



NOTICE

July 24, 2024
Xin Guo
9572 Crystal Water Way
Elk Grove, CA 95624

Delivered via email: xinchess@gmail.com
Term: October 1, 2024 – September 30, 2025

Re: **Extension 1 of 3 for Contract #: C-23-0257-09-26**
"Lease of Office Space – City of Alton (East)"

Dear Mr. Guo,

This letter is to notify you that Hidalgo County has chosen the option to exercise the 1 of 3 one (1) year extension under the same rates, terms, and conditions for the above referenced project. To proceed, please return the following to Hidalgo County Purchasing Department via email to ived.sepulveda@co.hidalgo.tx.us no later than **3PM on Wednesday, July 31, 2024**:

1. Certificate of Interest Parties – Form 1295 [Link to File Form \(state.tx.us\)](http://state.tx.us)
 - a. On box 3, please reference – **C-23-0257-09-26**
2. Updated Certificate of Insurance – ensure Hidalgo County is listed as a Certificate Holder
3. Signed Acknowledgment of Receipt of this Notice from an authorized representative

This item will be placed on the next available Commissioners' Court meeting for approval. Failure to submit all items requested in a timely manner, may result in delay of award.

Xin Guo		07/28/2024
Authorized Representative Name	Signature	Date

Hidalgo County Purchasing Department appreciates your business. If any further assistance is required, please do not hesitate to call Ived Sepulveda, Contract Specialist I, at (956) 318-2626, extension 4861

Sincerely,



Ignacio Amezcua, MBA, CTCM, CTCD
Hidalgo County Purchasing Director