

# HIDALGO COUNTY APPRAISAL DISTRICT

Albert D. Cardenas Chairman  
Joe D. Olivarez Vice-Chairman  
Amador Requenez Secretary  
Richard A. Garza Member  
Eddy Betancourt Member



Pablo "Paul" Villarreal, Jr. Member  
Place 1 Erica E. Canales Member  
Place 2 Veronica "Ronnie" Ontiveros Member  
Place 3 Karina Cardoza Member  
Rolando Garza Chief Appraiser

PO Box 208  
Edinburg, TX 78540-0208  
(956) 381-8466 (956) 565-2461  
[www.hidalgoad.org](http://www.hidalgoad.org)

August 23, 2024

Mr. Valde Guerra  
County Executive Officer  
PO Box 1356  
Edinburg TX 78540

Dear Mr. Guerra,

As per Senate Bill 2 of the 2<sup>nd</sup> Called Session of the 88<sup>th</sup> Legislature, the Hidalgo County Appraisal District (HCAD) will be conducting the voting entitlement for the 2025 and 2025-2027 terms of the Board of Directors (BOD) from September through December 2024. I have included a timeline with important information and dates to assist you with the voting entitlement process.

Per Sec. 6.0301 of the Texas Property Tax Code (TPTC), HCAD is governed by a BOD appointed by the eligible taxing units participating in the district and elected by majority vote for state and county officers at the general election. The BOD consists of nine (9) members, five (5) voting members who are appointed by participating entities, three (3) members elected by the county voters, and one (1) ex-officio member, who, by state statute, is the County Tax Assessor-Collector.

The initial step for the five (5) members appointed by the participating entities is for the taxing unit to nominate a candidate(s) for the voting entitlement by resolution. Each eligible taxing unit may nominate one (1) but at most five (5) candidates. **The governing body for each eligible taxing unit must submit the adopted resolution with the candidate(s) name(s) and their contact information to the Chief Appraiser before October 15<sup>th</sup>.**

**Before October 30<sup>th</sup>, the Chief Appraiser shall prepare and deliver a ballot to the presiding officer of each eligible taxing unit, listing the candidates whose names were submitted on time and the number of votes the taxing unit is entitled to. As per Sec 6.03(k-1) of the TPTC, effective January 1, 2022, the governing body shall then vote at the first or second open meeting of the governing body that is held after the date the Chief Appraiser delivers the ballot to the presiding officer of the governing body. The governing body then must submit such a vote by resolution to the Chief Appraiser by the third day after the resolution is adopted.**

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By:   
Executive Office

Before **December 31<sup>st</sup>**, the Chief Appraiser shall count all timely submitted votes, declare the five candidates that received the most votes elected, and submit the results to the candidates and the governing bodies of each taxing unit in the district.

The process for the three (3) elected members is to file an application for a place on the ballot with the County Judge accompanied by the filing fee prescribed by Section 6.032(c) of the TPTC.

Please do not hesitate to contact me if you need further assistance or additional information regarding the voting entitlement process.

Sincerely,

A handwritten signature in cursive script that reads "Rolando Garza".

Rolando Garza, RPA  
Chief Appraiser

RG:plg

Enclosures

# HIDALGO COUNTY APPRAISAL DISTRICT


Albert D. Cardenas  
 Joe D. Olivarez  
 Amador Requeñez  
 Richard A. Garza  
 Eddy Betancourt

Chairman  
 Vice-Chairman  
 Secretary  
 Member  
 Member



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 <b>Hidalgo County Appraisal District                      Timeline Election of Board of Directors                      2025 - 2027</b>	
<b>August 2024                      But before October 1, 2024</b>	Notify all presiding officers of each taxing unit about the upcoming election and their voting entitlement for the 2025-2026 election for the Board of Directors for the Appraisal District.
<b>Before October 15, 2024</b>	The Presiding Officer of the taxing unit submits the name(s) of the candidate(s) by written resolution to the Chief Appraiser.
<b>Before October 30, 2024</b>	The Chief Appraiser prepares and delivers the ballot, listing the candidates in order by surname, and the number of votes each taxing unit has, to the presiding officer.
<b>At the First or Second Open Meeting After Receiving Ballot</b>  <b>OR</b>  <b>Before December 15, 2024</b>	<b>Each voting unit with 250 or more of the total votes, casts its votes by written resolution and submits it to the Chief Appraiser before the third day after adopting the resolution.</b>  <b>OR</b>  Each voting unit with <b>250 or less</b> of the total votes, casts its votes by written resolution and submits it to the Chief Appraiser.
<b>Before December 31, 2024</b>	The Chief Appraiser shall count the votes and declare the candidates who received the largest cumulative vote total elected and submit the results to the governing bodies and the candidates.