




MEMORANDUM

TO: Hidalgo County Commissioner's Court

FROM: Ignacio Amezcua MBA, CTCM, CTCD 

DATE: May 30, 2024

RE: Sole Source Declaration for Ditch Witch South Texas **"Purchase of Spare Parts for a Walk Behind Trencher"**

The Hidalgo County Facilities Management Department seeks to procure the purchase of spare parts for a Walk Behind Trencher from Ditch Witch South Texas.

Ditch Witch South Texas is the only authorized dealer for Ditch Witch equipment, parts and service and all products and parts are manufactured, sold and distributed exclusively by Ditch Witch South Texas.

- In Accordance with the Texas Local Government Code Chapter 262.024 (a)(7)(A),(D)
- (a) A contract for the purchase of any of the following items is exempt from the requirement established by section 262.023 if the commissioners court by order grants the exemption:
 - (7) Any item that can be obtained from only one source, including:
 - (A) Items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies.
 - (D) Captive replacement parts or components for equipment

Therefore, for the reason stated herein, we humbly request that the Hidalgo County Commissioners' Court declare a Sole Source Vendor, for the purpose of procuring the purchase with Ditch Witch South Texas. This sole source declaration will remain in effect through the life term of the contract, unless otherwise revoked by the Hidalgo County Commissioners Court.