



PURCHASING DEPARTMENT  
**ASSET DISPOSITION FORM**

*Purpose of Form: This form is to be used for asset disposition only. (E.g., trade-in, destroyed, lost, stolen, obsolete, or are damaged beyond repair.) Items listed on this form must be approved by County Commissioners first.*

Please return this form along with a copy of the approved minutes to the Purchasing Dept. within 10 days of commissioners court approval date.

DATE OF REQUEST:  
 DEPT. NAME: FACILITIES MANAGEMENT  
 LOCATION NO.: 220

Exhibit A

**Disposition Type:**

- Trade-in     Landfill     Destruction  
 Auction     Other \_\_\_\_\_

| Item No | Asset No | Asset Description               | Serial / VIN No | PO No  | Acq Date | Original Cost | FMV | AI No | CC Date | Fund |
|---------|----------|---------------------------------|-----------------|--------|----------|---------------|-----|-------|---------|------|
| 1       | 65070    | MS SURFACE PRO 3 15             | 37193551653     | 728029 | 07/21/15 | 989.01        |     |       |         | 1242 |
| 2       | 69216    | APPLE I PAD MINI 2 4GL TE 32 GB | F9FS5088GHMG    | 747193 | 10/04/16 | 302.73        |     |       |         | 1100 |
| 3       | 69219    | APPLE I PAD MINI 2 4GL TE 32 GB | F9FS5031GHMG    | 747193 | 01/24/17 | 302.73        |     |       |         | 1100 |
| 4       | 69225    | APPLE I PAD MINI 2 4GLTE 32 GB  | F9FS506SGHMG    | 747193 | 02/14/17 | 302.73        |     |       |         | 1100 |
| 5       | 69227    | APPLE I PAD MINI 2 4GL TE 32 GB | F9FS5053GHMG    | 747193 | 07/25/17 | 302.73        |     |       |         | 1100 |
| 6       | 73428    | APPLE IPAD MINI 4 32GB          | F9FV41JZGHMN    | 766036 | 11/14/17 | 429.99        |     |       |         | 1100 |
| 7       | 73429    | APPLE IPAD MINI 4 32GB          | F9FV42M7GHMN    | 766036 | 11/14/17 | 429.99        |     |       |         | 1100 |
| 8       | 73432    | APPLE IPAD MINI 4 32GB          | F9FV35PVGHMN    | 766036 | 11/14/17 | 429.99        |     |       |         | 1100 |
| 9       | 73433    | APPLE IPAD MINI 4 32GB          | F9FV423MGHMN    | 766036 | 03/21/17 | 429.99        |     |       |         | 1100 |
| 10      | 73435    | APPLE IPAD MINI 4 32GB          | F9FV37MTGHMN    | 766036 | 10/31/17 | 429.99        |     |       |         | 1100 |
| 11      | 73440    | APPLE IPAD MINI 4 32GB          | F9FV42MVGHMN    | 766036 | 10/31/17 | 429.99        |     |       |         | 1100 |
| 12      |          | 5 screen protectors             |                 |        |          |               |     |       |         |      |
| 13      |          | 20 cases protectors             |                 |        |          |               |     |       |         |      |

