



NOTICE

TO: Leticia Saenz, Commissioner Precinct 4, Director of Administration
FROM: Coral Reyes, Contract Specialist II
DATE: September 19, 2024
RE: Project No. 23-0209A-EXT01
Extension of Contract C-23-0209A-12-12

Contract C-23-0209A-12-12 between Hidalgo County and Mo-Vac Service Company for Turnkey Water Extraction and related Services will expire on December 11, 2024. We have the option to renew this contract for the first (1st) of two (2), one (1) year terms under the same rates, terms and conditions.

For your review and consideration, the current contract is enclosed. Please advise what action Hidalgo County Commissioner Precinct Four (4) would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **Monday, October 01, 2024**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

Letty Saenz

LS

9/30/24

Name

Signature

Date

Please include the account number(s) for the above reference project:

Account No.: No budgetary impact. Will be provided when activated.

Should you have any questions or need additional information, I may be reached at extension 4856.

cr



NOTICE

TO: Chief, Ricardo Saldaña/ Emergency Management, Coordinator
ATTN: Sonia Gonzalez
FROM: Coral Reyes, Contract Specialist II
DATE: September 19, 2024
RE: Project No. 23-0209A-EXT01
Extension of Contract C-23-0209A-12-12

Contract C-23-0209A-12-12 between Hidalgo County and Mo-Vac Service Company for Turnkey Water Extraction will expire on December 11, 2024. We have the option to renew this contract for the first (1st) of two (2), one (1) year terms under the same rates, terms and conditions.

For your review and consideration, the current contract is enclosed. Please advise what action Emergency Management Division would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **Monday, October 01, 2024.** Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

Ricardo Saldaña

A handwritten signature in blue ink that reads "Ricardo Saldaña".

09/19/2024

Name

Signature

Date

Please include the account number(s) for the above reference project:

Account No.: _____

Should you have any questions or need additional information, I may be reached at extension 4856.

cr