



# NOTICE

**TO:** Dairen Sarmiento / Chief Administrative Office of Health & Human Services  
**FROM:** Pedro Cuadros, Contract Specialist II  
**DATE:** January 7, 2024  
**RE:** Project No. 24-0076-EXT01  
 Extension 1 of 2 of Contract C-24-0076-03-05

Contract **C-24-0076-03-05** between Hidalgo County and **Martha Luna, MD** for **“Physician Services for HC Public Health Bio Safety Laboratory”** will expire on **March 4, 2025**. We have the option to exercise the first one (1) year extension under the same rates, terms and conditions.

For your review and consideration, the current contract is enclosed. Please advise what action Health & Human Services would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **January 10, 2024**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there’s no lapse in services.

Dairen Sarmiento Rangel  
Digitally signed by Dairen Sarmiento Rangel  
 Date: 2025.01.07 16:56:00 -06'00'

Name	Signature	Date
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Please include the account number(s) for the above reference project:

Account No.: \_\_\_\_\_

Should you have any questions or need additional information, I may be reached at extension 4859.

pcp