

# COUNTY of HIDALGO



**HIDALGO COUNTY AUDITOR'S OFFICE**  
**Hidalgo County Administration Building**  
**2808 South Business Highway 281**  
**Edinburg, Texas 78539-6243**  
**PHONE: (956) 318-2511**  
**FAX: (956) 318-2577**  
**WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)**

October 10, 2024

The Honorable Richard F. Cortez, Hidalgo County Judge  
The Honorable David L. Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2  
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3  
The Honorable Ellie Torres, Commissioner, Precinct No. 4

## **RE: Certification of Revenue**

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0707 SPECIAL BUDGET FOR REVENUE FROM INTERGOVERNMENTAL CONTRACTS:


The county auditor shall certify to the commissioner's court the receipt of all revenue from intergovernmental contracts that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the revenue from intergovernmental contracts for its intended purpose.

I, Letty Chavez, Hidalgo County Auditor, certify to the Hidalgo County Commissioners Court the receipt of an award from the U.S. Department of Justice – High Intensity Drug Trafficking Areas (HIDTA) McAllen Drug Enforcement Administration (DEA). These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT  
\$19,372.00

PURPOSE  
USDOJ-HIDTA MCALLEN DEA TF  
FY25

CERTIFIED BY:

  
\_\_\_\_\_  
Letty Chavez  
County Auditor

10/15/2024

\_\_\_\_\_  
Date

### **HIDALGO COUNTY DISTRICT JUDGES**

LUIS M. SINGLETERRY JUDGE, 92<sup>ND</sup> D.C.    FERNANDO MANCIAS JUDGE, 93<sup>RD</sup> D.C.    J. R. "BOBBY" FLORES JUDGE, 139<sup>TH</sup> D.C.    ROSE GUERRA REYNA JUDGE, 206<sup>TH</sup> D.C.    MARLA CUELLAR JUDGE, 275<sup>TH</sup> D.C.    MARIO E. RAMIREZ, JR. JUDGE, 332<sup>ND</sup> D.C.    NOE GONZALEZ JUDGE, 370<sup>TH</sup> D.C. OVERSEER    LETICIA LOPEZ JUDGE, 389<sup>TH</sup> D.C.    L. KENO VASQUEZ JUDGE, 398<sup>TH</sup> D.C.    ISRAEL RAMON, JR. JUDGE, 430<sup>TH</sup> D.C.    RENEE R. BETANCOURT JUDGE, 449<sup>TH</sup> D.C.    JOSE "JOE" RAMIREZ JUDGE, 464<sup>TH</sup> D.C.    YSMAEL FONSECA JUDGE, 476<sup>TH</sup> D.C.

AI-97052

Sheriff's Office 11. B.

**CC REGULAR AGENDA SPECIAL MTG**

**Meeting Date:** 10/15/2024

**Submitted For:** Rocky Serna, SHERIFF DEPT.

**Submitted By:** Jose Rodriguez

**Department:** SHERIFF DEPT.

**CAPTION**

**Sheriff's Office-HIDTA - DEA Task Force (1284):**

1. Approval of the HIDTA - DEA Agreement for FY 2025 (10/01/2024 to 09/30/2025) between the Hidalgo County Sheriff's Office and the Drug Enforcement Administration McAllen District Office.
2. Requesting authorization to pay overtime reimbursable under the grant terms and conditions.
3. Approval of certification of revenues, as certified by the County Auditor, for the FY 2025 HIDTA DEA Task Force agreement in the amount of \$19,372.00 and appropriation of the same amount.

**BACKGROUND**

Expenses relating to fringe benefits for the overtime hours are to be charged to the Sheriff's Office G/F Budget No cash match required

**Fiscal Impact**

**CALENDAR YEAR:** 2024

**ACCT. #:** 4-1284-421-12-280-107-5-XXX

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:** N

**BUDGETARY IMPACT:**

No Cash Match Required.

