

**DEPARTMENT OF STATE HEALTH SERVICES GRANT AGREEMENT,
 CONTRACT NO. HHS001409300018
 AMENDMENT NO. 1**

THE DEPARTMENT OF STATE HEALTH SERVICES (“System Agency” or “Receiving Agency”), and **HIDALGO COUNTY** ("Performing Agency" or “Contractor”), who are collectively referred to herein as the "Parties," to that certain Medical Reserve Corps Grant Contract effective December 01, 2023 and denominated DSHS Contract No. HHS001409300018 (the “Contract”), now desire to amend the Contract.

WHEREAS, the Parties desire to revise **Attachment A, Statement of Work:**

NOW, THEREFORE, the Parties hereby amend and modify the Contract as follows:

1. **ATTACHMENT A – STATEMENT OF WORK, ARTICLE V, INVOICE AND PAYMENT**, of this Contract is revised to add the following subsection at the end of the Article:

“E. Grantee must submit a final close-out invoice at the end of each contract fiscal term. Invoices received more than thirty (30) days after each fiscal year are subject to denial of payment.” The remainder of the Article remains unchanged.

2. **ATTACHMENT A – STATEMENT OF WORK, ARTICLE II, REPORTING REQUIREMENTS, SUBSECTION B** is revised to add new language as follows:

Report	Frequency	Due Date	DSHS Email Addresses to Submit Report
Financial Status Report (FSR) – Biannual	The last business day of the month following the end of each second fiscal quarter AND thirty (30) calendar days following the end of each fourth fiscal quarter. *The final FSR is due thirty (30) calendar days	7/31/24 1/31/25 6/30/25	Invoices@dshs.texas.gov ; FSRGrants@dshs.texas.gov ; copy to the System Agency representative identified in Section VII, Contract Representatives , of this Grant Agreement

	following fiscal contract term.		
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3. This Amendment No. 1 shall be effective as of the date last signed below.
4. Except as amended and modified by this Amendment No. 1, all terms and conditions of the Contract, as amended, shall remain in full force and effect.
5. Any further revisions to the Contract shall be by written agreement of the Parties.

SIGNATURE PAGE FOLLOWS

**SIGNATURE PAGE FOR AMENDMENT NO. 1
DSHS CONTRACT NO. HHS001409300018**

DEPARTMENT OF STATE HEALTH SERVICES HIDALGO COUNTY

By: _____

By: _____

Name:

Name: Judge Richard F. Cortez

Title:

Title: Hidalgo County Judge

Date of Execution: _____

Date of Execution: _____

Certificate Of Completion

Envelope Id: 1169F315A5924F0D85D0E400A14E8463
 Subject: HHS001409300018 Hidalgo County A-1.docx
 Source Envelope:
 Document Pages: 3
 Certificate Pages: 2
 AutoNav: Enabled
 Envelope Stamping: Enabled
 Time Zone: (UTC-06:00) Central Time (US & Canada)

Signatures: 0
 Initials: 0

Status: Sent
 Envelope Originator:
 CMS Internal Routing Mailbox
 11493 Sunset Hills Road
 #100
 Reston, VA 20190
 CMS.InternalRouting@dshs.texas.gov
 IP Address: 167.137.1.18

Record Tracking

Status: Original
 6/28/2024 5:33:31 PM
 Holder: CMS Internal Routing Mailbox
 CMS.InternalRouting@dshs.texas.gov
 Location: DocuSign

Signer Events

Signature

Timestamp

Judge Richard F. Cortez
 countyjudge@co.hidalgo.tx.us
 Hidalgo County Judge
 Hidalgo County
 Security Level: Email, Account Authentication
 (None)

Sent: 6/28/2024 5:36:36 PM
 Viewed: 7/1/2024 4:19:33 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Jonah Wilczynski
 jonah.wilczynski@dshs.texas.gov
 Security Level: Email, Account Authentication
 (None)

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Patty Melchior
 Patty.Melchior@dshs.texas.gov
 Security Level: Email, Account Authentication
 (None)

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

David Gruber
 David.Gruber@dshs.texas.gov
 Security Level: Email, Account Authentication
 (None)

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
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CMS Internal Routing Mailbox
cms.internalrouting@dshs.texas.gov
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Jennifer Silva
Jennifer.Silva@dshs.texas.gov
Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	6/28/2024 5:36:36 PM
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Payment Events	Status	Timestamps
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