



# COUNTY OF HIDALGO

## DEPARTMENT OF HUMAN RESOURCES

### POSITION TITLE CHANGE ONLY REQUEST FORM

**NOTE:** Complete this form to correct the position title of an employee based on the employee's assigned duties and responsibilities. A position title change does not involve a change in duties or responsibilities nor a change in salary.

Date: 08/13/2024

Employee Name: N/A Employee No.: Slot#0002

Department Name: Veterans Services Department No.: 370-005

Current Position Title: Case Manager Requested Position Title: ~~Veterans Services~~ Case Manager, Veterans Services 28

**EXPLANATION OF TITLE CHANGE:** *(Briefly explain why the title change is needed)*

To coincide with the assigned duties and responsibilities required by the Texas Veterans Commission (TVC) Peer Support Grant.

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**DEPARTMENT OF HUMAN RESOURCES:** *(Recommendations)*

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Attach a list of duties and responsibilities assigned to the employee. (DO NOT ATTACH A JOB DESCRIPTION)

  
Elected Official / Department Head

8/13/2024  
Date



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**NOTE:** Complete this form to correct the position title of an employee based on the employee's assigned duties and responsibilities. A position title change does not involve a change in duties or responsibilities nor a change in salary.

Date: 08/13/2024

Employee Name: N/A Employee No.: Slot#0001

Department Name: Veterans Services Department No.: 370-005

Current Position Title: Counselor I Requested Position Title: ~~Veterans Services~~ Counselor I  
Veterans Services 28

**EXPLANATION OF TITLE CHANGE:** *(Briefly explain why the title change is needed)*

To coincide with the assigned duties and responsibilities required by the Texas Veterans Commission (TVC) Peer Support Grant.

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**DEPARTMENT OF HUMAN RESOURCES:** *(Recommendations)*

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*Attach a list of duties and responsibilities assigned to the employee. (DO NOT ATTACH A JOB DESCRIPTION)*

  
Elected Official / Department Head

8/13/2024  
Date