**Attachments**

- Award Letter
- Appropriation
- COR Request

**Form Review**

**Inbox**

Budget & Management

Final Approval

Form Started By: Jose Rodriguez

**Reviewed By**

Veronica Ortiz

**Date**

10/09/2024 03:29 PM

Started On: 10/09/2024 02:40 PM



## e19 - Request for Goods and Services

Form Title: FY2025 - RURR - HIDALGO PD - TFO C. MERCADO

Requested Funding: HIDTA

Acquisition Forecast Tool:

DNO-D-25-HO-0006

Conference Code:

Case Number:

GDEP:

### Requestor Information

Requestor: NILSA A ESCOBAR

Phone: 571-387-2016

Organization: MC ALLEN, TX DISTRICT OFFICE

### Summary Description/Justification

JUSTIFICATION: THE OVERTIME FOR HIDTA MCALLEN HAS NOT GONE UP. THE CURRENT AMOUNT IS \$19,372.00  
OVERTIME FOR TFO CLAUDIA Y. MERCADO - HIDALGO COUNTY SHERIFF'S OFFICE. (DNO) - HOFM - 2024 / 2025

### Funding

Funding GroupName: HOUSTON DIVISION (HO)

Will this be incrementally funded?  Yes  No

Funding Through Date: 09/30/2025

### Reference Contract/BPA

Will this request reference an existing Contract or BPA?  Yes  No

### Important Date

Delivery Date: 09/30/2025

Period of Performance Start Date: 10/01/2024

End Date: 09/30/2025

### Delivery Address

Name: NILSA A ESCOBAR

GroupName: HOUSTON DIVISION (HO)

Email: Nilsa.A.Escobar@dea.gov

Room:

Phone: 571-387-2016

Address: 1200 NORTH COMMERCE CENTER STREET  
MCALLEN, TX 78501-1462

### Recommended Source

Foreign Vendor:  Yes  No

**Recommended Source 1**

Name: COUNTY OF HIDALGO

Website:

Contact: LETICIA CHAVEZ

Phone: 9563182511 x4651

eMail: letty.chavez@auditor.co.hidalgo.tx.us

Fax: 9563182577

Address: 505 S. MCCOLL RD.  
SUITE G  
EDINBURG, TX 78539

Vendor Code: 746000717

Address Code: 103110834

Cage Code: 48X93

UEI: LHACK1UL6NR3

Expiration Date: 03/06/2025

**Recommended Source 2**

Name:

Website:

Contact:

Phone:

eMail:

Fax:

Address:

UEI:

**Recommended Source 3**

Name:

Website:

Contact:

Phone:

eMail:

Fax:

Address:

UEI:

**Details**

Line	Type	Category	SubCategory	Description	Item #	Qty	Unit	Unit Price	Request	Funded
1	Services	Miscellaneous Services	State & Local Task Force	HIDTA OT - HIDTA (HOFM) TFO CLAUDIA Y. MERCADO - D84	1	1	Each	\$19,372.00	\$19,372.00	\$19,372.00
<b>Total:</b>									\$19,372.00	\$19,372.00

**Funding**

UFMS Title: HIDALGO COUNTY SHERIFF'S OFFICE, TOE CLAUDIA

The System determined document type to be created in UFMS is: DNC - The Fiscal changed document-type to be created in UFMS is: DNO

Default Document Prefix: D-24-HO

Fiscal Updated Document Prefix: D-25-HO

User Selected or System Defaulted Vendor:

Vendor Code	Address Code	Vendor Name
746000717	103110834	COUNTY OF HIDALGO

Comment: HIDALGO COUNTY SHERIFF'S OFFICE, TFO CLAUDIA MERCADO

SOC	BBFY	EBFY	FUND	ORG2	ORG4	PROG	PROJ	ACTY	SSOC	UD3	UD4	ORG5	POP Start Date	POP End Date	AGREE#	LINE#	TOTAL
25205	2024	2025	S2H	OM	6460901	DOM-G2	HOFM	FLS	OT	OM019	RURR	6460000	10/01/2024	09/30/2025			\$19,372.00

