



Vehicle Listing Report
Report Date 06/24/2024

Vehicle Listing Report
Report Date 06/24/2024
Total Records for Report: 2

Account Number	Account Name	Vehicle ID	Vehicle Status Description	Vehicle Status Date	License Number	License State	VIN	Vehicle Description
869320184	HIDALGO CONSTABLE PCT 1	087224	ACTIVE	6/14/2024	563-7N91	TX	1FM5K8AB1RGA64353	2024 Ford Explorer
869320184	HIDALGO CONSTABLE PCT 1	087237	ACTIVE	6/14/2024	563-7PL5	TX	3GCUD4ED6RG282856	2024 Chevy Silverado

FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card
 Add Driver Pin
 Delete/ Cancel Card
 Delete/Cancel Driver

Department: Hidalgo County Constable Pct. 1
Billing Address: 1900 Joe Stephens Weslaco, Texas 78599
Fuel Card Manager: Melissa D. Escalon

Phone Number: 956-447-3775 Ext 1311 This person can not have use of the fuel card

Web user Name: _____ **Password:** _____

Hidalgo Co Acct Number: 2-1100-421-00-291-001-0-626

Requested By: _____
 Original Signature is required [Signature] Sign & Print Elected/Official Supervisor/Director

On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.

For Purchasing Department Use Only

Approved by Commissioners Court On: Agenda Item No. # AI-96163 CC:08062024
Reviewed by Fuel Card Administrator: Yvonne Cindy Peña 6/14/24
Cards Received by Dept on: 6/18/24 Date Returned/Cancelled: _____
Fuel Cards Received by Department: _____
 Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Asset Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number
5637PL5	Chevrolet Silverado 2024	3GCUD4ED6RG282856	87237	600074
5637N91	FORD Explorer 2024	1FM5K8AB1RGA64353	87224	600075

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy



Card Listing Report
Report Date: 06/06/2024

Card Listing Report

Report Date: 06/06/2024


Total Records for Report: 2

Account Number	Account Name	Card ID	Card Status	Card Status Date	Lock Status	Card Tie To
869320184	HIDALGO CONSTABLE PCT 1	600073	ACTIVE	04/09/2024	UNLOCKED	090018
869320184	HIDALGO CONSTABLE PCT 1	600045	CANCELLED/ LOST	04/09/2024	UNLOCKED	090018

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Add Vehicle Card Add Driver Pin Delete/ Cancel Card Delete/Cancel Driver

Department:	Hidalgo County Constable Pct. 1		
Billing Address:	1900 Joe Stephens Weslaco, Texas 78599		
Fuel Card Manager:	Samuel Trevino		
	This person can not have use of the fuel card		
Phone Number:	956-447-3775 Ext 1316		
Web user Name:		Password:	
Hidalgo Co Acct Number:	2-1100-421-00-291-001-0-626		
Requested By:	 Sign & Print Elected/Official Supervisor/Director		
Original Signature is required	On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.		

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	Agenda Item No. # AI-96163 CC:08062024
Reviewed by Fuel Card Administrator:	<i>Yvonne Peña 4/19/24</i>
Cards Received by Dept on:	Date Returned/Cancelled:
Fuel Cards Received by Department:	Sign & Print Authorized Elected Official/Supervisor/Director

Card ID: 1000045 - card was lost

Vehicle Plate No <small>(N/A = Non-vehicle)</small>	Description <small>(Vehicle or Non-vehicle Equip.)</small>	VIN Number <small>(N/A = Non-vehicle)</small>	Asset Number <small>(N/A = Non-vehicle)</small>	<i>Purchasing Dept. Use Only</i> Card Number
137-3659	FORD EXPLORER	1FM5K8AR6JGA71753	74446	N/A

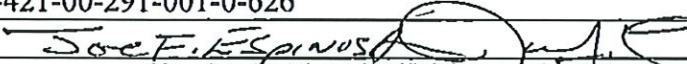
List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID <small>(6 digits)</small>	<i>DBM Use Only</i> License Verification	<i>Purchasing Dept. Use Only</i> Training Date & Signed Fuel Policy

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Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

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Billing Address:	1900 Joe Stephens Weslaco, Texas 78599		
Fuel Card Manager:	Samuel Trevino		
	This person can not have use of the fuel card		
Phone Number:	956-447-3775 Ext 1316		
Web user Name:		Password:	
Hidalgo Co Acct Number:	2-1100-421-00-291-001-0-626		
Requested By:	 Sign & Print Elected/Official Supervisor/Director		
Original Signature is required			
On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.			

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	Agenda Item No. # AI-96163 CC:08062024
Reviewed by Fuel Card Administrator:	Yvonne Peña 4/09/24
Cards Received by Dept on:	Date Returned/Cancelled:
Fuel Cards Received by Department:	Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No <small>(N/A = Non-vehicle)</small>	Description <small>(Vehicle or Non-vehicle Equip.)</small>	VIN Number <small>(N/A = Non-vehicle)</small>	Asset Number <small>(N/A = Non-vehicle)</small>	<i>Purchasing Dept. Use Only</i> Card Number
137-3659	FORD EXPLORER	1FM5K8AR6JGA71753	74446	600073

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID <small>(6 digits)</small>	<i>DBM Use Only</i> License Verification	<i>Purchasing Dept. Use Only</i> Training Date & Signed Fuel Policy