



## Certificate of Substantial Completion

<b>PROJECT:</b> <i>(name and address)</i> Hidalgo County Elections Building 1907 W. Jackson Creek Ave. Edinburg, Texas 78539	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: October 15, 2021	<b>CERTIFICATE INFORMATION:</b> Certificate Number: 001  Date: August 14, 2024
<b>OWNER:</b> <i>(name and address)</i> County of Hidalgo 100 E. Cano, 2nd Floor Edinburg, TX 78539	<b>ARCHITECT:</b> <i>(name and address)</i> ERO Architects P.O. Box 720428 McAllen, TX 78539	<b>CONTRACTOR:</b> <i>(name and address)</i> A-1 Facilities Services 2900 Nacogdoches Rd. San Antonio, TX 78217

The Work identified below has been reviewed and found, to the Architect’s best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.  
*(Identify the Work, or portion thereof, that is substantially complete.)*

Certificate of Substantial Completion is issued for the interior and exterior of the project as indicated in the construction documents.

<u>ERO Architects</u>		<u>Octavio Cantu, AIA,</u>	<u>Monday, August 12, 2024</u>
<b>ARCHITECT</b> <i>(Firm Name)</i>	<b>SIGNATURE</b>	<b>PRINTED NAME AND TITLE</b>	<b>DATE OF SUBSTANTIAL COMPLETION</b>

**WARRANTIES**  
The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:  
*(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)*

**WORK TO BE COMPLETED OR CORRECTED**  
A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:  
*(Identify the list of Work to be completed or corrected.)*

- Architectural Punch List
- M.E.P. Punch List
- General Contractor Punch List

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$73,395.83 as indicated on Pay Application #10

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:  
*(Note: Owner’s and Contractor’s legal and insurance counsel should review insurance requirements and coverage.)*

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

A-1 Facilities Services

**CONTRACTOR** (*Firm Name*)

County of Hidalgo

**OWNER** (*Firm Name*)

*Sergio Saldivar*

**SIGNATURE**

**SIGNATURE**

Sergio Saldivar

**PRINTED NAME AND TITLE**

**PRINTED NAME AND TITLE**

8-26-24

**DATE**

**DATE**



# HIDALGO COUNTY - ELECTIONS BUILDING

HIDALGO COUNTY

1907 W JACKSON CREEK AVE., EDINBURG, TEXAS 78539



## Architectural Punch List

**Project number: 21045**

**Project name: Elections Department**

**Date: August 12, 2024**

**Building interior**

**General Notes and Comments**

Align and adjust all doors for smooth and proper closure

General cleaning is needed throughout

Corner guards 50% installed, pending 50% of corner guards

**Main entrance column**

Paint base 4" AFF gray to match the floor color

**Unisex Restroom (B103)**

Fix the gyp wall around the ADA bar on the east wall.

**IDF room (B110)**

Seal and caulk around all openings and penetrations

**Building Exterior**

Raise the concrete splash block at the southeast and northeast corners to level them with the natural ground.

Remove concrete spillover next to the transformer pad.

The building's base trim at the east wall near the southern door B100D must be above the concrete entrance pad.

**TDLR items pending**

Provide "No Parking" sign

Remove the Van sign at the standard ADA parking stall

Install ADA drop accessory at the high fountain

**Owner requested items**

Install metal plate around all chain link door handles.

# HIDALGO COUNTY - ELECTIONS BUILDING

HIDALGO COUNTY

1907 W JACKSON CREEK AVE., EDINBURG, TEXAS 78539



## M.E.P. Punch List

<b>Company</b>	Electrical	<b>Status</b>	Open
<b>Type</b>	Engineer Observation	<b>Due Date</b>	24 Jul 2024 12:00 AM
<b>Author</b>	George Castañeda (gcastaneda@dbrinc.com)	<b>Author's Company</b>	DBR Inc.
<b>Date Created</b>	10 Jul 2024 11:33 AM	<b>Root Cause</b>	

**Description**

Open electrical box. Cover needs to be installed flush to tile and sealed properly.

