



Hidalgo County Head Start Program Policy Council Agenda

DATE: December 10, 2024

SUBJECT: Request Approval of Application and Certificate for Payment for Invoice #D210242TX.00-02 in the Amount of \$10,046.89 for Professional Services Submitted by CONSOR Engineers, LLC, Through Contract C-22-002-04-05-AS for the Hidalgo County Head Start Program Outdoor Learning Environment and Discovery Classrooms

RATIONALE/NEED: This is the second and final payment request for Structural Engineering Services for the Hidalgo County Head Start Program Outdoor Learning Environment and Discovery Classrooms.

RECOMMENDATION: Administration recommends approval.

COST: Head Start Funds are available for this project.

RELATED INFORMATION INCLUDED: Invoice #D210242TX.00-02,
Progress Report No. 3

INITIATED BY: Ambrosio Tovar, Procurement Director *A. Tovar*

REVIEWED BY: Dr. Nereyda Cantu, Assistant Director *[Signature]*

PROGRAM DIRECTOR'S APPROVAL: *ASD*



consor

ConSOR Engineers, LLC
14142 Denver West Pkwy, Bldg. 51, Ste. 250, Lakewood, CO 80401 | 888.451.6822

ACH Remit To:
Bank: CIBC Bank USA
Routing Number: 071006486
Account Type: Checking
Account Number: 2764563
ar@consoreng.com

Hidalgo County, TX
2802 S. Bus. Hwy 281
Edinburg, TX 78539

November 19,
2024 Invoice No: D210242TX.00 -02

Invoice Total 10,046.89

Project D210242TX.00 Hidalgo County - Professional Engineering Services Pool
Professional Services Agreement C-22-002-04-05-AS

Professional Services from September 1, 2023 to November 1, 2024

Fee

Billing Phase	Fee	Percent Complete	Total Billed	Previously Billed	Current Billed
FC100 Project Management	6,403.80	100.00	6,403.80	4,802.85	1,600.95
FC200 Preliminary Engineering	3,017.68	100.00	3,017.68	2,263.26	754.42
FC300 Detailed Design	26,577.92	100.00	26,577.92	19,933.44	6,644.48
FC400 Bid Phase Services	4,188.15	100.00	4,188.15	3,141.11	1,047.04
Total Fee	40,187.55		40,187.55	30,140.66	10,046.89
Fee Total					10,046.89
Invoice Total					<u>10,046.89</u>

Billings to Date	Current	Prior	Total	Received
	10,046.89	30,140.66	40,187.55	30,140.66

Authorized By: Javier Martinez Date: 11/19/2024
Javier Martinez

Project Name: City of McAllen – Alley Rehab
Consor Project No.: D220957TX.01
Consor Invoice No.: D220957TX.01-03

PROGRESS REPORT No. 03
Services from June 1, 2024 through October 31, 2024

Tasks Performed:

100 – Project Management

- Project update meeting on 9/25/2024
- Project management towards completion of 100% design plans.

200 – Data Collection / Field Assessment

- Data collection and field assessment towards completion of 100% design plans.

300 – Plan Production / Design Services

- Addressed review comments from the previous submittal (90%)
- Completed 100% design and submitted plans.

ANTICIPATED WORK

- Provide the following remaining services when the City is ready:
 - Task 400 – Utility Coordinator (95% of fee remaining)
 - Task 500 – Procurement Services (100% of fee remaining)
 - Task 700 – Construction Phase Services (100% of fee remaining)