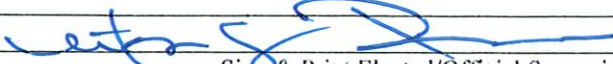


FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card
 Add Driver Pin
 Delete/ Cancel Card
 Delete/Cancel Driver

Department:	County of Hidalgo Human Resources Department		
Billing Address:	505 S. McColl Rd. Suite A Edinburg, Texas 78539		
Fuel Card Manager:	Division Manager II, Diana M. Munoz		
	<small>This person can not have use of the fuel card</small>		
Phone Number:	956-318-2660	County Email:	
Web user Name:		Password:	
Hidalgo Co Acct Number:			
Requested By:			
Original Signature is required	<small>Sign & Print Elected/Official Supervisor/Director</small>		
<small>On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.</small>			

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	Agenda Item No. #
Reviewed by Fuel Card Administrator:	<i>Nonne Cindy Peña 8/09/24</i>
Cards Received by Dept on:	<i>8/12/2024</i> Date Returned/Cancelled: _____
Fuel Cards Received by Department:	_____ <small>Sign & Print Authorized Elected Official/Supervisor/Director</small>

Vehicle Plate No <small>(N/A = Non-vehicle)</small>	Description <small>(Vehicle or Non-vehicle Equip.)</small>	VIN Number <small>(N/A = Non-vehicle)</small>	Asset Number <small>(N/A = Non-vehicle)</small>	Purchasing Dept. Use Only Card Number
58-67B48	2024 Ford F-150 XL 4X2 SuperCrew Cab	1FTEW1KP2RKE47337	LE3127	<i>500624</i>

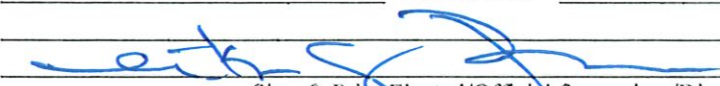
List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID <small>(6 digits)</small>	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy

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Phone Number:	956-318-2660	County Email:	
Web user Name:		Password:	
Hidalgo Co Acct Number:			
Requested By:			
Original Signature is required	Sign & Print Elected/Official Supervisor/Director		
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<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	Agenda Item No. #
Reviewed by Fuel Card Administrator:	<i>Wonne Cindy Peña 8/09/24</i>
Cards Received by Dept on:	Date Returned/Cancelled: <i>8/09/24</i>
Fuel Cards Received by Department:	Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No <small>(N/A = Non-vehicle)</small>	Description <small>(Vehicle or Non-vehicle Equip.)</small>	VIN Number <small>(N/A = Non-vehicle)</small>	Asset Number <small>(N/A = Non-vehicle)</small>	Purchasing Dept. Use Only Card Number
<i>141-3302</i>	2019 Ford F-150 XL 4X2 SuperCrew Cab	1FTEW1CP0KKD45023	LE0078	<i>86930 9740 00547-8</i>

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID <small>(6 digits)</small>	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy



Vehicle Listing Report
Report Date 09/17/2024

Vehicle Listing Report
Report Date 09/19/2024
Total Records for Report: 2

Account Number	Account Name	Vehicle ID	Vehicle Status Description	Vehicle Status Date	License Number	License State	VIN	Vehicle Description
869309740	HIDALGO COUNTY- H.R DEPT	003127	ACTIVE	08/09/2024	58-67B48	TX	1FTEW1KP2RKE47337	24 FORD F-150 XL
869309740	HIDALGO COUNTY- H.R DEPT	200015	TERMINATED	08/09/2024	141-3302	TX	1FTEW1CP0KKD45023	2019 FORD 150