



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

NOTE: Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 05/08/2024 Current Slot No.: 0004
 Department Name: Precinct 3 Current Position Title: Director, Field Operations II
 Department No.: 123-005 Requested Position Title: _____

ALLOWANCE REQUEST: *Type of Allowance*

Position Interpreter Clothing Supplemental Auto

ALLOWANCE AMOUNT:	<u>\$ 3,000.00</u>	<u>\$ 10,000.00</u>	<u>\$ 7,000.00</u>
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change

ALLOWANCE AMOUNT:	_____	_____	<u>\$ 0.00</u>
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change

TOTAL BUDGETARY IMPACT: \$ 7,000.00

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Salary Adjustment Other _____

POSITION TYPE: Full Time Regular Object Code 113 Part Time Regular Object Code 114
 Full Time Temporary Object Code 121 Part Time Temporary Object Code 122

CIVIL SERVICE: Exempt **FLSA:** Exempt
 Non-Exempt Non-Exempt

JUSTIFICATION / PRIORITY: *(Explain why this allowance request is essential)*

The Director, of Field Operations will be taking on additional responsibilities and will provide oversight to the Sanitation Department due to the departure of the Division Manager.

COMMENTS: *(Any comments you wish to make regarding this request, attach additional pages if needed)*

Six (6) months allowance: 05/14/2024 - 11/14/2024



 Department Head


 Department of Human Resources

5-8-24

 Date
5/8/24

 Date