



MEMORANDUM SOLE SOURCE DECLARATION

TO: Hidalgo County Commissioner's Court

FROM: Ignacio Amezcua MBA, CTCM, CTCD IA

DATE: 2/4/2025

RE: Sole Source Declaration for CivicPlus, LLC "CivicEngage Content Management System (CivicEngage) and Associated Product and Service Package"

The Hidalgo County is seeking to procure the purchase of "CivicEngage Content Management System (CivicEngage) and Associated Product and Service Package" from CivicPlus, LLC. CivicPlus, LLC is the sole provider of the CivicEngage Content Management System (CivicEngage) and associated product and service package that enables municipal website administrators to manage critical aspects of their online presence.

In Accordance with the Texas Local Government Code Chapter 262.024 (a)(7)(A),

(a) A contract for the purchase of any of the following items is exempt from the requirement established by section 262.023 if the commissioners court by order grants the exemption:

(7) Any item that can be obtained from only one source, including:

(A) Items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies.

Therefore, for the reason stated herein, we humbly request that the Hidalgo County Commissioners' Court declare a Sole Source Vendor, for the purpose of procuring the purchase with CivicPlus, LLC. This sole source declaration will remain in effect through the life term of the contract, unless otherwise revoked by the Hidalgo County Commissioners Court.