**Location** <Top level>

**Location Detail**

**Attached Images for ID 000008**



2024-06-27 13:47:59



2024-06-27 13:46:21

<b>Company</b>	Mechanical	<b>Status</b>	Open
<b>Type</b>	Issue	<b>Due Date</b>	11 Jul 2024 12:00 AM
<b>Author</b>	George Castañeda (gcastaneda@dbrinc.com)	<b>Author's Company</b>	DBR Inc.
<b>Date Created</b>	27 Jun 2024 1:42 PM	<b>Root Cause</b>	

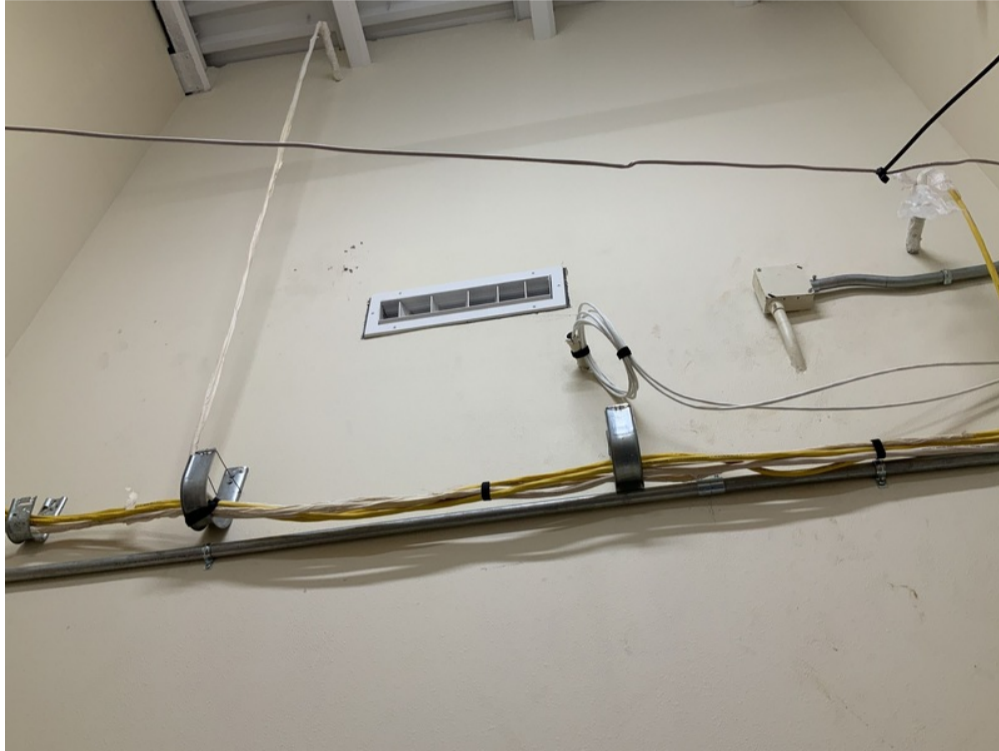
**Description**

"Mechanical: Install missing supply/Return grill."  
"

**Location** <Top level>

**Location Detail**

Attached Images for ID 000009



2024-06-27 13:43:50



2024-06-27 13:43:07



2024-06-27 13:42:36



2024-06-27 13:42:22

<b>Company</b>	Electrical	<b>Status</b>	Open
<b>Type</b>	Issue	<b>Due Date</b>	11 Jul 2024 12:00 AM
<b>Author</b>	George Castañeda (gcastaneda@dbrinc.com)	<b>Author's Company</b>	DBR Inc.
<b>Date Created</b>	27 Jun 2024 1:46 PM	<b>Root Cause</b>	

