



NOTICE

TO: Dairen Sarmiento
FROM: Amanda Martinez, Contract Specialist II
DATE: March 11, 2025
RE: Project No. 21-0792
Extension of Contract C-21-0792-03-08

Contract C- C-21-0792-03-08 between Hidalgo County and Val Verde Memorial Gardens for Burial Services & Plots for Unidentified Pauper Remains will expire on March 25, 2025. We have the option to exercise the 60-day extension under the same rates, terms, and conditions.

For your review and consideration, the current contract is enclosed. Please advise what action Health & Human Services would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **March 12, 2025**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

MARIA DE LOURDES M. ACEVEDO		3/12/2025
Name	Signature	Date

Please include the account number(s) for the above reference project:

Account No.: 5-1100-444-00-240-002-0-340

Should you have any questions or need additional information, I may be reached at extension 4865.