



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

PERSONNEL ADJUSTMENT REQUEST FORM

NOTE: Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 05/15/2024 Current Slot No.: 0001
 Department Name: Hidalgo Public Defender's Office Current Position Title: _____
 Department No.: 085 / 005 Requested Position Title: PUBLIC DEFENDER III

REQUEST FOR: New Position Temporary Position* Position Reclassification Other EXTEND

SALARY REQUEST:	<u>\$90,630.00</u>	<u>\$90,630.00</u>
	Current Budgeted Amount	Proposed Budgeted Amount
		Net Change
SALARY REQUEST:	<u>\$1,500</u>	<u>\$1,500</u>
	Current Budgeted Amount	Proposed Budgeted Amount
		Net Change
TOTAL BUDGETARY IMPACT:	<u>\$92,130.00</u>	

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Salary Adjustment Other TIDC MENTAL HEALTH GRANT

POSITION TYPE: Full Time Regular Object Code 113 Part Time Regular Object Code 114
 Full Time Temporary Object Code 121 Part Time Temporary Object Code 122

CIVIL SERVICE: Exempt Non-Exempt FLSA: Exempt Non-Exempt

*** TEMPORARY POSITIONS:**

Start Date	End Date	Work Schedule	Hours per Week	No. of Weeks
Annual Salary _____		Hourly Rate _____		
Step 1 Salary / 2,080 Hours Per Year = Hourly Rate				
No. of Weeks x Hours per Week = Total Hours x Hourly Rate = Budgeted Salary				

JUSTIFICATION FOR NEW POSITION / SALARY ADJUSTMENT: *(Explain why position or adjustment request is essential)*

Extension of the Texas Indigent defense commission (TIDC) Grant, for Public Defender position that was approved by Commissioners Court on 5/14/2024. The grant funds a mental health unit from 7/1/2024 - 12/31/2024.

Ted Lopez
 Department Head
[Signature]
 Department of Human Resources

05/15/2024
 Date
05/16/2024 5/22/24
 Date

