



Hidalgo County Head Start Program Policy Council Agenda

DATE: March 26, 2025

SUBJECT: Request Approval of Payment for Invoice #1822101-14 in the Amount of \$2,395.51 for Professional Services Submitted by Laura Warren, Project Architect, The Warren Group Architects, Inc. Through Contract C-21-0683-08-24 for the Hidalgo County Head Start Program Outdoor Learning Environment and Discovery Classrooms

RATIONALE/NEED: This is the fourteenth (14th) payment for the design development of the Hidalgo County Head Start Program Outdoor Learning Environment and Discovery Classrooms.

RECOMMENDATION: Administration recommends approval.

COST: Head Start Funds are available for this project

RELATED INFORMATION INCLUDED: Invoice #1822101-14

INITIATED BY: Ambrosio Tovar, Procurement Director *A. Tovar*

REVIEWED BY: Dr. Nereyda Cantu, Assistant Director for Operations *N. Cantu*

EXECUTIVE DIRECTOR'S APPROVAL: *[Signature]*



The Warren Group Architects, Inc.

804 S. Main Street

9569941900

ADMIN@TWGARCH.COM

Invoice

Date	Invoice #
2/18/2025	1822101-14

Bill To
Hidalgo County Headstart Program Ambrosio Tovar P.O. Box 0117 Edinburg, TX. 78540

Description	Amount
Hidalgo County Head Start Program Outdoor Learning Environment and Discovery Classrooms 1901 West State Highway 107 McAllen, TX 78504 P.O. # 113432	
Base Construction Phase Services	3,702.16
Construction Phase Services	
Total Phase Compensation based on 4% of Construction Cost \$21,777.44	
Pay application No.9	
81% Complete up to date	
Participated in Construction Meetings	
Over payment of \$1,306.65 posted on 02/06/2025, Invoice 109116	
Sub Total	\$3,702.16
Payments/Credits	-\$1,306.65
Balance Due	\$2,395.51