

# COUNTY of HIDALGO



**HIDALGO COUNTY AUDITOR'S OFFICE**  
**Hidalgo County Administration Building**  
**2808 South Business Highway 281**  
**Edinburg, Texas 78539-6243**  
**PHONE: (956) 318-2511**  
**FAX: (956) 318-2577**  
**WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)**

November 12, 2024

The Honorable Richard Cortez, Hidalgo County Judge  
The Honorable David Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2  
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3  
The Honorable Ellie Torres, Commissioner, Precinct No. 4

**RE: Certification of Revenue**

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Letty Chavez, Hidalgo County Auditor, certify to the Hidalgo County Commissioners Court the receipt of an award from the Office of the Governor Criminal Justice Division. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT  
\$ 208,734.86

PURPOSE  
Award No. 2928010  
Substance Abuse Treatment Facility (RSAT Grant)

CERTIFIED BY:

\_\_\_\_\_  
Letty Chavez  
Hidalgo County Auditor

\_\_\_\_\_  
11/12/2024  
Date

**HIDALGO COUNTY DISTRICT JUDGES**

LUIS M. SINGLETERRY JUDGE, 92<sup>ND</sup> D.C.    FERNANDO MANCIAS JUDGE, 93<sup>RD</sup> D.C.    J. R. "BOBBY" FLORES JUDGE, 139<sup>TH</sup> D.C.    ROSE GUERRA REYNA JUDGE, 206<sup>TH</sup> D.C.    MARLA CUELLAR JUDGE, 275<sup>TH</sup> D.C.    MARIO E. RAMIREZ, JR. JUDGE, 332<sup>ND</sup> D.C.    NOE GONZALEZ JUDGE, 370<sup>TH</sup> D.C. OVERSEER    LETICIA LOPEZ JUDGE, 389<sup>TH</sup> D.C.    L. KENO VASQUEZ JUDGE, 398<sup>TH</sup> D.C.    ISRAEL RAMON, JR. JUDGE, 430<sup>TH</sup> D.C.    RENEE R. BETANCOURT JUDGE, 449<sup>TH</sup> D.C.    JOSE "JOE" RAMIREZ JUDGE, 464<sup>TH</sup> D.C.    YSMAEL FONSECA JUDGE, 476<sup>TH</sup> D.C.

AI-97192

Adult Probation 29. A.

**CC REGULAR AGENDA SPECIAL MTG**

**Meeting Date:** 11/12/2024

**Submitted For:** Maria Castilleja, ADULT PROBATION

**Submitted By:** Maria Castilleja

**Department:** ADULT PROBATION

**CAPTION**

RSAT Grant (1289) ✓

1. Approval to accept the FY 2025 RSAT grant from the Office of Governor-Criminal Justice Division (OOG-CJD) in the amount of \$208,734.86 with a department cash match of \$80,921.91 for a total project cost of \$289,656.77 for the grant period of 10/1/2024 thru 9/30/2025
2. Approval of certification of revenues, in the amount of \$208,734.86 as certified by the Co. Auditor, for the FY2025 RSAT Grant and appropriation of funds in the total amount of \$289,656.77.

**BACKGROUND**

Agenda Item 93871 1/23/24 Approval to apply for FY25 CJD Adult Probation RSAT grant renewal and approval of resolution for grant. RSAT grant #2928010

**Fiscal Impact**

**CALENDAR YEAR:** 2024

**ACCT. #:** 4-1289-423-00-320-036-5-XXX

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:**

**BUDGETARY IMPACT:**

Cash-match funding has been identified

**Attachments**

RSAT award  
 request to certify revenues  
 appropriation cash match-revised  
 appropriation-revised  
 budget details revised

**Form Review**

**Inbox**

Budget & Management

Final Approval

Form Started By: Maria Castilleja

**Reviewed By**

Veronica Ortiz

**Date**

10/24/2024 01:44 PM

Started On: 10/23/2024 02:09 PM

**Statement of Grant Award (SOGA)**

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Texas Grant Management Standards (TxGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

<b>Grant Number:</b>	2928010 ✓	<b>Award Amount:</b>	\$208,734.86 ✓
<b>Date Awarded:</b>	10/14/2024	<b>Grantee Cash Match:</b>	\$80,921.91 ✓
<b>Grant Period:</b>	10/01/2024 - 09/30/2025 ✓	<b>Grantee In Kind Match:</b>	\$0.00
<b>Liquidation Date:</b>	12/29/2025	<b>Grantee GPI:</b>	\$0.00
<b>Program Fund:</b>	RT-Residential Substance Abuse Treatment for State Prisoners (RSAT)	<b>Total Project Cost:</b>	\$289,656.77 ✓
<b>Grantee Name:</b>	Hidalgo County		
<b>Project Title:</b>	Substance Abuse Treatment Facility		
<b>Grant Manager:</b>	Victoria Oviedo		
<b>Unique Entity Identifier (UEI):</b>	LHACK1UL6NR3		