Attachments
File Name
FY2025 - HIDTA TFO Claudia Y. Mercado - REQUEST.msg

Funded Amount
\$19,372.00
Requested Amount
\$19,372.00

Approval History				
Name	Action	Stop	Date	Comment
MIGUEL A MADRIGAL	Approved	Authorizer	07/21/2024 11:29 PM	
MARCOS CARDOZA JR	Approved	Fiscal	07/18/2024 06:24 PM	
ROBERT E CASTANEDA	Approved	Supervisor	07/16/2024 02:40 PM	
NILSA A ESCOBAR	Submitted	Requestor	07/16/2024 02:38 PM	
SUZANNE M CISNEROS	Submitted	Initiator	07/16/2024 02:33 PM	

DATE: October 15, 2024

**2024**

DEPARTMENT HEAD: Hidalgo County Sheriff J.E. Eddie Guerra

Appropriation  
AI-97052



DEPARTMENT NAME: Hidalgo County Sheriff's Office

ACCOUNT NUMBER: 4-1284-421-20-280-107-5-XXX

Contact Person: Jose Rodriguez Ph#: 956-393-6176

**SUBJECT:** **Appropriations of Funds** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Appropriations of Funds (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
4-1284-421-00-280-107-5-131	USDOJ-HIDTA MCALLEN DEATF - OVERTIME	\$19,732.00
4-1284-331-11-280-107-5-000	USDOJ-HIDTA MCALLEN DEATF - REVENUES	\$19,732.00
<b>TOTAL BUDGET INCREASE (DECREASE)</b>		<b>\$19,732.00</b>

**REASON:** To appropriate overtime funds. Funding period is from 10/01/2024 to 09/30/2025. Note: Expenses relating fringe benefits for the overtime hours are to be charges to the Hidalgo Co Sheriff's Office general fund budget (4-1100-421-00-280-001-0-XXX)

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
DATE

\_\_\_\_\_  
ATTEST COUNTY CLERK



Jose Rodriguez <jose.rodriguez@hidalgo.org>

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## FY25 HIDTA-DEA COR Request

1 message

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**Jose Rodriguez** <jose.rodriguez@hidalgo.org>

Wed, Oct 9, 2024 at 3:17 PM

To: Jesse Gonzales <jesse.gonzales@auditor.co.hidalgo.tx.us>

Cc: Myra Montoya <myra.montoya@hidalgo.org>, Isabel Rodriguez <isabel.rodriguez@auditor.co.hidalgo.tx.us>, Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

Good afternoon,

Can you certify the revenues for FY25 HIDTA-DEA in the amount of \$19,372.00?

AI-97052 on CC meeting 10/15/24.

Respectfully,  
Jose L Rodriguez  
Program Manager I  
Hidalgo County Sheriff's Office  
[jose.rodriguez@hidalgo.org](mailto:jose.rodriguez@hidalgo.org)  
956-393-6176



Jesse Gonzales &lt;jesse.gonzales@auditor.co.hidalgo.tx.us&gt;

**Fwd: FW: [EXTERNAL] FY25 HIDTA DEA**

2 messages

**Myra Montoya** <myra.montoya@hidalgo.org>

To: Isabel Rodriguez &lt;isabel.rodriguez@auditor.co.hidalgo.tx.us&gt;

Cc: Rossana Schettino &lt;rossana.schettino@auditor.co.hidalgo.tx.us&gt;, Jesse Gonzales &lt;jesse.gonzales@auditor.co.hidalgo.tx.us&gt;

Please see the email below.

Thank you,  
 Myra Montoya  
 Budget Manager II  
 Hidalgo County Sheriff's Office  
 711 El Cibolo Road  
 Edinburg, Texas 78541  
 Office: (956) 292-7000 ext: 7628

----- Forwarded message -----

From: **Amador Celedon** <amador.celedon@hidalgo.org>

Date: Tue, Oct 15, 2024 at 9:46 AM

Subject: Fwd: FW: [EXTERNAL] FY25 HIDTA DEA

To: Myra Montoya &lt;myra.montoya@hidalgo.org&gt;

Ms. Myra,

Please see the response from the grantor.