**Description**  
Receptacles - Install cover plate to be flush with wall.

**Location** <Top level>

**Location Detail**

**Attached Images for ID 000010**



2024-06-27 13:46:21

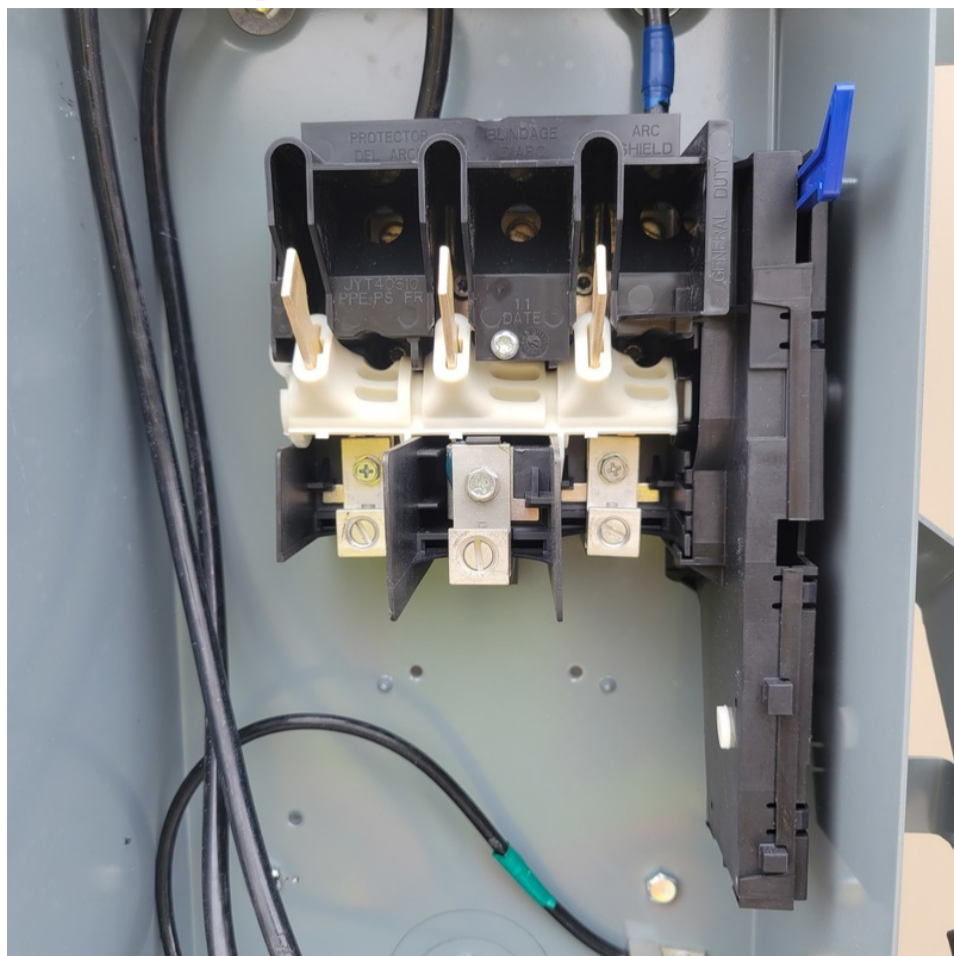
<b>Company</b>	Electrical	<b>Status</b>	Open
<b>Type</b>	Engineer Observation	<b>Due Date</b>	22 May 2024 12:00 AM
<b>Author</b>	George Castañeda (gcastaneda@dbrinc.com)	<b>Author's Company</b>	DBR Inc.
<b>Date Created</b>	08 May 2024 4:03 PM	<b>Root Cause</b>	

**Description**

Disconnect fuses shall be provided per manufacturer's recommendation and as noted on submittal comment. Breaker size was not confirmed with final approved HVAC Equipment.

<b>Location</b>	<Top level>
<b>Location Detail</b>	Disconnects

Attached Images for ID 0008



2024-05-07 11:26:56



2024-05-07 11:26:55



2024-05-07 11:25:08



2024-05-07 11:24:13



2024-05-07 11:24:10



2024-05-07 11:24:09

<b>Company</b>	Mechanical	<b>Status</b>	Open
<b>Type</b>	Engineer Observation	<b>Due Date</b>	22 May 2024 12:00 AM
<b>Author</b>	George Castañeda (gcastaneda@dbrinc.com)	<b>Author's Company</b>	DBR Inc.
<b>Date Created</b>	08 May 2024 4:29 PM	<b>Root Cause</b>	

**Description**

At the time of our visit. the Thermaduct installation was not complete.

<b>Location</b>	<Top level>
<b>Location Detail</b>	Outdoor Duct

Attached Images for ID 0009



2024-05-07 11:10:34



2024-05-07 11:10:19



2024-05-07 11:10:10



2024-05-07 11:10:06



2024-05-07 11:07:17



2024-05-07 11:06:50

<b>Company</b>	Mechanical	<b>Status</b>	Open
<b>Type</b>	Engineer Observation	<b>Due Date</b>	22 May 2024 12:00 AM
<b>Author</b>	George Castañeda (gcastaneda@dbrinc.com)	<b>Author's Company</b>	DBR Inc.
<b>Date Created</b>	08 May 2024 4:50 PM	<b>Root Cause</b>	

**Description**

Mechanical and Electrical Equipment needs to be ID per specifications.

