

# COUNTY of HIDALGO



**HIDALGO COUNTY AUDITOR'S OFFICE**  
Hidalgo County Administration Building  
2808 South Business Highway 281  
Edinburg, Texas 78539-6243  
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October 1, 2024

The Honorable Richard Cortez, Hidalgo County Judge  
The Honorable David Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2  
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3  
The Honorable Ellie Torres, Commissioner, Precinct No. 4

**RE: Certification of Revenue**

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Letty Chavez, Hidalgo County Auditor, certify to the Hidalgo County Commissioners Court the receipt of an award from the Office of the Governor Criminal Justice Division. These funds may now be made available by Creating a new special budget or amending a current budget for its intended purposes.

AMOUNT  
\$ 157,791.99

PURPOSE  
Award No. 3623207  
Hidalgo County Misdemeanor DWI Court Program

CERTIFIED BY:

\_\_\_\_\_  
Letty Chavez  
Hidalgo County Auditor

\_\_\_\_\_  
9/30/2024  
Date

**HIDALGO COUNTY DISTRICT JUDGES**

LUIS M. SINGLETERRY JUDGE, 92<sup>ND</sup> D.C.    FERNANDO MANCIAS JUDGE, 93<sup>RD</sup> D.C.    J. R. "BOBBY" FLORES JUDGE, 139<sup>TH</sup> D.C.    ROSE GUERRA REYNA JUDGE, 206<sup>TH</sup> D.C.    MARLA CUELLAR JUDGE, 275<sup>TH</sup> D.C.    MARIO E. RAMIREZ, JR. JUDGE, 332<sup>ND</sup> D.C.    NOE GONZALEZ JUDGE, 370<sup>TH</sup> D.C. OVERSEER    LETICIA LOPEZ JUDGE, 389<sup>TH</sup> D.C.    L. KENO VASQUEZ JUDGE, 398<sup>TH</sup> D.C.    ISRAEL RAMON, JR. JUDGE, 430<sup>TH</sup> D.C.    RENEE R. BETANCOURT JUDGE, 449<sup>TH</sup> D.C.    JOSE "JOE" RAMIREZ JUDGE, 464<sup>TH</sup> D.C.    YSMAEL FONSECA JUDGE, 476<sup>TH</sup> D.C.

AI-96832

Adult Probation 29. A.

**CC REGULAR AGENDA SPECIAL MTG**

**Meeting Date:** 10/01/2024

**Submitted For:** Maria Castilleja, ADULT  
PROBATION

**Submitted By:** Maria Castilleja

**Department:** ADULT PROBATION

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**CAPTION**

DWI Court Grant (1289)

1. Approval to accept the FY2025 DWI Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$145,694.61 for the grant period of 9/1/2024 thru 8/31/2025.
2. Approval of certification of revenues, as certified by the Co. Auditor, for the FY2025 DWI Court Grant in the amount of \$145,694.61 and appropriation of the same.

Veterans Court Grant (1289)

1. Approval to accept the FY2025 Veterans Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$108,144.92 for the grant period of 9/1/2024 thru 8/31/2025.
2. Approval of certification of revenues as approved by the County Auditor's Office for the FY2025 Veterans Court Grant in the amount of \$108,144.92 and appropriation of the same.

MISD DWI Court Grant (1289)

1. Approval to accept the FY2025 Misdemeanor DWI Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$157,791.99 for the grant period of 9/1/2024 thru 8/31/2025.
2. Approval of certification of revenues, as certified by the Co. Auditor, for the FY2025 MISD DWI Court Grant in the amount of \$157,791.99 and appropriation of the same.

Mental Health Court Grant (1289)

1. Approval to accept the FY2025 Mental Health Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$176,548.16 for the grant period of 9/1/2024 thru 8/31/2025.
2. Approval of certification of revenues, as certified by the Co. Auditor, for the FY2025 Mental Health Court Grant in the amount of \$176,548.16 and appropriation of the same.

