



NOTICE

TO: Valde Guerra / Commissioners Court Executive Office
FROM: Pedro Cuadros, Contract Specialist I
DATE: July 10, 2024
RE: Project No. 21-082-EXT02
Extension of Contract C-21-082-09-07

Contract **C-21-082-09-07** between Hidalgo County and University of Texas Rio Grande Valley for **Archaeology Community Engagement and Archaeological Research Program for the Pauper Cemetery** will expire on **September 6, 2024**. We have the option to exercise the second (2) of two (2) one (1) year extension under the same rates, terms and conditions.

For your review and consideration, the current contract is enclosed. Please advise what action Executive Office would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **July 15, 2024**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

M. Salinas [Signature] 7/15/24
Name Signature Date

Please include the account number(s) for the above reference project:

Account No.: W/A

Should you have any questions or need additional information, I may be reached at extension 4859.

pcp