



NOTICE

TO: Leticia Saenz, Precinct 4
FROM: Jose Adan Vela IV, Contract Specialist I
DATE: September 9th 2024
RE: 23-0200C-EXT01
Extension of Contract C-23-0200C-12-12

Contract C-23-0200C-12-12 between Hidalgo County and CTC Disaster Response Inc., for brush and vegetative debris removal services will expire on December 11th 2024. We have the option to renew this contract for one (1) year extension at the same terms and rate.

For your review and consideration, the current contract is enclosed. Please advise what action Precinct 4 would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **September 20th 2024**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

Leticia Saenz

LS

09/13/2024

Name

Signature

Date

Please include the account number(s) for the above reference project:

Account No.: NO BUDGETARY IMPACT. WILL BE PROVIDED WHEN ACTIVATED.

Should you have any questions or need additional information, I may be reached at extension 4855.

jav



NOTICE

TO: Sonia Molina, Emergency Management
FROM: Jose Adan Vela IV, Contract Specialist I
DATE: September 9th 2024
RE: 23-0200C-EXT01
Extension of Contract C-23-0200C-12-12

Contract C-23-0200C-12-12 between Hidalgo County and CTC Disaster Response Inc., for brush and vegetative debris removal services will expire on December 11th 2024. We have the option to renew this contract for one (1) year extension at the same terms and rate.

For your review and consideration, the current contract is enclosed. Please advise what action Emergency Management would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **September 20th 2024**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

Ricardo Saldaña
Name

[Signature]
Signature

9/9/24
Date

Please include the account number(s) for the above reference project:

Account No.: _____

Should you have any questions or need additional information, I may be reached at extension 4855.

jav