



## NOTICE

TO: Ellie Torres, Commissioner Precinct 4  
FROM: Victor Webber, Contract Specialist II  
DATE: May 31, 2024  
RE: 22-0318-EXT02  
Extension of Contract C-22-0318-08-09

Contract C-22-0318-08-09 between Hidalgo County and Frontera Material, Inc. for "Flex Base Material Crushed Caliche" will expire on 08/31/2024. We have the option to renew this contract for one (1) final available annual extension.

For your review and consideration, the current contract is enclosed. Please advise what action Precinct 4 would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **June 12, 2024**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

<u>Letty Saenz</u>	<u>LS</u>	<u>05/31/2024</u>
Name	Signature	Date

Please include the account number(s) for the above reference project:

Account No.: 4-1200-431-00-124-007-0-810

Should you have any questions or need additional information, I may be reached at extension 4872.

vwb