



NOTICE

TO: Eduardo "Eddie" Cantu, Commissioner Precinct 2
FROM: Amanda Martinez, Contract Specialist II
DATE: April 16, 2024
RE: Project No. 21-0639
Extension of Contract C-21-0639-07-27

Contract C-21-0639-07-27 between Hidalgo County and Perez Law Firm, PLLC for "Engagement Agreement for Legal Services" will expire on July 26, 2024 We have the option to extend this contract for an additional one (1) year term.

For your review and consideration, the current contract is enclosed. Please advise what action Precinct 2 would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **April 23, 2024**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

Erika Zamora

A handwritten signature in black ink that reads "Erika Zamora".

4/25/2024

Name

Signature

Date

Please include the account number(s) for the above reference project:

Account No.: Funding will be identified upon engagement.

Should you have any questions or need additional information, I may be reached at extension 4865.

AM