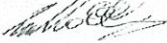


# FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

**Add Vehicle Card**                      **X Add Driver Pin**                      **Delete/ Cancel Card**                      **Delete/Cancel Driver**

<b>Department:</b>	Hidalgo County Health & Human Services		
<b>Billing Address:</b>	1304 S. 25 <sup>th</sup> Ave		
<b>Fuel Card Manager:</b>	Eduardo Olivarez		
	This person can not have use of the fuel card		
<b>Phone Number:</b>	(956)383-6221		
<b>Web user Name:</b>		<b>Password:</b>	
<b>Hidalgo Co Acct Number:</b>	3-1100-441-00-340-001-0-626		
<b>Requested By:</b>	Eduardo Olivarez		

Original Signature is required Sign & Print Elected/Official Supervisor/Director  
 On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	Agenda Item No. #
Reviewed by Fuel Card Administrator:	<i>Yvonne Cindy Peña 7/03/24</i>
Cards Received by Dept on: _____	Date Returned/Cancelled: _____
Fuel Cards Received by Department: _____	Sign & Print Authorized Elected Official/Supervisor/Director

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Asset Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Naomi Y. Martinez	05/06/1998/	272302		

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<b>Department:</b>	Hidalgo County Health & Human Services		
<b>Billing Address:</b>	1304 S. 25 <sup>th</sup> Ave		
<b>Fuel Card Manager:</b>	Eduardo Olivarez		
	This person can not have use of the fuel card		
<b>Phone Number:</b>	(956)383-6221		
<b>Web user Name:</b>		<b>Password:</b>	
<b>Hidalgo Co Acct Number:</b>	3-1100-441-00-340-001-0-626		
<b>Requested By:</b>	Eduardo Olivarez		

**Original Signature is required**

Sign & Print Elected/Official Supervisor/Director

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*For Purchasing Department Use Only*

Approved by Commissioners Court On:	<b>Agenda Item No. #</b>		
Reviewed by Fuel Card Administrator:	Yvonne C. Peña 8/28/24		
Cards Received by Dept on:		Date Returned/Cancelled:	
Fuel Cards Received by Department:	Sign & Print Authorized Elected Official/Supervisor/Director		

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Asset Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number

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User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Myrrinah K. Martinez	05/26/1997	269999 ✓		
Norma Vitela	06/26/1984	273600 ✓		
Aerial Salazar	11/11/1999	256650 ✓		
Melissa Jasso	09/23/1972	052582 ✓		

# FUEL CREDIT CARD REQUEST FORM

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**Add Vehicle Card**                      **X Add Driver Pin**                      **Delete/ Cancel Card**                      **Delete/Cancel Driver**

<b>Department:</b>	Hidalgo County Health & Human Services		
<b>Billing Address:</b>	1304 S. 25 <sup>th</sup> Ave		
<b>Fuel Card Manager:</b>	Eduardo Olivarez		
	This person can not have use of the fuel card		
<b>Phone Number:</b>	(956)383-6221		
<b>Web user Name:</b>		<b>Password:</b>	
<b>Hidalgo Co Acct Number:</b>	3-1100-441-00-340-001-0-626		
<b>Requested By:</b>	Eduardo Olivarez		

**Original Signature is required**

Sign & Print Elected/Official Supervisor/Director

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*For Purchasing Department Use Only*

Approved by Commissioners Court On:	<b>Agenda Item No. #</b>		
Reviewed by Fuel Card Administrator:	Yvonne Cindy Peña 9/03/24		
Cards Received by Dept on:		Date Returned/Cancelled:	
Fuel Cards Received by Department:	Sign & Print Authorized Elected Official/Supervisor/Director		

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Asset Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Kaesy Diaz Martinez	1/12/2000	273058	✓	
Eduardo Garcia	7/30/1988	253146	✓	
Veronica Garza	1/10/1978	273082	✓	
Vanessa Sanchez	11/1/1989	253502	✓	
Lizzeth Solis	9/4/2000	261220	✓	
Juan Tristan III	9/22/1990	255106	✓	

Yesenia Guzman	9/5/1979	268933	✓		
Victoria Palacios	12/29/1980	198013	✓		
Miranda Vela	5/25/1972	239399	✓		

*Form F.1.1 Revised:*

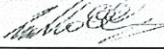
/

*Attach separate list if additional users are required/*

# FUEL CREDIT CARD REQUEST FORM

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**Add Vehicle Card**                      **X Add Driver Pin**                      **Delete/ Cancel Card**                      **Delete/Cancel Driver**

<b>Department:</b>	Hidalgo County Health & Human Services		
<b>Billing Address:</b>	1304 S. 25 <sup>th</sup> Ave		
<b>Fuel Card Manager:</b>	Eduardo Olivarez		
	This person can not have use of the fuel card		
<b>Phone Number:</b>	(956)383-6221		
<b>Web user Name:</b>		<b>Password:</b>	
<b>Hidalgo Co Acct Number:</b>	3-1100-441-00-340-001-0-626		
<b>Requested By:</b>	Eduardo Olivarez		

