

# COUNTY of HIDALGO



**HIDALGO COUNTY AUDITOR'S OFFICE**  
Hidalgo County Administration Building  
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May 28, 2024

The Honorable Richard F. Cortez, Hidalgo County Judge  
The Honorable David Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo Cantu, Commissioner, Precinct No. 2  
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3  
The Honorable Ellie Torres, Commissioner, Precinct No. 4

**RE: Certification of Revenue**

Dear Judge and Commissioners:

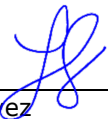
Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR:

The county auditor shall certify to the commissioners court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purpose.

I, Letty Chavez, County Auditor of Hidalgo County certify to the Hidalgo County Commissioners Court program income in the amount of \$10,000.00 to be generated by the Hidalgo County Health & Human Services Department for the Immunization/Locals-ICC Grant Program. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$10,000.00	Award No. HHS001331300042 Immunization/Locals-ICC Grant Program FY 24

CERTIFIED BY:

  
\_\_\_\_\_  
Letty Chavez  
Hidalgo County Auditor

5/30/2024  
\_\_\_\_\_  
Date

**HIDALGO COUNTY DISTRICT JUDGES**

LUIS M. SINGLETERRY JUDGE, 92<sup>ND</sup> D.C.    FERNANDO MANCIAS JUDGE, 93<sup>RD</sup> D.C.    J. R. "BOBBY" FLORES JUDGE, 139<sup>TH</sup> D.C.    ROSE GUERRA REYNA JUDGE, 206<sup>TH</sup> D.C.    MARLA CUELLAR JUDGE, 275<sup>TH</sup> D.C.    MARIO E. RAMIREZ, JR. JUDGE, 332<sup>ND</sup> D.C.    NOE GONZALEZ JUDGE, 370<sup>TH</sup> D.C. OVERSEER    LETICIA LOPEZ JUDGE, 389<sup>TH</sup> D.C.    L. KENO VASQUEZ JUDGE, 398<sup>TH</sup> D.C.    ISRAEL RAMON, JR. JUDGE, 430<sup>TH</sup> D.C.    RENEE R. BETANCOURT JUDGE, 449<sup>TH</sup> D.C.    JOSE "JOE" RAMIREZ JUDGE, 464<sup>TH</sup> D.C.    YSMAEL FONSECA JUDGE, 476<sup>TH</sup> D.C.

✓ AI-95350

Health & Human Services Dept.

**CC REGULAR AGENDA REGULAR MTG**

**Meeting Date:** 05/28/2024

**Submitted For:** Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.

**Submitted By:** Carlos Oliva

**Department:** HEALTH & HUMAN SERVICES DEPT.

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**CAPTION**

- Requesting approval of the Certification of Revenue by the County Auditor in the amount of
- ✓ \$10,000.00 and appropriation of the same. The additional amount is for program income earned by the Immunization program to date above what has been projected.

**BACKGROUND**

- ✓ 05/30/2023 - AI-90931 - Initial budget appropriation of program income projected to be earned during the Immunization FY 24 grant period that runs from 09/01/2023 through 08/31/2024.
- ✓ 03/05/2024 - AI-94416 - Additional program income appropriated based on updated projection.
- ✓ 04/16/2024 - AI-94875 - Additional program income appropriated based on updated projection.

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**Fiscal Impact**

**CALENDAR YEAR:** 2024

**ACCT. #:** 4-1293-441-00-340-012-4-XXX

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:** N

**BUDGETARY IMPACT:**

Program Income earnings are monitored throughout the grant period to ensure the amount that has been initially projected and appropriated is plausible.

A recent review and analysis of the program income earnings and projected earnings has reflected an expected increase in earnings.

See attached projection.

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**Attachments**

Prog Income Projection

PI Budget Appropriation

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**Form Review**

**Inbox**

(Originator)

Form Started By: Carlos Oliva

**Reviewed By**

Carlos Oliva

**Date**

05/15/2024 03:53 PM

Started On: 05/15/2024 03:53 PM

**REVIEWED**

By Minerva Diaz at 5:09 pm, May 29, 2024



Javier Flores <javier.flores@auditor.co.hidalgo.tx.us>

**Request for Certification of Revenue (\$10,000) - Program 012 FY 24 - Additional Program Income**

**Carlos Oliva** <carlos.oliva@hchd.org>  
To: Javier Flores <javier.flores@auditor.co.hidalgo.tx.us>  
Cc: Miguel Escaname <miguel.escaname@hchd.org>, Minerva Diaz <minerva.diaz@auditor.co.hidalgo.tx.us>

Thu, May 16, 2024 at 9:44 AM

Good morning Javier,

Would you help me with a certification of revenue in the amount of \$10,000. As you can see in the attached projection, we are generating more program income than expected and we also have our back-to-school events in August which is the busiest month for this program.

If you have any questions please let me know.

Thank you,

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**Carlos Oliva**

**Accountant III**

**Hidalgo County Health Department**

**1304 S. 25<sup>th</sup> Avenue**

**Edinburg, Texas 78542**

**Phone: (956) 292-7000 Ext. 7241**

[carlos.oliva@hchd.org](mailto:carlos.oliva@hchd.org)

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**4 attachments**

**Program Income Projection 05.15.24.pdf**  
224K

**Appropriation - Additional IMM FY 24 Prog Income - 5.15.24.pdf**  
239K

**Program Income Actual GL 2023 09 to 13 04.10.2024.pdf**  
83K

**Program Income Actual GL 2024 01 to 04 05.15.2024.pdf**  
83K



Hidalgo County Health & Human Services Department  
 Immunization / Locals Grant Program / HHS001331300042  
 Program Income  
 09/01/2023 through 08/31/2024

Initial Program Income Projection to be earned during grant period	<u>102,000.00</u> *	
Program Income earned: September through December 2023	40,612.29	
Program Income earned: January through April 2024	60,701.59	
 Total Program Income to-date	 <u>101,313.88</u>	
	101,313.88	
	/ 8 months	
Average per month:	<u>12,664.24</u>	
 Average per month x 12 months =	 151,970.88	
Initial Program Income Projected & Appropriated	137,000.00 **	
Projected Program Income Above Initial Estimate	<u>14,970.88</u>	
 Amount requested to be Appropriated on 05/28/2024 =	 <u>10,000.00</u>	

40612.29
+ 60701.59
<u>101313.88</u>
101313.88
÷ 8
<u>12664.24</u>
12664.24
* 12
<u>151970.88</u>
102000
+ 12000
+ 23000
<u>137000</u>
151970.88
- 137000
<u>14970.88</u>

* Reference AI-90931 dated 05/30/2023 for initial program income appropriation	102,000.00
** Reference AI-94416 dated 03/05/2024 for additional program income appropriation	12,000.00
** Reference AI-94875 dated 04/16/2024 for additional program income appropriation	23,000.00
	<u>137,000.00</u>