



# NOTICE

**TO:** Mrs. Dairen Sarmiento, Assistant Director  
**FROM:** Jose A. Vela, Contract Specialist I  
**DATE:** 12-26-2024  
**RE:** 19-500-EXT02  
Extension of Contract C-19-500-02-26

Contract C-19-500-02-26 between Hidalgo County and Texas Department of State Health Services for Preventative Medicine Residency Program will expire on February 25, 2025. We have the option to renew this contract for one (1) year extension under the same rates, terms and conditions.

For your review and consideration, the current contract is enclosed. Please advise what action the Health and Human Services Department would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **January 3, 2025**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

<u>Dairen Sarmiento Rangel</u>	<u>Dairen S Rangel</u>	<u>12/27/24</u>
Name	Signature	Date

Please include the account number(s) for the above reference project:

Account No.: N/A, no budgetary impact

Should you have any questions or need additional information, I may be reached at extension 4855

jav