



NOTICE

TO: Captain Rocky Serna and/or Lieutenant Tony Garza, Sheriffs' Office
Attn: Jose Rodriguez, Program Manager/Myra Montoya, Budget Manager II
FROM: Yolanda Velasquez, Contract Specialist II *yv*
DATE: July 23, 2024
RE: Commercial Waste Collection for H.C. Sheriffs' Office Substation
Extension of Contract C-19-163-09-24

Contract C-19-163-09-24 between Hidalgo County and City of Weslaco for Commercial Waste Collection for the Sheriffs' Office Substation will expire on September 16, 2024. We have the option to renew this contract for final one (1) year renewal.

For your review and consideration, the current contract is enclosed. Please advise what action Sheriffs' Office would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **July 31, 2024**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

Myra Montoya Myra Montoya 7-25-24
Name Signature Date

Please include the account number(s) for the above reference project:

Account No.: 4-1100-421-00-280-001-0-421

Should you have any questions or need additional information, I may be reached at extension 4881.

yzv