Original Signature is required Sign & Print Elected/Official Supervisor/Director  
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<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	Agenda Item No. #
Reviewed by Fuel Card Administrator:	<u>Yvonne C. Peña 9/25/24</u>
Cards Received by Dept on: _____	Date Returned/Cancelled: _____
Fuel Cards Received by Department: _____	Sign & Print Authorized Elected Official/Supervisor/Director

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User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Jacqueline Alvarez	08/03/1998	274135		
Maria Del Fierro	10/16/1999	274151		
Gracie Luna	08/02/1983	254495		
Christina Martinez	06/03/1988	274305		
Pedro Salinas	06/18/1990	177407		



Driver Listing Report

Report Date: 09/16/2024

Account Number	Account Name	Driver ID	Driver Status	Driver Status Date	Driver Last Name	Driver First Name	Driver Middle Initial
869320267	HIDALGO COUNTY H&H S	052582	ACTIVE	08/28/2024	JASSO	MELISSA	
869320267	HIDALGO COUNTY H&H S	198013	ACTIVE	09/03/2024	PALACIOS	VICTORIA	
869320267	HIDALGO COUNTY H&H S	239399	ACTIVE	09/03/2024	VELA	MIRANDA	
869320267	HIDALGO COUNTY H&H S	253146	ACTIVE	09/03/2024	GARCIA	EDUARDO	
869320267	HIDALGO COUNTY H&H S	253502	ACTIVE	09/03/2024	SANCHEZ	VANESSA	
869320267	HIDALGO COUNTY H&H S	255106	ACTIVE	09/03/2024	TRISTAN LLL	JUAN	
869320267	HIDALGO COUNTY H&H S	256650	ACTIVE	08/28/2024	SALAZAR	AERIAL	
869320267	HIDALGO COUNTY H&H S	261220	ACTIVE	09/03/2024	SOLIS	LIZZETH	
869320267	HIDALGO COUNTY H&H S	268933	ACTIVE	09/03/2024	GUZMAN	YESENIA	
869320267	HIDALGO COUNTY H&H S	269999	ACTIVE	08/28/2024	MARTINEZ	MYRRINAH	K
869320267	HIDALGO COUNTY H&H S	272302	ACTIVE	07/03/2024	MARTINEZ	NAOMI	Y
869320267	HIDALGO COUNTY H&H S	273058	ACTIVE	09/03/2024	D. MARTINEZ	KAESY	
869320267	HIDALGO COUNTY H&H S	273082	ACTIVE	09/03/2024	GARZA	VERONICA	
869320267	HIDALGO COUNTY H&H S	273600	ACTIVE	08/28/2024	VITELA	NORMA	

Total Records for Report: 14



**Driver Listing Report**

Report Date: 09/25/2024

Account Number	Account Name	Driver ID	Driver Status	Driver Status Date	Driver Last Name	Driver First Name	Driver Middle Initial
869320267	HIDALGO COUNTY H&H S	177407	ACTIVE	09/25/2024	SALINAS	PEDRO	
869320267	HIDALGO COUNTY H&H S	254495	ACTIVE	09/25/2024	LUNA	GRACIE	
869320267	HIDALGO COUNTY H&H S	274135	ACTIVE	09/25/2024	ALVAREZ	JACQUELINE	
869320267	HIDALGO COUNTY H&H S	274151	ACTIVE	09/25/2024	DEL FIERRO	MARIA	
869320267	HIDALGO COUNTY H&H S	274305	ACTIVE	09/25/2024	MARTINEZ	CHRISTINA	
Total Records for Report:		5					

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**X Add Vehicle Card      Add Driver Pin      Delete/ Cancel Card      Delete/Cancel Driver**

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<b>Billing Address:</b>	1304 S. 25 <sup>th</sup> Ave		
<b>Fuel Card Manager:</b>	Eduardo Olivarez		
	This person can not have use of the fuel card		
<b>Phone Number:</b>	(956)383-6221		
<b>Web user Name:</b>		<b>Password:</b>	
<b>Hidalgo Co Acct Number:</b>	4-1100-441-00-340-001-0-626		
<b>Requested By:</b>	Eduardo Olivarez		

**Original Signature is required** Sign & Print Elected/Official Supervisor/Director

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<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	<b>Agenda Item No. #</b>
Reviewed by Fuel Card Administrator:	Yvonne C. Peña 8/21/24
Cards Received by Dept on:	8/22/24      Date Returned/Cancelled:
Fuel Cards Received by Department:	_____
Sign & Print Authorized Elected Official/Supervisor/Director	

Vehicle Plate No (N/A = Non-vehicle)	Description (Vehicle or Non-vehicle Equip.)	VIN Number (N/A = Non-vehicle)	Asset Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number
159 6518	Ford F150 PK Truck	1FTEW1KP6RKE47454	LE30128	030128

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User Name	DOB	User ID (6 digits)	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy

**VOYAGER**Vehicle Listing Report  
Report Date 09/16/2024Vehicle Listing Report  
Report Date 09/16/2024  
Total Records for Report: 1

Account Number	Account Name	Vehicle ID	Vehicle Status Description	Vehicle Status Date	License Number	License State	VIN	Vehicle Description
869320267	HIDALGO COUNTY H&H S	030128	ACTIVE	08/21/2024	159-6518	TX	1FTEW1KP6RKE47454	24 FORD F-150