- \* 23 02 00 - 15 - 18 a & b
- \* 23 05 53 - 2 - 2.2 A
- \* 26 02 00 - 13(&14) - C -1 though 7

<b>Location</b>	<Top level>
<b>Location Detail</b>	All HVAC Equipment, Electrical Disconnects, Panelboards, Distribution Panel, Switchboards, etc

Attached Images for ID 0011



2024-06-27 13:38:34



2024-06-27 13:38:20



2024-06-27 13:38:15



2024-05-07 11:18:42



2024-05-07 11:15:20



2024-05-07 11:15:17



2024-05-07 11:10:34



2024-05-07 11:10:25



2024-05-07 11:10:22



2024-05-07 11:10:19



2024-05-07 11:10:10



2024-05-07 11:10:06



2024-05-07 11:09:39



2024-05-07 11:09:28



2024-05-07 11:09:24



2024-05-07 11:09:21



2024-05-07 11:09:11



2024-05-07 11:09:08



2024-05-07 11:09:02



2024-05-07 11:08:52



2024-05-07 11:08:25

<b>Company</b>	Mechanical	<b>Status</b>	Open
<b>Type</b>	Engineer Observation	<b>Due Date</b>	04 Jun 2024 12:00 AM
<b>Author</b>	George Castañeda (gcastaneda@dbrinc.com)	<b>Author's Company</b>	DBR Inc.
<b>Date Created</b>	21 May 2024 1:09 PM	<b>Root Cause</b>	

**Description**

Install the return air transfer grille directly above the door. Coordinate elevation with the Architect.

**Location** <Top level>

**Location Detail**

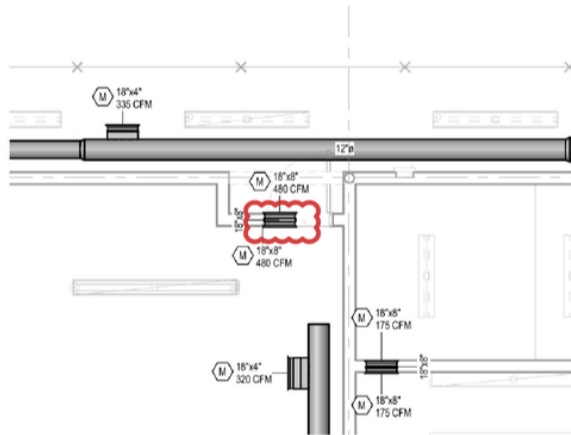
Attached Images for ID 0012



2024-06-27 13:43:07



2024-06-27 13:42:36



Transfer\_Air.pdf

# HIDALGO COUNTY - ELECTIONS BUILDING

HIDALGO COUNTY

1907 W JACKSON CREEK AVE., EDINBURG, TEXAS 78539



## General Contractor Punch List



July 10, 2024

Hidalgo County Elections Warehouse  
Punch List

**B105 JANITOR ROOM**

- Needs caulking around AC vent.
- Caulking around the 'push to test outlet' on ceiling.
- Circulation Pump needs to be installed.
- Door frames need to be cleaned.
- Cove base needs to be installed
- Caulk around faucet
- Clean walls

**RESTROOM 1 (NEXT TO JANITOR ROOM)**

- Paper towel dispenser, soap dispenser, and toilet paper dispenser need to be installed.
- Needs caulking around 'push to test outlet' on ceiling.
- Cove base tile needs to be caulked.
- Door needs to be cleaned.
- Fix (or replace) top section of door frame (small dent).

**RESTROOM 2 (West wall)**

- Paper towel and Soap dispenser need to be installed.
- Caulk around GFCI outlet.
- Tile cove base needs to be caulked.
- Paint at AC Duct at ceiling.
- Clean walls.
- Fix door frame (needs to be aligned).

**RESTROOM 3 (South West)**

- East wall needs to be painted (touched up).
- Tile cove base needs to be caulked and cleaned.
- Walls need cleaning.
- Caulk at 'push to test outlet' on ceiling.

### **RESTROOM 4 (South East)**

- West wall needs to be painted (touched up).
- Tile cove base needs to be caulked.
- Walls need to be cleaned.
- AC vent on ceiling needs to be installed.

