would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **February 22, 2024**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

Ambal Resendiz [Signature] 2/15/24
Name Signature Date

Please include the account number(s) for the above reference project:

Account No.: 4-1200-432-00-123-001-0-441

Should you have any questions or need additional information, I may be reached at extension 4865.

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