

## Hidalgo County Head Start Program Policy Council Agenda

**DATE:** November 20, 2024

**SUBJECT:** Discussion/Approval to Rescind Approval by PC on 10/02/2024 and by CC on 10/01/2024 (AI-96878) on Request to Purchase a Play Structure with Safety Surface Through the Hidalgo County's Membership/Participation with the Buyboard Awarded Vendor, Tenzo McAllen, LLC. (Contract #678-22)

**RATIONALE/NEED:** Vendor does not meet all requirements.

**RECOMMENDATION:** Administration recommends approval.

**COST:** There is no cost.

**RELATED INFORMATION INCLUDED:** CC Regular Agenda Special Mtg (AI#96878) and Head Start Policy Council Agenda

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**INITIATED BY:** Ambrosio Tovar, Procurement Director

**REVIEWED BY:** Dr. Nereyda Cantu, Assistant Director


**PROGRAM DIRECTOR'S APPROVAL:**



# Hidalgo County Head Start Program

## Memorandum

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Date: December 11, 2024  
To: Hidalgo County Commissioners' Court  
From: Irma Peña, Head Start Executive Director   
Subject: Request to Rescind Approval to Purchase Play Structure from Buyboard Member–  
Tenzo McAllen LLC, (Contract #678-22)

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The Hidalgo County Head Start Program (HCHSP) is requesting authorization to rescind an approval that was acted upon by the Hidalgo County Commissioners' Court (HCCC) on October 1, 2024, and the Policy Council on October 2, 2024. HCCC meets bimonthly and the Policy Council meets monthly. The following is a historical background and a timeline of the actions.

HCHSP acquired funding from the Office of Head Start to construct three (3) commercial early education playground structures that are ADA accessible for the following facilities: Camarena Head Start, Edinburg Head Start, and Mission Head Start. HCHSP began the process of procuring the items to include the components of 1) metal shade structures, 2) safety surface and 3) playground equipment to include installation and warranty. Quotes were obtained from Tenzo-McAllen LLC, Play RGV, LLC and Exerplay, Inc.,

October 1-2, 2024: The Policy Council and HCCC met respectively and Tenzo, McAllen LLC was awarded the bid to include all components. This recommendation was submitted to the Policy Council and Commissioners' Court for approval.

- At the time of executing the contract with Tenzo, McAllen LLC, it was discovered that the vendor had not updated their Buyboard catalog with the specific playground items listed.
- HCHSP then reviewed the original vendor list with the specific items that were needed.

November 20, 2024: During the November 2024 Policy Council monthly meeting, HCHSP submitted a recommendation to rescind the action taken by the Policy Council on October 2, 2024. The Policy Council approved to rescind the action and also approved to award Tenzo, McAllen LLC for the shade structures, and Play RGV, LLC for the safety surface and the playground equipment.

November 25-29, 2024: HCHSP was closed for Thanksgiving Break

December 10, 2024: HCCC took no action on the three (3) items submitted by HCHSP and tabled the items.

December 17, 2024: HCHSP will resubmit recommendations to rescind the action taken by HCCC on October 1, 2024; and will resubmit a recommendation to award Tenzo, McAllen LLC for the shade structures, and Play RGV, LLC for the safety surface and the playground equipment.

AI-96878

**Head Start 15.B.**

**CC REGULAR AGENDA SPECIAL MTG**

**Meeting Date:** 10/01/2024

**Submitted For:** Irma Pena, HEAD START

**Submitted By:** Linda Galaviz

**Department:** HEAD START

**CAPTION**

Discussion/Approval on Request to Purchase a Play Structure With Safety Surface Through the Hidalgo County's Membership/Participation with the Buyboard Awarded Vendor Tenzo McAllen, LLC (Contract #678-22)

**BACKGROUND**

Policy Council Approval: 10.02.24

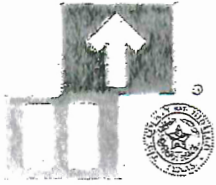
**Fiscal Impact**

**Attachments**

Purchase 3 Play Structures

**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Budget & Management	Veronica Ortiz	09/26/2024 08:12 AM
Final Approval	Monica Salinas	09/27/2024 05:21 PM
Form Started By: Linda Galaviz		Started On: 09/25/2024 05:49 PM
Final Approval Date: 09/27/2024		



# Hidalgo County Head Start Program Policy Council Agenda

DATE: October 2, 2024

SUBJECT: Discussion/Approval on Request to Purchase a Play Structure with Safety Surface Through The Hidalgo County's Membership/Participation With The Buyboard Awarded Vendor Tenzo McAllen, LLC (Contract #679-22).

RATIONALE/NEED: This would allow Head Start to obtain the best pricing under the Buyboard contract. Playground structure to be placed at the Edinburg Head Start Campus, Mission Head Start Campus, and Enrique Camarena Head Start Campus.

RECOMMENDATION: Administration recommends approval.

COST: Head Start Program (DHHS) funds are available.

RELATED INFORMATION INCLUDED: Participant Info/Proposal/  
Sam.gov/Form 1295

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INITIATED BY: Ambrosio Tovar, Procurement Director *Ambrosio Tovar*

REVIEWED BY: Dr. Nereyda Cantu, Assistant Director *Dr. Nereyda Cantu*

PROGRAM DIRECTOR'S APPROVAL: *[Signature]*