### **B100 CORRIDOR**

- Needs caulking at outlet conduit North wall front center.
- West wall needs to be painted (touched up).
- Corner guard needs to be installed.
- Water fountain needs to work. Missing fittings.
- Wall cover needs to be installed above exit door.
- Duct work needs to be caulked at wall transitions.
- Rubber cove base needs to be installed.
- Ballot Board door frame needs to be caulked.
- Walls and doors need to be cleaned.

### **BALLOT BOARD B106 West Wall**

- West wall is missing a camera.
- West wall ductwork needs to be caulked at wall transitions. X3
- Duct work needs to be touched up (painted).
- Door frames need to be cleaned.
- Wall cover needs to be installed above door.

### **BALLOT BOARD ROOM South Wall**

- Duct work need to be caulked at wall transitions.
- Walls need to be cleaned.
- Rubber cove base needs to be installed.
- Camera needs to be installed.
- B106b closet door needs to adjusted and cleaned.
- B106b inside closet at door frame needs to be caulked and painted.

### **BALLOT BOARD ROOM East Wall**

- Duct work needs to be touched up (painted).
- Door frame needs to be cleaned.

### **BALLOT BOARD ROOM North Wall**

- Needs to be painted above door at electrical conduit.
- Wall plate cover needs to be installed above north door.
- Rubber cove base needs to be installed.
- Paint around A/C grill needs to be touched up.
- North door main door needs to be adjusted.

### **STORAGE B107**

- Light switch at entrance needs attention.
- Smoke detector cover needs to be removed.
- Rubber cove base needs to be installed.

### **SECURED BALLOT B108/BALLOT STORAGE B109**

- Secured ballot door at west entrance needs to be adjusted.
- Door frames need to be cleaned.
- Drain pipe at southwest corner needs to be taped up (Black tape).
- Wall plate cover needs to be installed above doors X2.
- Rubber Cove base needs to be installed in room.
- Fence door latch needs to be installed.
- Floor paint yellow markings need to be painted.
- Walls need to be touched up (painted).
- A/C vent grill needs to be installed at east wall.
- Ballot storage door needs to be adjusted.

### **OPEN STORAGE AREA (South East Corner)**

- West wall needs to be touched up (painted) above Ballot storage door.
- West wall duct work at wall transitions needs to be caulked.
- West wall duct work needs to be touched up (painted).
- West wall grill needs to be installed.
- Missing outlet cover.
- South wall needs minor touch ups (paint).
- East back wall at louver grill needs to be installed.
- Rubber cove base needs to be installed.
- Wall covers above back door exits need to be installed X2.
- East side exterior door needs to be clean and painted; is scratched and has paint stains

### **MAIN WAREHOUSE AND WORKSTATIONS**

- Duct work needs to be touched up (painted).
- East wall needs to be touched up (painted).
- Floor needs a second coat of epoxy at workstations area.
- Minor touch up paint work on North wall.
- Minor caulking at around outlets North wall.
- Conduit needs to be painted at electrical panel.
- Floor paint Yellow needs to be painted at Electrical panel.
- Rubber cove base needs to be installed.
- Large gap between floor and the cove base.

### **SOUTH WALL MAIN WAREHOUSE WALK WAY**

- Missing outlet in front of Ballot board room.
- Minor touch up paint is needed.
- Corner guards need to be installed. X8
- Rubber cove base needs to be installed.

1704 Soderquist Rd, Donna TX United States 78537

PH. 956-322-1886 | Toll Free Fax: 800-322-5086

### **WEST WALL MAIN WAREHOUSE (OVERHEAD DOOR)**

- Wall covers above exit door needs to be installed X2.
- Exits panel signage need to be installed.
- Missing X2 cover plates at outlets.
- Minor paint touch-up work is needed.

### **MAIN WAREHOUSE FENCE AREA**

- Missing front and rear cameras need to be installed.
- Gate hardware at doors need to be installed.
- Floor paint yellow needs to be painted.

### **MISCELLANEOUSE WORK**

- Installation of corner guards at fur-out columns.

### **IT ROOM**

- Cove-Base (completed 7-10-24)
- 8 - Power Supplies (completed 7-10-24)
- Fire foam conduits

### **EXTERIOR**

- Install 2 downspout splash blocks
- Install 2 car stops
- Install 2 Handicap signs
- Fix sprinkler system
- Clean storm Drain