



# COUNTY OF HIDALGO

## DEPARTMENT OF HUMAN RESOURCES

### POSITION TITLE CHANGE ONLY REQUEST FORM

**NOTE:** Complete this form to correct the position title of an employee based on the employee's assigned duties and responsibilities. A position title change does not involve a change in duties or responsibilities nor a change in salary.

Date: 08/14/2024

Employee Name: Ariel de la Fuente

Employee No.: 253006

Department Name: Facilities Management

Department No.: 220

Current Position Title: Assistant Director, Facilities  
Management

Requested Position Title: Assistant Director of Operations  
and Maintenance, Facilities Man

#### EXPLANATION OF TITLE CHANGE: *(Briefly explain why the title change is needed)*

In accordance with Facilities Management's department organizational chart.

#### DEPARTMENT OF HUMAN RESOURCES: *(Recommendations)*

**Attach a list of duties and responsibilities assigned to the employee. (DO NOT ATTACH A JOB DESCRIPTION)**

  
Elected Official / Department Head

8-15-24  
Date