



NOTICE

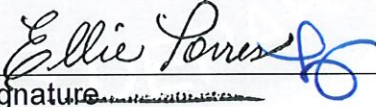
TO: Ellie Torres, Precinct 4 Commissioner
FROM: Amanda Martinez, Contract Specialist II
DATE: July 12, 2024
RE: Project No. 22-0515-EXT01
Extension of Contract C-22-0515-09-27

Contract C-22-0515-09-27 between Hidalgo County and American Forests for "Community Forest Restoration and Education" will expire on **September 30, 2024**. We have the option to renew this contract for a one (1) year term.

For your review and consideration, the current contract is enclosed. Please advise what action Precinct 4 would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **July 19, 2024**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

Ellie Torres, Commissioner		07/12/2024
Name	Signature	Date

Please include the account number(s) for the above reference project:

Account No.: NO BUDGET IMPACT REQUIRED

Should you have any questions or need additional information, I may be reached at extension 4865.

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