THE COUNTY OF HIDALGO PURCHASING DEPARTMENT
2812 S. Bus. Hwy 281, Edinburg, Texas 78539 | Phone: (956) 318-2626 | www.co.hidalgo.tx.us/purchasing

NOTICE

TO: Pablo "Paul" Villarreal, Jr., Tax Assessor-Collector

FROM: Ived Sepulveda, Contract Specialist I

DATE: October 10, 2024

RE: Project No. 24-0268-EXT01

Extension of Contract C-24-0268-12-14

Contract C-24-0268-12-14 between Hidalgo County and The City of Mercedes for Scofflaw Denial Process will expire on December 14, 2024. We have the option to automatically renew this contract for two (2) one (1) year terms.

For your review and consideration, the current contract is enclosed. Please advise what action the Tax Office would like the Purchasing Department to take by making a selection below:

- ☑ Renew the contract with the same rates, terms, and conditions
- ☐ Allow the contract to expire, as those services are no longer needed
- ☐ Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **October 16, 2024**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

Name	Signature	Date
Erica Mireles	[signature]	11/19/2024

Please include the account number(s) for the above reference project:

Account No.: _____

Should you have any questions or need additional information, I may be reached at extension 4861.

ivs