



Hidalgo County Head Start Program Policy Council Agenda

DATE: March 26, 2025

SUBJECT: Request Approval of Payment for Invoice #TN38775 in the Amount of \$2,065.00 and Invoice #TN50120 in the Amount of \$985.00 for Professional Services Submitted by Terracon Consultants, Inc. for Geotechnical Testing Services Through Contract C-21-006-11-02-AS for the Hidalgo County Head Start Program Outdoor Learning Environment and Discovery Classrooms

RATIONALE/NEED: These are the twelfth (12th) and thirteenth (13th) payments for the Geotechnical Testing Services of the Hidalgo County Head Start Program Outdoor Learning Environment and Discovery Classrooms.

RECOMMENDATION: Administration recommends approval.

COST: Head Start Funds are available for this project.

RELATED INFORMATION INCLUDED: Invoice #TN38775, TN50120

INITIATED BY: Ambrosio Tovar, Procurement Director *A. Tovar*

REVIEWED BY: Dr. Nereyda Cantu, Assistant Program Director for Operations *N. Cantu*

PROGRAM DIRECTOR'S APPROVAL: *[Signature]*



INVOICE

Pharr, TX
956-283-8254

Project Mgr: Lupe Leal

Project: Hidalgo County Headstart Outdoor Learning Center
1901 WEST STATE HWY 107
McAllen, TX 78504

To: Hidalgo County Head Start Program
Attn: Ambrosio Tovar
1901 W, State Highway 107
McAllen, TX 78504

REMIT TO:	
Invoice Number: TN38775	
Terracon Consultants, Inc. PO Box 959673 St Louis, MO 63195-9673	
Federal E.I.N.: 42-1249917	

Project Number:	88231316
Contract Amount:	\$28,645.00
Billed to Date:	\$14,857.50
Invoice Date:	2/06/2025
Services Through:	2/01/2025

Date	Report	Description of Services	Quantity	Rate	Total
TASK: Earthwork					
1/27/25	88231316.0029	Engineering Technician, hour	3.00	\$60.00	\$180.00
1/27/25	88231316.0029	Vehicle Trip	1.00	\$45.00	\$45.00
1/27/25	88231316.0029B	Atterberg Limit (One Point Method), per test	1.00	\$80.00	\$80.00
1/27/25	88231316.0029B	Sieve Analyses, -200 Sieve	1.00	\$80.00	\$80.00
1/27/25	88231316.0029B	Standard/modified proctors	1.00	\$225.00	\$225.00
1/27/25	88231316.0030B	Atterberg Limit (One Point Method), per test	1.00	\$80.00	\$80.00
1/27/25	88231316.0030B	Sieve Analyses, -200 Sieve	1.00	\$80.00	\$80.00
1/27/25	88231316.0030B	Standard/modified proctors	1.00	\$225.00	\$225.00
1/27/25	88231316.0031	Engineering Technician, hour	3.00	\$60.00	\$180.00
1/27/25	88231316.0031	Vehicle Trip	1.00	\$45.00	\$45.00
1/27/25	88231316.0031	Nuclear Density Test	4.00	\$20.00	\$80.00
1/31/25	88231316.0032	Engineering Technician, hour - OT	1.00	\$90.00	\$90.00
1/31/25	88231316.0032	Engineering Technician, hour	2.00	\$60.00	\$120.00
1/31/25	88231316.0032	Vehicle Trip	1.00	\$45.00	\$45.00
1/31/25	88231316.0032	Nuclear Density Test	3.00	\$20.00	\$60.00
Task Total					\$1,615.00
TASK: Project Manager					
2/1/25	For Billing Period	Project Manager	3.00	\$150.00	\$450.00
Task Total					\$450.00

Invoice Total \$2,065.00



INVOICE

Pharr, TX
956-283-8254

Project Mgr: Lupe Leal

Project: Hidalgo County Headstart Outdoor Learning Center
1901 WEST STATE HWY 107
McAllen, TX 78504

To: Hidalgo County Head Start Program
Attn: Ambrosio Tovar
1901 W, State Highway 107
McAllen, TX 78504

REMIT TO:	
Invoice Number: TN50120	
Terracon Consultants, Inc.	
PO Box 959673	
St Louis, MO 63195-9673	
Federal E.I.N.: 42-1249917	

Project Number:	88231316
Contract Amount:	\$28,645.00
Billed to Date:	\$15,842.50
Invoice Date:	2/28/2025
Services Through:	2/22/2025

Date	Report	Description of Services	Quantity	Rate	Total
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TASK: Reinforcing Steel

2/21/25	88231316.0034	Engineering Technician, hour - OT	1.00	\$90.00	\$90.00
2/21/25	88231316.0034	Engineering Technician, hour	2.00	\$60.00	\$120.00
2/21/25	88231316.0034	Vehicle Trip	1.00	\$45.00	\$45.00
Task Total					\$255.00

TASK: Concrete Observation-Testing

2/19/25	88231316.0033	Engineering Technician, hour - OT	1.00	\$90.00	\$90.00
2/19/25	88231316.0033	Engineering Technician, hour	2.00	\$60.00	\$120.00
2/19/25	88231316.0033	Vehicle Trip	1.00	\$45.00	\$45.00
2/19/25	88231316.0033	Concrete Cylinders, (ASTM C31 & C39)	5.00	\$20.00	\$100.00
2/20/25	88231316.0033B	Engineering Technician, hour	3.00	\$60.00	\$180.00
2/20/25	88231316.0033B	Vehicle Trip	1.00	\$45.00	\$45.00
Task Total					\$580.00

TASK: Project Manager

2/22/25	Per Billing Period	Project Manager	1.00	\$150.00	\$150.00
Task Total					\$150.00

Invoice Total \$985.00

TERMS: DUE UPON PRESENTATION OF INVOICE