



# COUNTY OF HIDALGO

## DEPARTMENT OF HUMAN RESOURCES

### DISCRETIONARY STEPS PROFESSIONAL

*As per Section 8.03 (2) of the CCP Policies, Professional positions include Registered Nurses, Engineers, Attorneys and Grade 20 & 21 positions only.*

Date: 01/24/2025 No. of Discretionary Steps Requested:  1 Step  2 Steps  3 Steps  4 Steps  
 5 Steps  6 Steps  7 Steps

Employee 122807 Department Name: Public Defender's Office

Position Title: Public Defender III Slot No.: 0028

28 Dept./Prg. #: 085-003 Effective Date: 02/18/2025 28

(Next full pay period)

**POSITION REQUIREMENTS:**

Education:  Bachelor's  Masters  Other: Licensed Attorney  
 Experience:  0 years  1 year  3 years  5 years  7 years  9 or more years  
 Certificates/Licenses: Licensed Attorney

**JUSTIFICATION FOR STEP INCREASE:**

Education:  Bachelor's  Masters  Other: Licensed Attorney  
 Experience:  1 year  2 years  3 years  4 years  5 years  
 6 years  7 years  8 years  9 or more years  
 Certificates/Licenses: Licensed Attorney

**REQUIREMENTS:**

**Step 2** - Exceed minimum by 2 yrs. **Step 3** - Exceed minimum by 3 yrs. **Step 4** - Exceed minimum by 4 yrs. or more

**JUSTIFICATION:**

Discretionary Step Adjustment to step 07  
 Stephanie has had over 20 years of experience in practicing criminal and civil litigation. Her experience will allow her to assist with Misdemeanor and felony cases as well as other areas where extra work load will be needed.

*Please make sure supporting documentation is attached (i.e. certificates, degrees, licenses, etc.) Forms that are submitted without supporting documentation will not be considered.*

Ted Lopez  
 Elected Official Signature

01/24/2025  
 Date