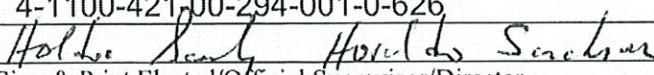



FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card
 Add Driver Pin
 Delete/ Cancel Card
 Delete/Cancel Driver

Department:	Constable Pct. 4		
Billing Address:	1212 S. 25th Avenue, Suite B Edinburg, Texas 78542		
Fuel Card Manager:	Andrea Sanchez		
	This person can not have use of the fuel card		
Phone Number:	956.383.8560 Ext: 4313	County Email:	andrea.sanchez@co.hidalgo.tx.us
Web user Name:	Password:		
Hidalgo Co Acct Number:	4-1100-421-00-294-001-0-626		
Requested By:	 Sign & Print Elected/Official Supervisor/Director		
Original Signature is required			
On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.			

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	Agenda Item No. # AI-96163 CC:08062024
Reviewed by Fuel Card Administrator:	 Date Returned/Cancelled: 5/21/24
Cards Received by Dept on:	Date Returned/Cancelled:
Fuel Cards Received by Department:	Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Asset Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number
159-4371	2023 Dodge Durango White	1C4SDJFT2PC688838	086320	

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy



Vehicle Listing Report
Report Date 06/24/2024

Vehicle Listing Report
Report Date 06/24/2024
Total Records for Report: 2

Account Number	Account Name	Vehicle ID	Vehicle Status Description	Vehicle Status Date	License Number	License State	VIN	Vehicle Description
869320218	HIDALGO CONSTABLE PCT 4	600026	TERMINATED	6/7/2024	125-5985	TX	1FM5K8AGGA19047	2016 Ford Explor
869320218	HIDALGO CONSTABLE PCT 4	600029	TERMINATED	6/7/2024	125-5982	TX	1FM5K8AR6GGA19046	2016 Ford Explor

FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card
 Add Driver Pin
 Delete/ Cancel Card
 Delete/Cancel Driver

Department:	Constable Pct. 4		
Billing Address:	1212 S. 25th Avenue, Suite B Edinburg, Texas 78542		
Fuel Card Manager:	Andrea Sanchez		
	This person can not have use of the fuel card		
Phone Number:	956.383.8560 Ext: 4313	County Email:	andrea.sanchez@co.hidalgo.tx.us
Web user Name:	Password:		
Hidalgo Co Acct Number:	4-1100-421-00-294-001-0-626		
Requested By:	<i>Hidalgo Sanchez</i> <i>Hidalgo Sanchez</i>		
Original Signature is required	Sign & Print Elected/Official Supervisor/Director		
On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.			

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	Agenda Item No. # AI-96163 CC:08062024
Reviewed by Fuel Card Administrator:	<i>Wonne Cindy Peña</i> <i>Le07124</i>
Cards Received by Dept on:	Date Returned/Cancelled:
Fuel Cards Received by Department:	Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No <small>(N/A = Non-vehicle)</small>	Description <small>(Vehicle or Non-vehicle Equip.)</small>	VIN Number <small>(N/A = Non-vehicle)</small>	Asset Number <small>(N/A = Non-vehicle)</small>	Purchasing Dept. Use Only Card Number
125-5985	2016 Ford Explorer	1FM5K8AR8GGA19047	63503	<i>600028</i>
125-5982	2016 Ford Explorer	1FM5K8AR6GGA19046	63501	<i>600048</i>
	<i>Surplus</i>			

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID <small>(6 digits)</small>	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy



Card Listing Report
Report Date: 07/16/2024

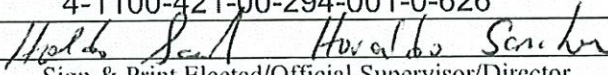
Card Listing Report
Report Date: 07/16/2024
Total Records for Report: 1

Account Number	Account Name	Card ID	Card Status	Card Status Date	Card Tie To		
869320218	HIDALGO CONSTABLE PCT 4	600058	CANCELLED	4/25/2024	086320		

FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card Add Driver Pin Delete/ Cancel Card Delete/Cancel Driver

Department:	Constable Pct. 4		
Billing Address:	1212 S. 25th Avenue, Suite B Edinburg, Texas 78542		
Fuel Card Manager:	Andrea Sanchez		
	This person can not have use of the fuel card		
Phone Number:	956.383.8560 Ext: 4313	County Email:	andrea.sanchez@co.hidalgo.tx.us
Web user Name:	Password:		
Hidalgo Co Acct Number:	4-1100-421-00-294-001-0-626		
Requested By:	 Sign & Print Elected/Official Supervisor/Director		
Original Signature is required			
On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.			

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	Agenda Item No. # AI-96163 CC:08062024
Reviewed by Fuel Card Administrator:	<i>Yvonne Cindy Pena 4/25/24</i>
Cards Received by Dept on:	Date Returned/Cancelled:
Fuel Cards Received by Department:	Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Asset Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number
489-7Y12 <i>Card id: 600058</i>	2023 Dodge Durango White	1C4SDJFT2PC688838	086320	

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy



Driver Listing Report
Report Date: 06/27/2024

Driver Listing Report
Report Date: 06/27/2024
Total Records for Report: 2

Account Number	Account Name	Driver ID	Driver Status	Driver Status Date	Driver Last Name	Driver First Name	Driver Middle Initial
869320218	HIDALGO CONSTABLE PCT 4	270210	ACTIVE	4/1/2024	RAMOS	JANIE	L
869320218	HIDALGO CONSTABLE PCT 4	271462	ACTIVE	6/3/2024	SALINAS	DAVID	R

FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card
 Add Driver Pin
 Delete/ Cancel Card
 Delete/Cancel Driver

Department:	Constable Pct. 4		
Billing Address:	1212 S. 25th Avenue, Suite B Edinburg, Texas 78542		
Fuel Card Manager:	Andrea Sanchez		
	This person can not have use of the fuel card		
Phone Number:	956.383.8560 Ext: 4313	County Email:	andrea.sanchez@co.hidalgo.tx.us
Web user Name:	Password:		
Hidalgo Co Acct Number:	4-1100-421-00-294-001-0-626		
Requested By:	<i>Holly Scott</i>		
Original Signature is required	Sign & Print Elected/Official Supervisor/Director		
On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.			

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	Agenda Item No. # AI-96163 CC:08062024
Reviewed by Fuel Card Administrator:	<i>Yvonne Cindy Peñer 4/10/24</i>
Cards Received by Dept on:	Date Returned/Cancelled:
Fuel Cards Received by Department:	Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No <small>(N/A = Non-vehicle)</small>	Description <small>(Vehicle or Non-vehicle Equip.)</small>	VIN Number <small>(N/A = Non-vehicle)</small>	Asset Number <small>(N/A = Non-vehicle)</small>	Purchasing Dept. Use Only Card Number

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID <small>(6 digits)</small>	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Janie Leeann Ramos	05/22/1998	270210		

FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card
 Add Driver Pin
 Delete/ Cancel Card
 Delete/Cancel Driver

Department:	Constable Pct. 4		
Billing Address:	1212 S. 25th Avenue, Suite B Edinburg, Texas 78542		
Fuel Card Manager:	Andrea Sanchez		
	This person can not have use of the fuel card		
Phone Number:	956.383.8560 Ext: 4313	County Email:	andrea.sanchez@co.hidalgo.tx.us
Web user Name:	Password:		
Hidalgo Co Acct Number:	4-1100-421-00-294-001-0-626		
Requested By:	Haroldo Sanchez Sign & Print Elected/Official Supervisor/Director		
Original Signature is required			
On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.			

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	Agenda Item No. # AI-96163 CC:08062024
Reviewed by Fuel Card Administrator:	<i>Yvonne C. Peña 6/03/24</i>
Cards Received by Dept on:	Date Returned/Cancelled:
Fuel Cards Received by Department:	Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Asset Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
David Roel Salinas	02/21/1979	271462		