*[Handwritten Signature]*  
 \_\_\_\_\_  
 Elected Official/Dept. Head Signature

6-4-24  
 \_\_\_\_\_  
 Date

HIDALGO COUNTY, TEXAS  
PURCHASING DEPARTMENT - FIXED ASSETS DIVISION  
DEPRECIATION FORM

Hidalgo County  
Facilities Management

Prepared By: Omar Salinas  
Requested By: Russell Solis  
Date: 6/4/2024

| Asset Number | Description                     | Hist Cost | Acq Date | Acq. Year | Last Year Depr | Life Expectancy | Years of Usage | Residual Value 10% | Depreciable Value | Yearly Depreciation | Current Depreciation | Current Value | Book Value    |
|--------------|---------------------------------|-----------|----------|-----------|----------------|-----------------|----------------|--------------------|-------------------|---------------------|----------------------|---------------|---------------|
|              |                                 |           |          |           |                |                 |                |                    |                   |                     |                      | (After Depr)  | (w/ Residual) |
| 65070        | MS SURFACE PRO 3 15             | \$ 989.01 | 07/21/15 | 2015      | 2024           | 6               | 9              | \$ 98.90           | \$ 890.11         | \$ 148.35           | \$ 890.11            | \$ -          | \$ 98.90      |
| 69216        | APPLE I PAD MINI 2 4GL TE 32 GB | \$ 302.73 | 10/04/16 | 2016      | 2024           | 6               | 8              | \$ 30.27           | \$ 272.46         | \$ 45.41            | \$ 272.46            | \$ -          | \$ 30.27      |
| 69219        | APPLE I PAD MINI 2 4GL TE 32 GB | \$ 302.73 | 01/24/17 | 2017      | 2024           | 6               | 7              | \$ 30.27           | \$ 272.46         | \$ 45.41            | \$ 272.46            | \$ -          | \$ 30.27      |
| 69225        | APPLE I PAD MINI 2 4GLTE 32 GB  | \$ 302.73 | 02/14/17 | 2017      | 2024           | 6               | 7              | \$ 30.27           | \$ 272.46         | \$ 45.41            | \$ 272.46            | \$ -          | \$ 30.27      |
| 69227        | APPLE I PAD MINI 2 4GL TE 32 GB | \$ 302.73 | 07/25/17 | 2017      | 2024           | 6               | 7              | \$ 30.27           | \$ 272.46         | \$ 45.41            | \$ 272.46            | \$ -          | \$ 30.27      |
| 73428        | APPLE IPAD MINI 4 32GB          | \$ 429.99 | 11/14/17 | 2017      | 2024           | 6               | 7              | \$ 43.00           | \$ 386.99         | \$ 64.50            | \$ 386.99            | \$ -          | \$ 43.00      |
| 73429        | APPLE IPAD MINI 4 32GB          | \$ 429.99 | 11/14/17 | 2017      | 2024           | 6               | 7              | \$ 43.00           | \$ 386.99         | \$ 64.50            | \$ 386.99            | \$ -          | \$ 43.00      |
| 73432        | APPLE IPAD MINI 4 32GB          | \$ 429.99 | 11/14/17 | 2017      | 2024           | 6               | 7              | \$ 43.00           | \$ 386.99         | \$ 64.50            | \$ 386.99            | \$ -          | \$ 43.00      |
| 73433        | APPLE IPAD MINI 4 32GB          | \$ 429.99 | 03/21/17 | 2017      | 2024           | 6               | 7              | \$ 43.00           | \$ 386.99         | \$ 64.50            | \$ 386.99            | \$ -          | \$ 43.00      |
| 73435        | APPLE IPAD MINI 4 32GB          | \$ 429.99 | 10/31/17 | 2017      | 2024           | 6               | 7              | \$ 43.00           | \$ 386.99         | \$ 64.50            | \$ 386.99            | \$ -          | \$ 43.00      |
| 73440        | APPLE IPAD MINI 4 32GB          | \$ 429.99 | 10/31/17 | 2017      | 2024           | 6               | 7              | \$ 43.00           | \$ 386.99         | \$ 64.50            | \$ 386.99            | \$ -          | \$ 43.00      |

\$ 4,779.87

\$ 477.99 \$ 4,301.88

\$ 4,301.88 \$ - \$ 477.99

Historical Cost - Residual Value = \$ 4,301.88

Note:

AFFIDAVIT

State Of Texas |

County of Hidalgo |

Before me, the undersigned authority, a Notary Public and in for the State of Texas, on the same date personally appeared Oscar R. Villarreal, who after being duly sworn, deposes and says:

My name is Oscar R. Villarreal and I am the Director at Hidalgo County Facilities Management.

I am requesting that the Hidalgo County Commissioner's Court and/or the Hidalgo County Purchasing Department remove the items listed on Exhibit A, from our inventory listing. The assets have no further use, obsolete and or value to sell at auction.

The above is true and correct to the best of my knowledge.

  
Department Head

State of Texas |

County Of Hidalgo |

Sworn to and subscribed before me, a Notary Public, in and for the State of Texas on this the 4 day of June, 2024.



NOTARY PUBLIC, State of Texas

