



NOTICE

TO: Elected Official/Department Head, Title
FROM: Amanda Martinez, Contract Specialist II
DATE: August 19, 2024
RE: Project No. 23-0265-EXT01
Extension of Contract C-23-0265-07-25

Contract C-23-0265-07-25 between Hidalgo County and Luksa Enterprises LLC. for Telephone and Fax Services will expire on 08/13/2024. We have the option to renew this contract for an additional one (1) year.

For your review and consideration, the current contract is enclosed. Please advise what action HIDTA would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **08/26/2024**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

Juan Sifuentes

Name

A handwritten signature in blue ink, appearing to read "Juan Sifuentes", is written over a horizontal line.

Signature

8/20/24

Date

Please include the account number(s) for the above reference project:

Account No.: 4-1256-412-00-270-016-0-531

Should you have any questions or need additional information, I may be reached at extension 4865.

am