



NOTICE

TO: Eduardo Olivarez, HC Health & Human Services Chief Administrative Officer
FROM: Amanda Martinez, Contract Specialist II
DATE: August 13, 2024
RE: August 13, 2024

Project No. 21-0842-AMD01

Extension of Contract C-21-0842-10-19

Memorandum of Understanding C-21-0842-10-19 between Hidalgo County and Methodist Healthcare Ministries of South Texas, Inc. for education and resource development will expire on October 18, 2024. We have the option to renew this contract for an additional three (3) year term.

For your review and consideration, the current contract is enclosed. Please advise what action the HC Health and Human Services Department would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **August 20, 2024**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

Eduardo Olivarez

Name

Signature

Date

8-16-2024

Please include the account number(s) for the above reference project:

Account No.: N/A

Should you have any questions or need additional information, I may be reached at extension 4865.

am