

AI-96417
CC CONSENT AGENDA SPECIAL MTG

Purchasing Department 16. M. 1.
Tax Office

Meeting Date: 08/20/2024

Submitted For: Ignacio Amezcua,
PURCHASING DEPT.

Submitted By: Coral Reyes

Department: PURCHASING DEPT.

Information

CAPTION

Requesting approval to enter into a one (1) year Fax Service Agreement with Copy Graphics, Inc for a Fax Machine (Canon LC-650I), in the total amount of \$272.53 per year.

BACKGROUND

Project No. 24-0293-PRV
Requisition No. 00500171
Term: 08/21/2024 - 08/20/2025

Fiscal Impact

CALENDAR YEAR: 2024

ACCT. #: 4-1100-415-15-140-001-0-430

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?:

BUDGETARY IMPACT:

Funds available as of August 16, 2024.

Attachments

LEGAL APPROVAL
1295 FORM(S)

Form Review

Inbox	Reviewed By	Date
Purchasing / Internal	Ignacio Amezcua	08/16/2024 04:20 PM
Purchasing / Internal	Ignacio Amezcua	08/16/2024 04:35 PM
Budget & Management	Patricia Pacheco	08/16/2024 04:36 PM
Final Approval	Monica Salinas	08/16/2024 05:53 PM
Form Started By: Coral Reyes		Started On: 08/16/2024 02:21 PM
Final Approval Date: 08/16/2024		