<b>CFDA:</b>	16.593 - Residential Substance Abuse Treatment for State Prisoners (RSAT)
<b>Federal Awarding Agency:</b>	U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance
<b>Federal Award Date:</b>	8/12/2022
<b>Federal/State Award ID Number:</b>	15PBJA-22-GG-00512-RSAT
<b>Total Federal Award/State Funds Appropriated:</b>	\$3,812,476.00
<b>Pass Thru Entity Name:</b>	Texas Office of the Governor – Criminal Justice Division (CJD)

**Is the Award R&D:** No

**Federal/State Award  
Description:**

The Residential Substance Abuse Treatment (RSAT) Formula Grant Program provides funds to the states, territories, and the District of Columbia for use by the state and units of local government in developing and implementing residential substance abuse treatment programs within correctional and detention facilities in which prisoners are incarcerated for a period of time sufficient to permit substance abuse treatment and after-care programs for those prisoners.

Print This Page

**Agency Name:** Hidalgo County  
**Grant/App:** 2928010 **Start Date:** 10/1/2024 **End Date:** 9/30/2025 ✓

**Project Title:** Substance Abuse Treatment Facility  
**Status:** Active Grant

**Budget Details Information**

**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	(Y.R. Yanette Rodriguez) A licensed counselor will provide clinical substance abuse treatment for participants needing treatment. The counselor will meet with the participants individually and conduct an assessment, family sessions (as needed), and group sessions. Salary: \$44,290.00, Health: \$10,347.60, Life: \$26.64, FICA: \$3,388.19, Retirement: \$5,744.41, Unemployment: \$265.74, Total: \$64,062.58.	\$48,046.94	\$16,015.64	\$0.00	\$0.00	\$64,062.58	100
Personnel	Counselor and/or Therapist (licensed)	(A.M. Adriana Muniz) A licensed counselor will provide clinical substance abuse treatment for participants who need treatment. The counselor will meet with the participants individually and conduct the assessments,	\$44,716.83	\$14,905.61	\$0.00	\$0.00	\$59,622.44	100

		family sessions (as needed), and group sessions. Salary: \$43,000.00, Health: \$7,471.20, Life: \$26.64, FICA: \$3,289.50, Retirement: \$5,577.10, Unemployment: \$258.00, Total: \$59,622.44.						
Personnel	Counselor and/or Therapist (licensed)	(Karla Chapa) A licensed counselor will provide clinical substance abuse treatment for participants who need treatment. The counselor will meet with the participants individually and conduct the assessments, family sessions (as needed), and group sessions. Salary: \$43,000.00, Health: \$7,471.20, Life: \$26.64, FICA: \$3,289.50, Retirement: \$5,577.10, Unemployment: \$258.00, Total: \$59,622.44.	\$44,716.83	\$14,905.61	\$0.00	\$0.00	\$59,622.44	100
Personnel	Counselor and/or Therapist (licensed)	(N.M. Noe Muniz) Clinical Supervisor to allow the facility to serve better the rising mental health issues often associated with the criminal justice population and substance abuse. Will Plan, coordinate, and implement treatment curriculum and activities for residential and outpatient	\$10,751.07	\$3,583.68	\$0.00	\$0.00	\$14,334.75	9

		<p>rehabilitation programs and promote evidence-based practices and interventions. Oversee the treatment services for the Hidalgo County Substance Abuse Intensive Inpatient, Monitors, evaluate, and corrects the daily performance of all program staff. The Clinical Supervisor Provides ongoing clinical supervision to the therapeutic personnel regarding treatment and gender-specific issues. This project funds 9.357% of this employee's total salary. The employee also spends about 9.357% of their time on this project. Salary \$11,758.38, FICA: \$899.52, Retirement: \$1,606.19, Unemployment: \$70.66, Total: \$14,334.75. Total Annual Salary: Salary: \$125,664.00 FICA: \$9,613.30, Retirement: \$17,165.70, Unemp: \$753.98 Total: \$153,196.98</p>						
Personnel	Education, Financial, and/or Program Specialist	(Albino Cantu) A certified teacher will work closely with participants in the residential facility to help them achieve their	\$18,304.02	\$17,444.97	\$0.00	\$0.00	\$35,748.99	57

