



## NOTICE

**TO:** Maritza Guerra, Accountant II  
**FROM:** Jose Adan Vela IV, Contract Specialist II  
**DATE:** September 26<sup>th</sup> 2024  
**RE:** 23-0214-EXT01  
Extension of Contract C-23-0214-08-22

Contract C-23-0214-08-22 between Hidalgo County and H-E-B Rxtra Advantage for Online Pharmacy Billing Services will expire on October 30<sup>th</sup> 2024. We have the option to renew this contract for one (1) year extension under the same rates, terms and conditions

For your review and consideration, the current contract is enclosed. Please advise what action Health Department & Human Services would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **Friday October 4<sup>th</sup> 2024**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

Maria de Lourdes M Acevedo  
Name

  
Signature

09/27/2024  
Date

Please include the account number(s) for the above reference project:

Account No.: 4-1100-444-00-240-003-0-899 & 4-1100-444-00-240-010-0-899

Should you have any questions or need additional information, I may be reached at extension 4855.

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