



2812 S. Bus. Hwy 281, Edinburg, Texas 78539 | Phone: (956) 318-2626 | www.co.hidalgo.tx.us/purchasing

NON-TRAVEL REQUEST FORM HIDALGO COUNTY CITIBANK CARD

Complete the form and submit all supporting documentation
to yvonne.pena@co.hidalgo.tx.us

DATE: JUNE 14, 2024

DEPARTMENT: PROBATE COURT

REQUESTER: REGINA MORENO, PROBATE COURT-COURT COORDINATOR

TYPE OF PURCHASE: MEMBERSHIP DUES

REQUISITION NUMBER: 496719

AMOUNT TO BE CHARGED: \$590.00 (TWO JUDGES+\$295.00 EACH)

ONLINE PURCHASE LINK: ONLINEFEES@TEXASBAR.COM


DEPARTMENT HEAD SIGNATURE

JUNE 14, 2024
DATE

PURCHASING USE ONLY

DATE COMPLETED: _____

CONTACT PERSON: _____

CONFIRMATION NUMBER: _____

AMOUNT CHARGED: _____

PURCHASE ORDER NUMBER: _____



STATE BAR *of* TEXAS

Membership Dues Invoice

Fiscal Year 2024 - 2025

Invoice Date: 06/13/2024

24041018
Kristalee Guerra Mata
100 N Closner Blvd

Edinburg, TX 78539-3523

Dues	\$235.00
Legal Services Fee	\$65.00
Judicial	\$30.00
Real Estate, Probate & Trust Law	\$30.00
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Total	\$295.00

Membership dues payments must be made online using a credit card, debit card, or electronic funds transfer. Please be advised that the State Bar no longer accepts checks for membership fees unless prior authorization is given due to disability or undue hardship. All other checks will be returned to sender.



STATE BAR *of* TEXAS

Membership Dues Invoice

Fiscal Year 2024 - 2025

Invoice Date: 06/13/2024

24064609
Jo Anne Garcia
100 N Closner Blvd

Edinburg, TX 78539-3523

Dues	\$235.00
Legal Services Fee	\$65.00
Judicial	\$30.00
Real Estate, Probate & Trust Law	\$30.00
<hr/>	
Total	\$295.00

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Requisition

Req # 00496719

PO #

Date: 06/14/24

Bill To:

Vendor: 343277

CITIBANK CORPORATE CARD
 PO BOX 183173
 COLUMBUS OH 43218-3173

Ship To: COUNTY COURT AT LAW #3
 100 N. CLOSNER, 3RD FL
 EDINBURG TX 78539

Contract No:

Contact: REGINA MORENO

Special Instructions:

956-318-2385

QUANTITY	UOM	DESCRIPTION	UNIT PRICE	AMOUNT
2.00	EACH	MEMBERSHIP DUES FOR FISCAL YEAR 2024-2025 IN THE AMOUNT OF \$590.00 (\$295.00X2) WHICH WILL SERVE AS MEMBERSHIP DUES FOR JUDGE JO ANNE GARCIA, PROBATE COURT JUDGE AND ASSOCIATE JUDGE KRISTALEE GUERRA MATA, ASSOCIATE JUDGE, PROBATE COURT OF HIDALGO COUNTY, TEXAS.	295.00	590.00
		Account No	Encumbrance	
		4-1243-412-00-023-002-0-810	590.00	
			Freight	.00
			Total	590.00

Authorized By: _____