THE COUNTY OF HIDALGO PURCHASING DEPARTMENT
2812 S. Bus. Hwy 281, Edinburg, Texas 78539 | Phone: (956) 318-2626 | www.co.hidalgo.tx.us/purchasing

# NOTICE

**TO:** Myra Montoya – HC Sheriff's Office

**FROM:** Jose Adan Vela IV, Contract Specialist I

**DATE:** September 18th, 202

**RE:** 20-403-EXT02

Extension of Contract C-20-403-12-15

Contract C-20-403-12-15 between Hidalgo County and Tropical Texas Behavioral Health for Screening Assessment and Psychiatric Evaluations for Inmates will expire on December 31, 2024. We have the option to renew this contract for one (1) year extension under the same rates, terms and conditions.

For your review and consideration, the current contract is enclosed. Please advise what action the Sheriff's Office would like the Purchasing Department to take by making a selection below:

- ☑ Renew the contract with the same rates, terms, and conditions
- ☐ Allow the contract to expire, as those services are no longer needed
- ☐ Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **September 27th, 2024**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

Myra Montoya Myra Montoya 9-24-24

Name Signature Date

Please include the account number(s) for the above reference project:

Account No.: 4-1100-423-21-280-002-0-331

Should you have any questions or need additional information, I may be reached at extension 4855.

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