



PURCHASING DEPARTMENT
ASSET DISPOSITION FORM

Purpose of Form: This form is to be used for asset disposition only. (E.g., trade-in, destroyed, lost, stolen, obsolete, or are damaged beyond repair.) Items listed on this form must be approved by County Commissioners first.

Please return this form along with a copy of the approved minutes to the Purchasing Dept. within 10 days of commissioners court approval date.

DATE OF REQUEST:
 DEPT. NAME: HC W.I.C
 LOCATION NO.: 350

Exhibit A

Disposition Type:

- Trade-in Landfill Destruction
 Auction Other _____

Item No	Asset No	Asset Description	Serial / VIN No	PO No	Acq Date	Original Cost	FMV	AI No	CC Date	Fund
1	030247	NORSTAR (MERIDIAN) KSU-SYSTEM	NNTM60GN3YBJ	109379	08/12/1996	3,485.00				1292
2	031301	NORSTAR 7208 TEL SYSTEM, CONTROL UNIT		236789	10/28/1997	2,150.00				1292
3	032735	NORSTAR ICS SYST W/CONT UNIT-ALAMO	NNTMH100M5WE	259889	11/09/1998	2,183.16				1292
4	033482	NORSTAR ICS SYST W/CONT UNIT-ELSA	NNTM040BYU48	259889	11/09/1998	1,803.15				1292
5	037799	GLO CONNECTABLE WORKSTATION		332497	12/11/2001	1,372.25				1292
6	037800	GLO CONNECTABLE WORKSTATION		332497	12/11/2001	1,372.25				1292
7	038450	NORTEL 308 DIGITAL PHONE SYSTEM	NNTM8455UL5R	363492	08/30/2002	1,824.00				1292
8	041601	NORTEL 4X16 W/ 6 PHONES T-7316	NNTM845SUL5R	521198	11/26/2003	2,233.00				1292
9	47362	EMERALD/6 LNS/6 DIG PHONES	1078904620-01	596153	02/26/2008	2,820.00				1292
10	54134	ANIMAL FAM CTR TABLE/4 CHAIRS		662635	11/22/2011	1,029.00				1292
11		ACROPRINT TIME CLOCK	01 0147 002 006358LI							
12		TRIPP LITE SMART PRO UPS	9747ALCM628401568							
13		APC BACK UP BATTERY	3B1525X10998							
14		APC BACK UP BATTERY	3B1525X10982							
15		NORSTAR MERIDIAN PHONE SYSTEM	NNTM8456BBZA							
16		AMERICAN DYNAMICS CAMERA (WHITE)	A09TB0280							
17		AHD CAMERA (GRAY)	150112500709							
18		AHD CAMERA (GRAY)	150112500706							
19		SMALL WOOD PARTICLE DESK								
20		SMALL STEEL PRINTER STAND								
21	65352	AMEDAELITE BREAST PUMP MULTI SERVER	AL14053314	729482	06/15/15	753.96				1292

Charles J.
 Elected Official/Dept. Head Signature

6/6/2024
 Date

HIDALGO COUNTY, TEXAS
PURCHASING DEPARTMENT - FIXED ASSETS DIVISION
DEPRECIATION FORM

Hidalgo County
W.I.C.

Prepared By: Omar Salinas
Requested By: Esmeralda medina
Date: 6/5/2024

Asset Number	Description	Hist Cost	Acq Date	Acq. Year	Last Year Depr	Life Expectancy	Years of Usage	Residual Value 10%	Depreciable Value	Yearly Depreciation	Current Depreciation	Current Value (After Depr)	Book Value (w/ Residual)
030247	NORSTAR (MERIDIAN) KSU-SYSTEM	\$ 3,485.00	08/12/1996	1996	2024	6	28	\$ 348.50	\$ 3,136.50	\$ 522.75	\$ 3,136.50	\$ -	\$ 348.50
031301	NORSTAR 7208 TEL SYSTEM, CONTROL UNIT	\$ 2,150.00	10/28/1997	1997	2024	6	27	\$ 215.00	\$ 1,935.00	\$ 322.50	\$ 1,935.00	\$ -	\$ 215.00
032735	NORSTAR ICS SYST W/CONT UNIT-ALAMO	\$ 2,183.16	11/09/1998	1998	2024	6	26	\$ 218.32	\$ 1,964.84	\$ 327.47	\$ 1,964.84	\$ -	\$ 218.32
033482	NORSTAR ICS SYST W/CONT UNIT-ELSA	\$ 1,803.15	11/09/1998	1998	2024	6	26	\$ 180.32	\$ 1,622.84	\$ 270.47	\$ 1,622.84	\$ -	\$ 180.32
037799	GLO CONNECTABLE WORKSTATION	\$ 1,372.25	12/11/2001	2001	2024	7	23	\$ 137.23	\$ 1,235.03	\$ 176.43	\$ 1,235.03	\$ -	\$ 137.23
037800	GLO CONNECTABLE WORKSTATION	\$ 1,372.25	12/11/2001	2001	2024	7	23	\$ 137.23	\$ 1,235.03	\$ 176.43	\$ 1,235.03	\$ -	\$ 137.23
038450	NORTEL 308 DIGITAL PHONE SYSTEM	\$ 1,824.00	08/30/2002	2002	2024	6	22	\$ 182.40	\$ 1,641.60	\$ 273.60	\$ 1,641.60	\$ -	\$ 182.40
041601	NORTEL 4X16 W/ 6 PHONES T-7316	\$ 2,233.00	11/26/2003	2003	2024	6	21	\$ 223.30	\$ 2,009.70	\$ 334.95	\$ 2,009.70	\$ -	\$ 223.30
47362	EMERALD/6 LNS/6 DIG PHONES	\$ 2,820.00	02/26/2008	2008	2024	6	16	\$ 282.00	\$ 2,538.00	\$ 423.00	\$ 2,538.00	\$ -	\$ 282.00
54134	ANIMAL FAM CTR TABLE/4 CHAIRS	\$ 1,029.00	11/22/2011	2011	2024	7	13	\$ 102.90	\$ 926.10	\$ 132.30	\$ 926.10	\$ -	\$ 102.90
65352	AMEDAELITE BREAST PUMP MULTI SERVER	\$ 753.96	06/15/15	2015	2024	7	9	\$ 75.40	\$ 678.56	\$ 96.94	\$ 678.56	\$ -	\$ 75.40

