



Hidalgo County Head Start Program

Policy Council Regular Agenda

DATE: January 15, 2025

SUBJECT: Approval of Self-Assessment Schedule

RATIONALE/NEED: A self-assessment is required to be conducted each year. The purpose of the self-assessment is to evaluate the program's progress towards meeting goals, compliance with program performance standards throughout the program year, and the effectiveness of the professional development and family engagement systems in promoting school readiness. The Self-Assessment is tentatively scheduled for Monday, January 20, 2025 through Friday, January 31, 2025. The Self-Assessment training will be held on Friday, January 17, 2025.

RECOMMENDATION: Administration recommends approval.

COST:

RELATED INFORMATION INCLUDES: Self-Assessment Memorandum

INITIATED BY: Nora S. Munoz, Assistant Program Director

REVIEWED BY: Irma E. Peña, Executive Director

EXECUTIVE DIRECTOR'S APPROVAL:



Hidalgo County Head Start Program

P.O. Box 0117 Edinburg, Tx. 78540-0117

To: Policy Council
From: Nora S. Munoz, Assistant Program Director
Date: January 9, 2025
Subject: Self Assessment
CC: Irma E. Pena, Executive Director

Continuous quality improvement is a central tenet of the Head Start Program, with the goal of meeting Performance Standards and moving toward program excellence for serving children and families. As part of this process, the annual Self-Assessment provides the Program with the means to regularly assess our own management systems and program operations in order to continually strengthen the Program and the services delivered.

Head Start Performance Standards state that at least once each program year grantees must conduct a Self-Assessment of their effectiveness and progress in meeting program goals and objectives and in implementing Federal regulations.

We are scheduled to conduct our Self-Assessment January 20, 2025 through January 31, 2025. During this two week period, each area/component of the Program will be reviewed. Data will be collected, and a final report will be prepared for your review and approval.

We will be conducting a training on Friday, January 17, 2025 at 9:00 a.m. at the Administration Conference Room, to provide guidance to the individuals involved in conducting the assessment.

Please feel free to contact me at (956) 383-0706, if you have any questions or need additional information.

Thank you for your continued support and cooperation.