



NOTICE

TO: Valde Guerra, County Executive Officer
FROM: Amanda Martinez, Contract Specialist II
DATE: September 23, 2024
RE: Project No. 20-062
Extension of Contract C-20-062-12-29

Contract C-20-062-12-29 between Hidalgo County and Auction House, LLC for Real Time (Live) Online Auction for Foreclosed Properties will expire on December 27, 2024. We have the option to renew this contract for a one (1) year term.

For your review and consideration, the current contract is enclosed. Please advise what action Executive Office would like the Purchasing Department to take by selecting an action below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **September 30, 2024**. Following your response, our office will send you a tentative schedule for this project. If there is not action selected by the deadline stated, we will proceed with renewing this contract to ensure there is no lapse in services.

Valde Guerra _____ 10/15/24
Name Signature Date

Please include the account number(s) for the above reference project:

Account No.: _____ N/A

Should you have any questions or need additional information, you may reach me at extension 4865.

am