----- Forwarded message -----

From: **Martinez, Lydia E.** <Lydia.E.Martinez@dea.gov>

Date: Tue, Oct 15, 2024 at 9:44 AM

Subject: FW: [EXTERNAL] FY25 HIDTA DEA

To: amador.celedon@hidalgo.org &lt;amador.celedon@hidalgo.org&gt;

From: Martinez, Lydia E.

Sent: Tuesday, October 15, 2024 8:35 AM

To: Jose Rodriguez &lt;jose.rodriguez@hidalgo.org&gt;

Subject: RE: [EXTERNAL] FY25 HIDTA DEA

Yes at this time we can continue using this UEI number until you -obtain your own. Once you obtain your own we can get it switched.

From: Jose Rodriguez &lt;jose.rodriguez@hidalgo.org&gt;

Sent: Friday, October 11, 2024 4:44 PM

To: Martinez, Lydia E. &lt;Lydia.E.Martinez@dea.gov&gt;

Cc: Myra Montoya <myra.montoya@hidalgo.org>; Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>; Isabel Rodriguez <isabel.rodriguez@auditor.co.hidalgo.tx.us>; Jesse I  
hidalgo.tx.us>

Subject: Re: [EXTERNAL] FY25 HIDTA DEA

Good afternoon Lydia,

That UEI # is for Hidalgo County as a whole. Is that acceptable UEI# while Hidalgo County Sheriff's Office is acquiring our own?

Respectfully,

Jose L Rodriguez  
 Program Manager I  
 Hidalgo County Sheriff's Office  
 jose.rodriguez@hidalgo.org  
 956-393-6176

On Wed, Oct 9, 2024 at 4:21 PM Martinez, Lydia E. &lt;Lydia.E.Martinez@dea.gov&gt; wrote:

That is the address listed with the UEI number if it is not current then you will have to change it in Sam.gov. we don't work with that. If is a different UIEI number I need that so that we can  
 corrections to the [sam.gov](https://sam.gov)

From: Jose Rodriguez &lt;jose.rodriguez@hidalgo.org&gt;

Sent: Wednesday, October 9, 2024 3:44 PM

To: Martinez, Lydia E. &lt;Lydia.E.Martinez@dea.gov&gt;

Subject: Re: [EXTERNAL] FY25 HIDTA DEA

Good afternoon Lydia,

I was asked by our auditors for "legible documents" Can you provide me a PDF from your system, potentially a "Print to PDF" version of the documents. As the copies you sent me appear to update the address under Letica Chavez to the following,

**Isabel Rodriguez**

3:30 PM

to me, Jesse, Myra, Rossana, Merlen ▾

Mr. Jose,

Please provide legible documents for the grant award to the agenda item.

Also, note that this is also a joint force federal award that requires the [sam.gov](https://sam.gov). I see that this one has the UEI that Hidalgo County uses as a whole and that is not the one that you indicated for Ms. Letty Chavez is incorrect. The business address is as indicated below.

Hidalgo County Auditor Office

2808 S. Business Highway 281

Edinburg, TX 78539

Respectfully,

Jose L Rodriguez  
Program Manager I  
Hidalgo County Sheriff's Office  
[jose.rodriguez@hidalgo.org](mailto:jose.rodriguez@hidalgo.org)  
956-393-6176

On Tue, Oct 8, 2024 at 3:40 PM Martinez, Lydia E. <[Lydia.E.Martinez@dea.gov](mailto:Lydia.E.Martinez@dea.gov)> wrote:

Here you go

**From:** Jose Rodriguez <[jose.rodriguez@hidalgo.org](mailto:jose.rodriguez@hidalgo.org)>  
**Sent:** Tuesday, October 8, 2024 3:06 PM  
**To:** Martinez, Lydia E. <[Lydia.E.Martinez@dea.gov](mailto:Lydia.E.Martinez@dea.gov)>  
**Subject:** Re: [EXTERNAL] FY25 HIDTA DEA

I have not received anything. A clear and clean PDF of the document is sufficient. And thank you I will keep an eye out for your email.

