Texas Dept. of Family
and Protective Services

Signature Authority Designation

N502-Form 2031
September 2018

All Contractors/Potential Contractors are required to fill out and submit this form.

Completion of this form designates signature authority for Contractor: Hidalgo County

The Contractor may: (1) designate additional signature authority by including the additional signature authority's name and title; or (2) verify that the signature below is the only signature authority designated for contracting with DFPS.

The Contractor understands that there is an ongoing duty to notify DFPS in writing of any change to signature authority during the term of the contract with DFPS. The Contractor verifies that the signature(s) below is a complete, true and correct representation of signature authority.

Richard Cortez Printed Name	Signature of Authorized Representative
Hidalgo County Judge Title of Authorized Representative	Date
Hidalgo County Legal Name of Contractor/Potential Contractor	24738247 Procurement Number or Agency Account ID

The Designated Signature Authority as referenced above has authorized the following person(s) listed below to also approve and sign on the contract functions as indicated. Please note that *both* the printed name and signature is required for each authorized individual.

Printed Name	Title	Function	Signature
Leticia Chavez	Hidalgo County Auditor	Billing Approval	
Reynaldo Cantu III	First Assistant County Auditor	Billing Approval	
Merlen Munoz	Director of Accounting	Billing Approval	

I certify that the person(s) indicated above are designated as "Authorized Official(s)" for the purpose stated and that the signatures are valid. I further understand that it is my responsibility to immediately notify the DFPS in writing of any changes to the above list.

Richard Cortez, Hidalgo County Judge Printed or Typed Name & Title of Contract Signatory	Signature