Youthful Offender Court Grant (1289)

1. Approval to accept the FY2025 Youthful Offender Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$154,913.90 for the grant period of 9/1/2024 thru 8/31/2025.
2. Approval of certification of revenues, as certified by the Co. Auditor, for the FY2025 Youthful Offender Court Grant in the amount of \$154,913.90 and appropriation of the same.

**BACKGROUND**

Agenda Item 93871 1/23/24 Approval to apply for FY25 CJD Adult Probation grant renewals and approval of resolution for each grant. DWI Court–Grant #2413915, Veterans Court–Grant #2431514, Misd DWI Court–Grant #3623207, Mental Health Court–Grant #3848406 Youthful Offender Court–Grant #3813406

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**Fiscal Impact**

**CALENDAR YEAR: 2024**

**ACCT. #:**

**FUNDS AVAILABLE Y/N?:**

**MATCHING FUNDS Y/N?:**

**BUDGETARY IMPACT:**

Funding Available

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**Attachments**

DWI award  
DWI budget details  
DWI appropriation  
Veterans award  
Veterans budget details  
Veterans appropriation  
Misd DWI award  
Misd DWI budget details  
Misd DWI appropriation  
Mental Health Award  
Mental Health budget details  
Mental Health appropriation  
Youthful Offender award  
Youthful Offender budget details  
request to certify revenues  
Youthful Offender appropriation-revised

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**Form Review**

**Inbox**

Budget & Management

Final Approval

Form Started By: Maria Castilleja

**Reviewed By**

Veronica Ortiz

**Date**

09/25/2024 01:03 PM

Started On: 09/23/2024 05:14 PM

**Statement of Grant Award (SOGA)**

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Texas Grant Management Standards (TxGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

<b>Grant Number:</b>	3623207	<b>Award Amount:</b>	\$157,791.99
<b>Date Awarded:</b>	9/3/2024	<b>Grantee Cash Match:</b>	\$0.00
<b>Grant Period:</b>	09/01/2024 - 08/31/2025	<b>Grantee In Kind Match:</b>	\$0.00
<b>Liquidation Date:</b>	11/29/2025	<b>Grantee GPI:</b>	\$0.00
<b>Program Fund:</b>	DC-Specialty Courts Program	<b>Total Project Cost:</b>	\$157,791.99
<b>Grantee Name:</b>	Hidalgo County		
<b>Project Title:</b>	Misdemeanor DWI Court		
<b>Grant Manager:</b>	Jeni Morales		
<b>Unique Entity Identifier (UEI):</b>	LHACK1UL6NR3		

<b>CFDA:</b>	N/A
<b>Federal Awarding Agency:</b>	N/A - State Funds
<b>Federal Award Date:</b>	N/A - State Funds
<b>Federal/State Award ID Number:</b>	2025-DC-ST-0012
<b>Total Federal Award/State Funds Appropriated:</b>	\$12,000,000.00
<b>Pass Thru Entity Name:</b>	Texas Office of the Governor – Criminal Justice Division (CJD)
<b>Is the Award R&amp;D:</b>	No

**Federal/State  
Award  
Description:**

The purpose of the program is to support specialty courts as defined in Chapter 121 of the Texas Government Code, which incorporate the essential characteristics of: 1) Family Drug Court Programs from Chapter 122 of the Texas Government Code; 2) Drug Court Programs from Chapter 123 of the Texas Government Code; 3) Veterans Court Programs from Chapter 124 of the Texas Government Code; 4) Mental Health Court Programs from Chapter 125 of the Texas Government Code; or 5) Commercially Sexually Exploited Persons Court Programs from Chapter 126 of the Texas Government Code.