Respectfully,

Jose L Rodriguez  
Program Manager I  
Hidalgo County Sheriff's Office  
[jose.rodriguez@hidalgo.org](mailto:jose.rodriguez@hidalgo.org)  
956-393-6176

On Tue, Oct 8, 2024 at 3:04 PM Martinez, Lydia E. <[Lydia.E.Martinez@dea.gov](mailto:Lydia.E.Martinez@dea.gov)> wrote:

I thought she had hand carried a copy to you. If not I will send it later or tomorrow

**From:** Jose Rodriguez <[jose.rodriguez@hidalgo.org](mailto:jose.rodriguez@hidalgo.org)>  
**Sent:** Tuesday, October 8, 2024 1:06 PM  
**To:** Martinez, Lydia E. <[Lydia.E.Martinez@dea.gov](mailto:Lydia.E.Martinez@dea.gov)>  
**Subject:** Re: [EXTERNAL] FY25 HIDTA DEA

Yes ma'am, for Claudia Mercado.

Respectfully,

Jose L Rodriguez  
Program Manager I  
Hidalgo County Sheriff's Office  
[jose.rodriguez@hidalgo.org](mailto:jose.rodriguez@hidalgo.org)  
956-393-6176

On Tue, Oct 8, 2024 at 12:49 PM Martinez, Lydia E. <[Lydia.E.Martinez@dea.gov](mailto:Lydia.E.Martinez@dea.gov)> wrote:

For who for Claudia?

**From:** Jose Rodriguez <[jose.rodriguez@hidalgoso.org](mailto:jose.rodriguez@hidalgoso.org)>  
**Sent:** Tuesday, October 8, 2024 12:48 PM  
**To:** Martinez, Lydia E. <[Lydia.E.Martinez@dea.gov](mailto:Lydia.E.Martinez@dea.gov)>; Anzaldue Jr., Bernardo X. <[Bernardo.X.Anzaldue.Jr@dea.gov](mailto:Bernardo.X.Anzaldue.Jr@dea.gov)>  
**Cc:** Myra Montoya <[myra.montoya@hidalgoso.org](mailto:myra.montoya@hidalgoso.org)>  
**Subject:** [EXTERNAL] FY25 HIDTA DEA

Good afternoon,

Do you have the following information for FY25 HIDTA DEA Task Force,

e19- Request for Goods and Services.

Respectfully,

Jose L Rodriguez  
Program Manager I  
Hidalgo County Sheriff's Office  
[jose.rodriguez@hidalgoso.org](mailto:jose.rodriguez@hidalgoso.org)  
956-393-6176

--  
Amador Celedon  
Accountant II  
[amador.celedon@hidalgoso.org](mailto:amador.celedon@hidalgoso.org)  
(956)393-6029

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**Isabel Rodriguez** <[isabel.rodriguez@auditor.co.hidalgo.tx.us](mailto:isabel.rodriguez@auditor.co.hidalgo.tx.us)>  
To: Jesse Gonzales <[jesse.gonzales@auditor.co.hidalgo.tx.us](mailto:jesse.gonzales@auditor.co.hidalgo.tx.us)>

Tue, Oct 15, 2024 at 9:50 AM

Jesse,  
Please include this in the backup for the DEA HIDTA for HCSO.  
[Quoted text hidden]

--  
Respectfully,  
*Isabel Rodriguez*  
Grants Accounting Supervisor | Hidalgo County Auditor's Office  
2808 S. Business Highway 281 | Edinburg, TX 78539  
(956)318-2511 Ext. 4604 | [isabel.rodriguez@auditor.co.hidalgo.tx.us](mailto:isabel.rodriguez@auditor.co.hidalgo.tx.us)