		<p>General Education Diploma. Upon admittance into the facility, participants who do not have a high school diploma will test to see their competency level. Then the teacher will work closely with them to prepare them for testing. Additionally, he will help participants interested in preparing for the ACT and SAT testing. Grant covered salary: \$23,541.47, Health: \$6,848.60, Life: \$24.42, FICA: \$1,800.92, Retirement: \$3,392.33, Unemployment: \$141.25, Total: \$35,748.99. Total annual salary:\$45,320 total annual fringe: \$17,142.53 - Total annual salary and fringe: \$62,462.53 Employee assigned to grant 100% salary and fringe not covered by grant is covered by TDCJ-CJAD funds. Total Salary and Fringe covered by: OOG Funds- \$18,304.02, Cash Match - \$17,444.97, TDCJ-CJAD funds - \$26,713.54.</p>						
Personnel	Counselor and/or Therapist (non-licensed)	(Leticia Castillo) The cognitive coordinator provides psychoeducational	\$34,048.55	\$11,349.52	\$0.00	\$0.00	\$45,398.07	100

		<p>groups for participants to learn coping skills and make better decisions. The cognitive coordinator conducts groups with a standardized curriculum, such as Thinking For A Change or Decision Points. The curriculum allows licensed counselors to spend more time working with the participants individually.</p> <p>Salary: \$31,408.00,                  Health: \$6,848.60,                  Life: \$24.42,                  FICA: \$2,402.71,                  Retirement: \$4,525.89,                  Unemployment: \$188.45, Total: \$45,398.07.</p>						
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	<p>Clinical files will be purchased. Office supplies include, copy paper, staples, paperclips, pens, copy toners, and case folders.</p>	\$1,687.50	\$562.50	\$0.00	\$0.00	\$2,250.00	0
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	<p>Treatment Workbooks: Criminal Conduct and Substance Abuse Treatment by Wanberg/Milkman. Participants in the program use the workbook as part of their treatment process. The workbooks follow a specific curriculum that the instructors have been trained to</p>	\$2,244.37	\$748.13	\$0.00	\$0.00	\$2,992.50	0

		facilitate, and it aids in the recovery process. Unit price: \$21.00 x 143 (approx.) = \$2,992.50							
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Purchase 375 Alcohol and Drug Testing kits @ \$5.00 each. Drug and alcohol tests will be used to monitor drug and alcohol use by random urinalysis.	\$1,406.25	\$468.75	\$0.00	\$0.00	\$1,875.00	0	
Supplies and Direct Operating Expenses	Medically Assisted Treatment Supplies	75 COVID-19 Tests @ \$50.00 each. Participants will be tested to keep all SATF residents safe from COVID-19. All Participants are tested before placement at the facility. A strict COVID-19 isolation protocol is followed when residents test positive to keep the SATF facility COVID-19 safe from widespread infection.	\$2,812.50	\$937.50	\$0.00	\$0.00	\$3,750.00	0	

You are logged in as **User Name:** flopez

DATE: October 23, 2024  
 DEPARTMENT HEAD: Faustino Lopez, Director  
 DEPARTMENT NAME: Adult Probation  
 PROGRAM: HIDALGO COUNTY RSAT  
 ACCOUNT NUMBER: 4-1289-423-00-320-036-5-XXX

+ 143,442.50  
 + 24,557.15  
 + 80.51  
 + 10,973.35  
 + 20,670.07  
 + 860.66  
 + 5,906.25  
 + 2,244.37  
 + 208,734.86

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)					ACCOUNT (OBJECT) NAME		AMOUNT
4-1289-423-00-320-036-5-113					Federal RSAT-	Full-Time Employees	143,442.50
4-1289-423-00-320-036-5-211					Federal RSAT-	Health Insurance	24,557.15
4-1289-423-00-320-036-5-212					Federal RSAT-	Life Insurance	80.51
4-1289-423-00-320-036-5-220					Federal RSAT-	FICA	10,973.35
4-1289-423-00-320-036-5-230					Federal RSAT-	Retirement	20,670.07
4-1289-423-00-320-036-5-250					Federal RSAT-	Unemployment Compensation	860.66
4-1289-423-00-320-036-5-583					Federal RSAT-	Out of County Employee Travel	0.00
4-1289-423-00-320-036-5-610					Federal RSAT-	General Supplies	5,906.25
4-1289-423-00-320-036-5-640					Federal RSAT-	Reference Materials	2,244.37
<b>TOTAL APPROPRIATION</b>							<b>208,734.86</b>
4-1289-331-12-320-036-5-000					Federal RSAT - Revenues		208,734.86
<b>TOTAL REVENUES</b>							<b>208,734.86</b>

**REASON:**

To setup the FY2025 Hidalgo County RSAT grant #2928010 from 10/1/2024 to 9/30/2025. The grant has a 27.93717% cash match from the TDCJ-CJAD SATF grant.