Print This Page

**Agency Name:** Hidalgo County  
**Grant/App:** 3623207 **Start Date:** 9/1/2024 **End Date:** 8/31/2025

**Project Title:** Misdemeanor DWI Court  
**Status:** Active Grant

**Budget Details Information**

**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	A licensed Substance Abuse Counselor (Jorge Salinas) will provide intensive outpatient treatment services for participants as supported by ASI (Addiction Severity Index) assessment. Services will consist of 48 hours of group therapy sessions and six individual therapy sessions. Our current plan includes one counselor dedicated to providing these services to Misdemeanor DWI court program participants. When residential care is indicated, the department will look for the most suitable residential treatment program. The treatment providers will work with the program participant to develop a treatment plan tailored to the participant's assets and needs. The participant will meet privately with the Substance Abuse Counselor weekly, and the treatment plan will constantly be revisited based on the participant's progress. The Substance Abuse Counselor and the probation officer will provide ongoing	\$59,622.44	\$0.00	\$0.00	\$0.00	\$59,622.44	100

		<p>progress reports to the Misdemeanor DWI Court program team, which will monitor the effectiveness of the treatment plan for each participant. The budget amount would cover: Salary \$43,000.00, Health Benefits \$7,471.20, Life Benefit \$26.64, FICA \$3,289.50, Retirement Benefit \$5,577.10, and Unemployment Benefit \$258.00, Totaling \$59,622.44.</p>						
Personnel	Probation Officer	<p>Probation Officer #1 (Amada J Quiroz): The probation officer's ultimate responsibility for case management. The program case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the Misdemeanor DWI court team, meeting monthly, to holistically manage each case. Intensive substance abuse treatment services are provided through collaboration with the treatment provider. The probation officer oversees referral to all other services. Referral services may include education, employment, and job training services, health services, housing assistance, family counseling, mental health assessment, and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the Misdemeanor DWI</p>	\$33,179.20	\$0.00	\$0.00	\$0.00	\$33,179.20	42

court. The frequency of meetings and monitoring intensity decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each program phase. The participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting, and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between Misdemeanor DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and require an additional court appearance or revocation of bond or probation. Upon issuing an order for arrest, local law enforcement will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer.

		<p>The probation officer will utilize this integrated cognitive approach to change negative behavior. The curriculum identifies lecture topics and major points to be discussed and includes when appropriate, participants' homework assignments and role-play. The program focuses on cognitive restructuring and emphasizes critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance. The budget Amount covers: Salary-\$23,776.62, Health benefit-\$4,335.99, Life Benefit-\$11.19, FICA-\$1,818.91, Retirement-\$3,083.83, and Unemployment-\$142.66. Total \$33,179.20. Total annual salary: Salary: \$56,611, Health: \$10,347.60 Life: \$26.64 FICA: \$4,330.74 Retirement: \$7,342.45 Unemp: \$339.66 Total \$78,998.09</p>						
<p>Personnel</p>	<p>Probation Officer</p>	<p>Probation Officer #2 (Oscar Ramirez): The ultimate responsibility for case management rests with the probation officer. The program case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the Misdemeanor DWI court team, meeting monthly, to fully and holistically</p>	<p>\$64,083.34</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$64,083.34</p>	<p>100</p>

manage each case. Intensive substance abuse treatment services are provided through collaboration with the treatment provider. The probation officer oversees referral to all other services. Referral services may include education, employment, and job training services, health services, housing assistance, family counseling, mental health assessment, and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the Misdemeanor DWI court. The frequency of meetings and monitoring intensity decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each program phase. The participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting, and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between Misdemeanor DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with

court-ordered conditions will require the probation officer to notify the Judge immediately and require an additional court appearance or revocation of bond or probation. Upon issuing an order for arrest, local law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to change negative behavior. The curriculum identifies lecture topics and major points to be discussed and includes when appropriate, participants' homework assignments and role-play. The program focuses on cognitive restructuring and emphasizes critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance. The budget amount would cover: Salary of \$46,680, Health benefit of \$7,471.20, Life Benefit of \$26.64, FICA of \$3,571.02, Retirement Benefits of \$6,054.40, and Unemployment Benefits of \$280.08. Totaling \$64,083.34.