\$ 21,025.77
\$ 2,102.58 \$ 18,923.19
\$ 18,923.19 \$ - \$ 2,102.58

Historical Cost - Residual Value = \$ 18,923.19

Note:

AFFIDAVIT

State Of Texas |

County of Hidalgo |

Before me, the undersigned authority, a Notary Public and in for the State of Texas, on the same date personally appeared Clarissa Ramirez, who after being duly sworn, deposes and says:

My name is Clarissa Ramirez and I am the Director at the Hidalgo County WIC Program.

I am requesting that the Hidalgo County Commissioner's Court and/or the Hidalgo County Purchasing Department remove the items listed on Exhibit A, from our inventory listing. The assets have no further use, are non-functioning, obsolete and or value to sell at auction.

The above is true and correct to the best of my knowledge.

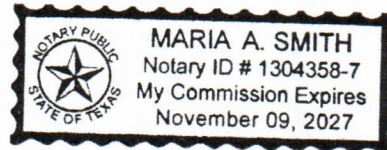
Clarissa Ramirez
Department Head

State of Texas |

County Of Hidalgo |

Sworn to and subscribed before me, a Notary Public, in and for the State of Texas on this the 6 day of JUNE, 2024.

Maria A. Smith
NOTARY PUBLIC, State of Texas



HIDALGO COUNTY, TEXAS
PURCHASING DEPARTMENT - FIXED ASSETS DIVISION
DEPRECIATION FORM

Hidalgo County
W.I.C.

Exhibit B

Prepared By: Omar Salinas
Requested By: Esmeralda medina
Date: 6/5/2024

Asset Number	Description	Hist Cost	Acq Date	Acq. Year	Last Year Depr	Life Expectancy	Years of Usage	Residual Value 10%	Depreciable Value	Yearly Depreciation	Current Depreciation	Current Value (After Depr)	Book Value (w/ Residual)
75045	DELL LATITUDE E5570 LAPTOP	\$ 1,413.76	02/08/2018	2018	2024	6	6	\$ 141.38	\$ 1,272.38	\$ 212.06	\$ 1,272.38	\$ -	\$ 141.38
75085	DELL OPTIPLEX 9020 MONITOR & KEYBOARD	\$ 1,387.40	02/08/2018	2018	2024	6	6	\$ 138.74	\$ 1,248.66	\$ 208.11	\$ 1,248.66	\$ -	\$ 138.74
		<u>\$ 2,801.16</u>						<u>\$ 280.12</u>	<u>\$ 2,521.04</u>		<u>\$ 2,521.04</u>	<u>\$ -</u>	<u>\$ 280.12</u>

Historical Cost - Residual Value = \$ 2,521.04

Note:



PURCHASING DEPARTMENT
ASSET DISPOSITION FORM

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Please return this form along with a copy of the approved minutes to the Purchasing Dept. within 10 days of commissioners court approval date.

DATE OF REQUEST:

DEPT. NAME: HC W.I.C

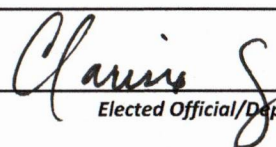
LOCATION NO.: 350

Disposition Type:

Trade-in Landfill Destruction

Auction Other _____

Item No	Asset No	Asset Description	Serial / VIN No	PO No	Acq Date	Original Cost	FMV	AI No	CC Date	Fund
1	75045	DELL LATITUDE E5570 LAPTOP	C76QTC2	HHSC	02/08/2018	1,413.76				1292
2	75085	DELL OPTIPLEX 9020 MONITOR & KEYBOARD	3SH6X52	HHSC	02/08/2018	1,387.40				1292



Elected Official/Dept. Head Signature

6/6/2024
Date

AFFIDAVIT

State Of Texas |

County of Hidalgo |

Before me, the undersigned authority, a Notary Public and in for the State of Texas, on the same date personally appeared Clarissa Ramirez, who after being duly sworn, deposes and says:

My name is Clarissa Ramirez and I am the Director at the Hidalgo County WIC Program.

I am requesting that the Hidalgo County Commissioner's Court and/or the Hidalgo County Purchasing Department remove the items listed on Exhibit B, attached hereto, as inventory in this Department's possession. After exhausting all efforts to locate these items by the WIC Staff, Information Technology Department and Purchasing Department, it has been determined that these items are no longer physically present in this Department or part of our inventory.

The above is true and correct to the best of my knowledge.

Clarissa
Department Head

State of Texas |

County Of Hidalgo |

Sworn to and subscribed before me, a Notary Public, in and for the State of Texas on this the 6 day of JUNE, 2024.

Maria A. Smith
NOTARY PUBLIC, State of Texas