\_\_\_\_\_  
 Faustino Lopez, Director  
 Hidalgo County CSCD

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Leticia Chavez  
 Hidalgo County Auditor

\_\_\_\_\_  
 Date

RSAT FUNDING	CASH MATCH SATF	TOTAL
\$130,183.94	\$43,394.65	\$173,578.59
\$22,523.33	\$7,507.77	\$30,031.10
\$73.26	\$24.42	\$97.68
\$9,959.07	\$3,319.69	\$13,278.76
\$18,759.51	\$6,253.17	\$25,012.68
\$781.11	\$260.36	\$1,041.47
\$0.00	\$0.00	\$0.00
\$5,906.25	\$1,968.75	\$7,875.00
\$2,244.37	\$748.13	\$2,992.50
\$190,430.84	\$63,476.93	\$253,907.78

Albino Cantu %			
RSAT FUNDING	CASH MATCH SATF	Total	
\$13,258.56	\$12,636.30	25894.86	113
\$2,033.82	\$1,938.37	3972.19	211
\$7.25	\$6.91	14.16	212
\$1,014.28	\$966.68	1980.96	220
\$1,910.56	\$1,820.89	3731.45	230
\$79.55	\$75.82	155.37	250
18304.019	17444.971	35748.99	Total
289656.77	\$80,921.91		

DATE: October 23, 2024  
 DEPARTMENT HEAD: Faustino Lopez, Executive Director  
 DEPARTMENT NAME: Adult Probation  
 PROGRAM: HIDALGO COUNTY RSAT  
 ACCOUNT NUMBER: 4-1289-423-00-320-036-5-XXX

+ 56,030.95  
 + 9,446.14  
 + 31.33  
 + 4,286.37  
 + 8,074.06  
 + 336.18  
 + 1,968.75  
 + 748.13  
 + 80,921.91

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)					ACCOUNT (OBJECT) NAME		AMOUNT
4-1289-423-00-320-036-5-113					Federal RSAT-	Full-Time Employees	56,030.95
4-1289-423-00-320-036-5-211					Federal RSAT-	Health Insurance	9,446.14
4-1289-423-00-320-036-5-212					Federal RSAT-	Life Insurance	31.33
4-1289-423-00-320-036-5-220					Federal RSAT-	FICA	4,286.37
4-1289-423-00-320-036-5-230					Federal RSAT-	Retirement	8,074.06
4-1289-423-00-320-036-5-250					Federal RSAT-	Unemployment Compensation	336.18
4-1289-423-00-320-036-5-583					Federal RSAT-	Out of County Employee Travel	0.00
4-1289-423-00-320-036-5-584					Federal RSAT-	Registration Fees	0.00
4-1289-423-00-320-036-5-610					Federal RSAT-	General Supplies	1,968.75
4-1289-423-00-320-036-5-640					Federal RSAT-	Reference Materials	748.13
4-1289-423-00-320-036-5-660					Federal RSAT-	Furniture & Equipment	0.00
<b>TOTAL APPROPRIATION</b>							<b>80,921.91</b>
4-1297-491-01-320-036-5-289					Interfund Transfer out		80,921.91
4-1297-423-54-320-020-5-630					Food		(80,921.91)
4-1289-391-01-320-036-5-297					Transfer In - SATF (DP)		80,921.91
<b>TOTAL REVENUES</b>							<b>80,921.91</b>

**REASON:**

To add the 27.93717% cash match to the RSAT from the SATF.

\_\_\_\_\_  
 Faustino Lopez, Director  
 Hidalgo County CSCD

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Leticia Chavez  
 Hidalgo County Auditor

\_\_\_\_\_  
 Date

## Rosario Ramirez-Castilleja

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**From:** Rosario Ramirez-Castilleja  
**Sent:** Wednesday, October 23, 2024 2:18 PM  
**To:** Celeste Garza; Rossana Schettino  
**Subject:** request to certify revenues



Please certify the revenues for the FY25 RSAT grant. I will be submitting AI#97192 for 10/29/24.

*Rosario Ramirez-Castilleja  
Hidalgo County CSCD  
Budget/Fiscal Director  
P.O. Box 970  
Edinburg, TX 78540  
956.587.6009  
Fax 956.318.2488*