Personnel	Probation Officer	<p>Probation Officer #3 (TBD): The ultimate responsibility for case management rests with the probation officer. The program case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the Misdemeanor DWI court team, meeting monthly, to fully and holistically manage each case. Intensive substance abuse treatment services are provided through collaboration with the treatment provider. The probation officer oversees referral to all other services. Referral services may include education, employment, and job training services, health services, housing assistance, family counseling, mental health assessment, and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the Misdemeanor DWI court. The frequency of meetings and monitoring intensity decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each program phase. The participant's progress, adjustment to treatment and supervision, and ability to comply with</p>	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	100
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the court's requirements, reporting, and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between Misdemeanor DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and require an additional court appearance or revocation of bond or probation. Upon issuing an order for arrest, local law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to change negative behavior. The curriculum identifies lecture topics and major points to be discussed and includes when appropriate, participants' homework assignments and role-play. The program focuses on cognitive restructuring and emphasizes critical social skills, which

		support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance. The budget amount would cover: Salary of \$46,680, Health benefit of \$7,471.20, Life Benefit of \$26.64, FICA of \$3,571.02, Retirement Benefits of \$6,054.40, and Unemployment Benefits of \$280.08. Totaling \$64,083.34.							
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Purchase paper used to create Misdemeanor DWI Court program pamphlets, program booklets for participants to keep track of all program appointments, and status reports for the court during weekly staffing. In addition, the allocated budget will purchase file folders. Office supplies include, copy paper, staples, paperclips, pens, copy toners, case folders, and others.	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	0	
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	The allocated budget will include the purchase of 500 Alcohol and Drug Testing kits @ \$5.00 each. Drug and alcohol tests will be used to monitor drug and alcohol use by random urinalysis.	\$905.01	\$0.00	\$0.00	\$0.00	\$905.01	0	

You are logged in as **User Name:** flopez

DATE: September 25, 2024  
 DEPARTMENT HEAD: Faustino Lopez, Executive Director  
 DEPARTMENT NAME: Adult Probation  
 PROGRAM: MISD DWI COURT  
 ACCOUNT NUMBER: 4-1289-423-00-320-046-5-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
4-1289-423-00-320-046-5-113	Misd DWI Court Full-Time Employees	114,343.17
4-1289-423-00-320-046-5-211	Misd DWI Court Health Insurance	16,573.70
4-1289-423-00-320-046-5-212	Misd DWI Court Life Insurance	59.18
4-1289-423-00-320-046-5-220	Misd DWI Court FICA	8,747.18
4-1289-423-00-320-046-5-230	Misd DWI Court Retirement	16,476.71
4-1289-423-00-320-046-5-250	Misd DWI Court Unemployment Compensation	686.04
4-1289-423-00-320-046-5-610	Misd DWI Court General Supplies	906.01
<b>TOTAL APPROPRIATION</b>		<b>157,791.99</b>
4-1289-334-10-320-046-5-000	MISD DWI Cr- Revenue	157,791.99
<b>TOTAL REVENUES</b>		<b>157,791.99</b>

**REASON:**

To setup the FY2025 Misd DWI Court grant #3623207 budget from 9/01/2024 to 8/31/2025.

\_\_\_\_\_  
 Faustino Lopez, Director  
 Hidalgo County CSCD

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Leticia Chavez  
 Hidalgo County Auditor

\_\_\_\_\_  
 Date

+ 114,343.17  
 + 16,573.70  
 + 59.18  
 + 8,747.18  
 + 16,476.71  
 + 686.04  
 + 906.01  
 -----  
 + 157,791.99

## **Rosario Ramirez-Castilleja**

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**From:** Rosario Ramirez-Castilleja  
**Sent:** Wednesday, September 25, 2024 12:05 PM  
**To:** 'Celeste Garza'; Rossana Schettino  
**Subject:** certify revenues for FY25 CJD grants

Good afternoon,

I have created agenda item 96832 for 10/1/24 for the acceptance of the FY25 CJD grants. Please certify the revenues.

*Rosario Ramirez-Castilleja  
Hidalgo County CSCD  
Budget/Fiscal Director  
P.O. Box 970  
Edinburg, TX 78540  
956.587.6009  
Fax 956.318.2488*