

# FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card     
  Add Driver Pin     
  Delete/ Cancel Card     
  Delete/Cancel Driver

<b>Department:</b>	EXECUTIVE OFFICE –NUISANCE ABATMENT		
<b>Billing Address:</b>	505 S. McCOLL EDINBURG, TX. 78539		
<b>Fuel Card Manager:</b>	_____		
	This person can not have use of the fuel card		
<b>Phone Number:</b>	956-292-7655		
<b>Web user Name:</b>	_____	<b>Password:</b>	_____
<b>Hidalgo Co Acct Number:</b>	3-1100-413-00-125-001-0-626		
<b>Requested By:</b>	MONICA SALINAS		
<b>Original Signature is required</b>	Sign & Print Elected/Official Supervisor/Director		
On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.			

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	Agenda Item No. # _____
Reviewed by Fuel Card Administrator:	11/18/24
Cards Received by Dept on: _____	Date Returned/Cancelled: 11/18/24
Fuel Cards Received by Department: _____	Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Asset Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number
	SEE ATTACHED LIST			

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy

Delete fuel cards for the following Nuisance Abatement (Code Enforcement) Vehicles:

Plate#

48764	1	2009 FORD F150 PICK-UP TRUCK u114	located	02/17/2009	1FTRW14879FA35530	✓	612429	\$ 24,228.00	115-3522
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LE0002	1	2018 CHEV SILVERADO 1500 4X2 CREW CAB	TOTAL LOSS	05/30/2018	3GCPCNEH3JG398206	✓	776157	776157	EL 138-6301
LE0003	1	2018 CHEV SILVERADO 1500 4X2 CREW CAB	located	05/30/2018	3GCPCNEH9JG399067	✓	776157	776157	138-7902
LE0004	1	2018 CHEV SILVERADO 1500 4X2 CREW CAB	located	05/30/2018	3GCPCNEHXJG400937	✓	776157	776157	138-7095
LE0005	1	2018 CHEV SILVERADO 1500 4X2 CREW CAB	located	05/30/2018	3GCPCNEH6JG400806	✓	776157	776157	138-6295
LE0006	1	2018 CHEV SILVERADO 1500 4X2 CREW CAB	located	05/30/2018	3GCPCNEH3JG399095	✓	776157	776157	138-7895

LE2999	1	2023 CHEVROLET SILVERADO	located	7/19/2023	3GCPACEK2PG290061	✓	865604	\$ 47,476.75	397-1W94
LE3001	1	2023 CHEVROLET SILVERADO	located	7/19/2023	3GCPACEK3PG290263	✓	865604	\$ 47,476.75	157-6390
LE3000	1	2023 CHEVROLET SILVERADO	located	7/19/2023	3GCPACEK3PG290330	✓	865604	\$ 47,476.75	157-6248

# VOYAGER

## Vehicle Report

Here is the report you created. You can change the report parameters, preview the report, or download the report in the formats available below.

Account Number	Account Name	Vehicle ID	Vehicle Status Description	Vehicle Status Date	License Number	License State	True VIN	Vehicle Description
869309740	HIDALGO COUNTY	232999	TERMINATED	01/18/2024	3368P27	TX	3GCPACEK2PG290061	CHEVY SILVERADO
869309740	HIDALGO COUNTY	233000	TERMINATED	01/18/2024	1576248	TX	3GCPACEK3PG290330	2023 SILVERADO
869309740	HIDALGO COUNTY	233001	TERMINATED	01/18/2024	1576390	TX	3GCPACEK3PG290263	1500 CE-01
869309740	HIDALGO COUNTY	400051	TERMINATED	01/18/2024	115-3522	TX	1FTRW14879FA35530	
869309740	HIDALGO COUNTY	900053	TERMINATED	01/18/2024	EL138-6301	TX	3GCPCNEH3JG398206	2018 CHEVY
869309740	HIDALGO COUNTY	900054	TERMINATED	01/18/2024	EL138-7095	TX	3GCPCNEH9JG400937	2018 CHEVY
869309740	HIDALGO COUNTY	900076	TERMINATED	01/18/2024	EL138-7902	TX	3GCPCNEH9JG399067	2018 CHEV SIL
869309740	HIDALGO COUNTY	900077	TERMINATED	01/18/2024	EL138-7895	TX	3GCPCNEH3JG399095	2018 CHEV SIL